

# San Pasqual Union School District

*The Little School in the Valley*

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## **BOARD OF EDUCATION REGULAR MEETING**

**Tuesday, May 14, 2024, at San Pasqual Union School**

**5:00 p.m. Regular Session**

*At 4:30 p.m., there will be an open session to allow for public comment on Closed Session agenda items, followed immediately by a closed session. Open Session will then reconvene at approximately 5:30pm.*

### **I. CALL TO ORDER/OPEN SESSION**

Angie Baker, President	_____	Christy Gourley, Trustee	_____
John Merz, Vice President	_____	Laurisa Murray, Trustee	_____
Kami Goe, Clerk	_____	Mark Burroughs, Supt /Secretary	_____
		Jenny Grassy, Recording Secretary	_____

A. PUBLIC COMMENT regarding Closed Session items

B. ADJOURNMENT to Closed Session

### **II. CLOSED SESSION**

C. PERSONNEL – appointments, transfers, resignations, and/or reassignments  
(GC §54957, 54954, 54957.6)

### **III. RECONVENE OPEN SESSION**

D. WELCOME TO GUESTS AND PLEDGE OF ALLEGIANCE

E. REPORT OF ACTION TAKEN IN CLOSED SESSION

F. HEARING OF THE PUBLIC: Persons wishing to speak to an item on the agenda or another topic that lies within the Board’s jurisdiction.

G. APPROVAL OF AGENDA AND MINUTES: Current agenda and minutes of the 4/9/2024 regular meeting. Any changes for either the full agenda, minutes, or the consent agenda must be made at this time.

*Action* \_\_\_\_\_  
*Motion By* \_\_\_\_\_ *Seconded by* \_\_\_\_\_ *Vote* \_\_\_\_\_  
*Vote: Baker* \_\_\_\_\_ *Goe* \_\_\_\_\_ *Gourley* \_\_\_\_\_ *Merz* \_\_\_\_\_ *Murray* \_\_\_\_\_

H. ASSISTANT PRINCIPAL REPORT

Mrs. Zdunich, Assistant Principal

I. CURRICULUM REPORT

- a. TK-5th Grade Social Studies Adoption
- b. Library Collection
- c. Kagan Cooperative Learning

J. SUPERINTENDENT REPORT

Mr. Burroughs, Superintendent/Principal

#### IV. ACTION/DISCUSSION ITEMS

K. LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) AND DISTRICT GOALS.

The Board will discuss the 2024/25 LCAP and consider approval of District Goals for the 2024/25 school year.

*Action* \_\_\_\_\_  
*Motion By* \_\_\_\_\_ *Seconded by* \_\_\_\_\_ *Vote* \_\_\_\_\_  
*Baker* \_\_\_\_\_ *Goe* \_\_\_\_\_ *Gourley* \_\_\_\_\_ *Merz* \_\_\_\_\_ *Murray* \_\_\_\_\_

L. APPROVAL OF KAGAN PROFESSIONAL DEVELOPMENT QUOTES 13209 AND 13635 to provide Kagan Cooperative Learning training for staff, not to exceed \$12,000.

*Action* \_\_\_\_\_  
*Motion By* \_\_\_\_\_ *Seconded by* \_\_\_\_\_ *Vote* \_\_\_\_\_  
*Baker* \_\_\_\_\_ *Goe* \_\_\_\_\_ *Gourley* \_\_\_\_\_ *Merz* \_\_\_\_\_ *Murray* \_\_\_\_\_

M. APPROVAL OF FRONTLINE EDUCATION QUOTE to provide TIME & ATTENDANCE SOFTWARE for payroll processing, not to exceed \$9,500.

*Action* \_\_\_\_\_  
*Motion By* \_\_\_\_\_ *Seconded by* \_\_\_\_\_ *Vote* \_\_\_\_\_  
*Baker* \_\_\_\_\_ *Goe* \_\_\_\_\_ *Gourley* \_\_\_\_\_ *Merz* \_\_\_\_\_ *Murray* \_\_\_\_\_

N. APPROVAL OF GLOBAL OVERSIGHT ANALYSIS LINKING SYSTEMS (G.O.A.L.S.) MEMORANDUM OF UNDERSTANDING (MOU) to define boundaries of information sharing and cross-system collaboration between San Diego County School Districts, Law Enforcement Agencies, Child Welfare Services and Behavioral Health Services of the County of San Diego Health and Human Services Agency, Behavioral Health Providers, San Diego County Probation so as to collect and analyze data, leverage resources, enhance programming and inform youth-serving systems change across the county.

*Action* \_\_\_\_\_  
*Motion By* \_\_\_\_\_ *Seconded by* \_\_\_\_\_ *Vote* \_\_\_\_\_  
*Baker* \_\_\_\_\_ *Goe* \_\_\_\_\_ *Gourley* \_\_\_\_\_ *Merz* \_\_\_\_\_ *Murray* \_\_\_\_\_

O. APPROVAL OF RESOLUTION #R23-24-07: Staff recommends the Board adopt the resolution designating Mark Burroughs, Nicole Zdunich, Kristin DiNofia, Diana Castenada, and Christine English as the authorized agents to receive mail and pick up warrants at SDCOE.

