

**Workplace Safety Committee Minutes**  
**Wednesday May 29, 2024**

The meeting was called to order by Joshua Kutscher at 11:37 a.m.

Members present: Joshua Kutscher, Al Ragan, Randal Sydeski, Matt Toth, Lisa Kotewicz, Jim Tyron, Marc Bellora, Laura Burns

The motion to approve May 1<sup>st</sup> Meeting Minutes and publish to district website was made by Laura Burns and seconded by Jim Tyron.

**Old Business**

- Resolved
  - o High School Stadium - Kitchen Equipment
  - o William Penn EI – Faculty Room Hornets
  - o Central EI – Uneven pavement
- Outstanding
  - o Middle School – Water fountain slipping hazard
  - o William Penn – Deteriorating pavilion & shed

**Accident Review**

- Reviewed one (1) 'report only' accidents resulting from student behavior
- Reviewed one (1) 'report only' accidents
  - o Newly installed Aux-Lock was resting in the 'locked' position. When employee was walking, they struck their shin on the lock.
- Reviewed one (1) 'medical' claim resulting from student behavior
  - o Employee was attempting to chase a student to deter them from escaping the building. Student abruptly stopped and in order to not run into the child, the employee fell to side and landed on their left side resulting in a strained wrist.
- No 'lost time' claims for review.

**Building Inspection**

Elizabeth Forward High School Stadium – Jim Tyron & Marc Bellora

- Areas in need of attention:
  - o Ticket Booth & Press Box Ceiling Tiles – Replacement Tiles Ordered
    - Bleachers - 2<sup>nd</sup> Row is spongy & Center section handrail is not secure
  - o Lighting – field lamp that lights the track needs replaced/fixed
  - o Storage shed garage door needs replaced/fixed
- Comments: All items listed above have been forwarded to maintenance staff and work orders have been submitted
- Supplemental report attached

**New Business**

- Nomination of Mr. Chad Rager as replacement for Mr. Jim Tyron

**Next Meeting**

July 17

**Adjourn**

It was moved by Lisa Kotewicz and seconded by Bernice Francia adjourn the meeting at 12:28