

Workplace Safety Committee Minutes
Wednesday March 13 , 2024

The meeting was called to order by Joshua Kutscher at 11:30 a.m.

Members present: Joshua Kutscher, Al Ragan, Randal Sydeski, Matt Toth, Zak DiGorio, Lisa Kotewicz, Jim Tyron, Marc Bellora, Jeff Esper,

The motion to approve February Meeting Minutes and publish to district website was made by Zak DiGorio and seconded by Jim Tyron.

Old Business

- Continued the discussion of the successful implementation of the after hours access. The issue has been resolved.
- Resolved issues Trophy Case & Ceiling Tiles at the High School Stadium.

Accident Review

- Reviewed five (5) 'report only' accidents with student involvement. Discussions surrounding the increased number of claims with student involvement and how to reduce this impact. Discussed the potential of Sensory Rooms to possibly alleviate the frequency of these events.
- Reviewed one (1) 'medical' claim. Employee was injured when correction previous shift's errors. Discussed how to shifts accountable and to clean up their areas. The corrective actions have been implemented prior to this meeting.
- No 'lost time' claims for review.

Building Inspection

Due to scheduling, a building inspection was not completed for this meeting. Two inspections are to be completed and reviewed for April's meeting.

New Business

- Reinforced the importance of reporting workplace injuries in the timeliest of manner.
- Dr. Sydeski reported on the successful active-shooter drill at Elizabeth Forward High School and the implementation of this practice district wide for the upcoming school year.

Safety Concerns from other buildings

- Administration Parking lot – discussed cratering of parking lot and the potential for paving/patching.
- Excess furniture has been placed outside at Central Elementary School and is causing hazards. Efforts to remove this furniture is ongoing.
- Playground dangers due to recent events.
 - o Asked Zak to review the safety in our playground areas and address any areas that may need additional mulch.
 - o Asked staff to be aware of dangers and be diligent of unsafe student activity.
- High School Kiln Room
 - o Zak has already addressed this concern and will report back once inspection is completed.

Next Meeting

April 3 – Elizabeth Forward Middle School Building Report & Elizabeth Learning Center.

Adjourn

It was moved by Matt Toth and seconded by Jim Tyron adjourn the meeting at 12:21