*Action* \_\_\_\_\_  
*Motion By* \_\_\_\_\_ *Seconded by* \_\_\_\_\_ *Vote* \_\_\_\_\_  
*Baker* \_\_\_\_\_ *Goe* \_\_\_\_\_ *Gourley* \_\_\_\_\_ *Merz* \_\_\_\_\_ *Murray* \_\_\_\_\_

P. APPROVAL OF RESOLUTION #R23-24-08: Staff recommends the Board adopt the resolution designating Kristin DiNofia and Jenny Grassy to ascertain and certify that each district employee has taken the oath of allegiance.

*Action* \_\_\_\_\_  
*Motion By* \_\_\_\_\_ *Seconded by* \_\_\_\_\_ *Vote* \_\_\_\_\_  
*Baker* \_\_\_\_\_ *Goe* \_\_\_\_\_ *Gourley* \_\_\_\_\_ *Merz* \_\_\_\_\_ *Murray* \_\_\_\_\_

Q. APPROVAL OF RESOLUTION #R23-24-09: Staff recommends the Board adopt the resolution designating Mark Burroughs and Kristin DiNofia as the authorized agents to sign school orders (commercial warrants).

*Action* \_\_\_\_\_  
*Motion By* \_\_\_\_\_ *Seconded by* \_\_\_\_\_ *Vote* \_\_\_\_\_

Baker \_\_\_\_\_ Goe \_\_\_\_\_ Gourley \_\_\_\_\_ Merz \_\_\_\_\_ Murray \_\_\_\_\_

- R. APPROVAL OF RESOLUTION #R23-24-10: Staff recommends the Board adopt the resolution authorizing the replacement of warrants. (Government Code Section 29802)

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Baker \_\_\_\_\_ Goe \_\_\_\_\_ Gourley \_\_\_\_\_ Merz \_\_\_\_\_ Murray \_\_\_\_\_

- S. APPROVAL OF RESOLUTION #R23-24-11: Staff recommends the Board adopt the resolution authorizing the temporary transfer funds of between the following funds provided that all transfers are approved by the Superintendent or designee: General, Cafeteria, Deferred Maintenance, Special Reserve, Capital Facilities, Special Reserve – Capital Projects and Other Enterprises (Preschool). (Education Code Section 42603)

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Baker \_\_\_\_\_ Goe \_\_\_\_\_ Gourley \_\_\_\_\_ Merz \_\_\_\_\_ Murray \_\_\_\_\_

- T. APPROVAL OF RESOLUTION #R23-24-12: Staff recommends the Board adopt the resolution authorizing the transfer of district budgetary funds between expenditures classification for the 2023-2024 budget after June 30th.

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Baker \_\_\_\_\_ Goe \_\_\_\_\_ Gourley \_\_\_\_\_ Merz \_\_\_\_\_ Murray \_\_\_\_\_

- U. POLICY MANUAL CHANGES: Approval of recommended changes to Board Policy 3513.3: Tobacco-Free Schools in District Policy Manual as recommended by the California School Boards Association.

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Baker \_\_\_\_\_ Goe \_\_\_\_\_ Gourley \_\_\_\_\_ Merz \_\_\_\_\_ Murray \_\_\_\_\_

## V. CONSENT AGENDA

- V. PERSONNEL - Resignation of Employee #649598, effective 5/10/24.

W. RENEWAL OF TRANSPORTATION AGREEMENT BETWEEN SAN DIEGO COUNTY SCHOOL DISTRICTS, dated July 1, 2024 - June 30, 2026.

X. APPROVAL OF SAN PASQUAL UNION SCHOOL LIBRARY PURCHASES.

Y. FINANCIAL REPORTS: Collection advice, revolving cash, purchase orders, donations, credit card expenditures, and commercial warrants.

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Vote: Baker \_\_\_\_\_ Goe \_\_\_\_\_ Gourley \_\_\_\_\_ Merz \_\_\_\_\_ Murray \_\_\_\_\_

## VI. BOARD COMMENTS

Z. Comments by Trustees

## VII. RETURN TO CLOSED SESSION (if needed)

## VIII. RECONVENE OPEN SESSION (if needed)

## ADJOURNMENT

### NEXT MEETINGS:

**June 24, 2024, at 5:00 pm**

**June 25, 2024, at 5:00 pm**

*(During the Regular Meeting, there will be an open session to allow for public comment on the closed session agenda items, followed immediately by a closed session.)*

### **Looking Ahead:**

*5/20 - 5/31 - CAASPP Testing*

*5/30 - Open House*

*6/4 - Senior Walk*

*6/6 - Padres Teacher Appreciation Night*

*6/7 - PTO's Day of Awesomeness*

*6/10 - Preschool Graduation*

*6/11 - 3rd Trimester Awards Assemblies*

*6/12 - Kindergarten Graduation*

*6/13 - Last Day of School - 8th Grade Promotion at 6pm*

*6/14 - Teachers' Last Day*

*6/14 - 6/28 - YClub Intersession*

*Separate attachments available by request at the District office. San Pasqual Union provides appropriate disability accommodations. Any person who requires disability-related accommodations or modifications including auxiliary*

*aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing.*