

Annual Notification Regarding School District Policies

EMPLOYEE BACKGROUND CHECKS (#404)

The school district has adopted a policy, the purpose of which is to promote the physical, social, and psychological well-being of its students. Pursuant to this policy, the school district shall seek criminal history background checks for all applicants who receive an offer of employment with the school district. The school district also shall seek criminal history background checks for all individuals, except enrolled student volunteers, who are offered the opportunity to provide athletic coaching services or other extracurricular academic coaching services to the school district, regardless of whether compensation is paid. These positions include but are not limited to, all athletic coaches, extracurricular academic coaches, assistants, and advisors. The school district may elect to seek criminal history background checks for other volunteers, independent contractors, and student employees.

STUDENT DISCIPLINE (#506) "... The purpose of this policy is to ensure that students are aware of and comply with the school district's expectations for student conduct. Such compliance will enhance the school district's ability to maintain discipline and ensure that there is no interference with the educational process. The school district will take appropriate disciplinary action when students fail to adhere to the Code of Student Conduct established by this policy."

BULLYING PROHIBITION (#514) A safe and civil environment is needed for students to learn and attain high academic standards and to promote healthy human relationships. Bullying, like other violent or disruptive behavior, is conduct that interferes with a student's ability to learn and/or a teacher's ability to educate students in a safe environment. The school district cannot monitor the activities of students at all times and eliminate all incidents of bullying between students, particularly when students are not under the direct supervision of school personnel. However, to the extent such conduct affects the educational environment of the school district and the rights and welfare of its students and is within the control of the school district in its normal operations, the school district intends to prevent bullying and to take action to investigate, respond to, and to remediate and discipline for those acts of bullying which have not been successfully prevented. The purpose of this policy is to assist the school district in its goal of preventing and responding to acts of bullying, intimidation, violence, reprisal, retaliation, and other similar disruptive and detrimental behavior.

PROTECTION AND PRIVACY OF PUPIL RECORDS (#515) "...The school district shall give parents of students currently in attendance and eligible students currently in attendance annual notice by such means as are reasonably likely to inform the parents and eligible students of the following:

1. That the parent or eligible student has a right to inspect and review the student's education records and

the procedure for inspecting and reviewing education records;

2. That the parent or eligible student has a right to seek amendment of the student's education records to ensure that those records are not inaccurate, misleading, or otherwise in violation of the student's privacy or other rights and the procedure for requesting amendment of records;

3. That the parent or eligible student has a right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that federal and state law and the regulations promulgated thereunder authorize disclosure without consent;

4. That the parent or eligible student has a right to file a complaint with the U.S. Department of Education regarding an alleged failure by the school district to comply with the requirements of 20 U.S.C. 1232g, and the rules promulgated thereunder;

5. The criteria for determining who constitutes a school official and what constitutes a legitimate educational interest for purposes of disclosing education records to other school officials whom the school district has determined to have legitimate educational interests; and

6. That the school district forwards education records on request to a school in which a student seeks or intends to enroll, including suspension and expulsion records pursuant to federal law and, if applicable, a student's history of violent behavior.

7. Directory Information is considered public information and includes the student's name, photograph, date and place of birth, major field of study, dates of attendance, grade level, enrollment status (i.e., full-time or part-time), participation in officially recognized activities and sports, weight and height of members of athletic teams, degrees, honors and awards received, and the most recent educational agency or institution attended.

8. Pursuant to applicable law, Independent School District No. 482 hereby gives notice to parents of secondary students and eligible secondary students of their rights regarding the release of information to military recruiting officers and post-secondary institutes. The school district must release the names, addresses, and home telephone numbers of secondary students to military recruiting officers and post-secondary institutes within sixty (60) days after the date of the request. Data released to military recruiting officers under this provision may be used only for the purpose of providing information to students about military service, state and federal veterans' education benefits, and other career and educational opportunities provided by the military and cannot be further disseminated to any other person except personnel of the recruiting services of the armed forces.

Should the parent of a student or the eligible student so desire, any or all of the listed information will not be disclosed to military recruiting officers and post-secondary institutes without prior consent. In order to refuse the release of this information without prior consent, the parent or eligible student must make a written request to the responsible authority, Kelly Preusser, Administrative Assistant to the Superintendent, by October 31 of each school year.

STUDENT SURVEYS (#520) "...Occasionally, the school district utilizes surveys to obtain student opinions and information about students. The purpose of this policy is to establish the parameters of information that may be sought in student surveys. Student surveys may be conducted as determined necessary by the school district. Surveys, analyses and evaluations conducted as part of any program funded through the U.S. Department of Education must comply with 20 U.S.C. 1232h." Parents may opt out of the following activities by providing written notification to K. Preusser, c/o Little Falls Community Schools, prior to October 31 of each school year:

(1) Activities involving collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information or otherwise providing that information to others for that purpose.

(2) The administration of any third-party survey as defined in the policy.

(3) Any non-emergency invasive physical examination or screening that is required as a condition of attendance, administered by the school and scheduled by the school in advance, and not necessary to protect the immediate health and safety of the student or other students. Students and parents will be notified in advance of the activities/items listed above.

STUDENT DISABILITY NON-DISCRIMINATION (#521) The purpose of this policy is to protect disabled students from discrimination on the basis of disability and to identify and evaluate learners who, within the intent of Section 504 of the Rehabilitation Act of 1973, need special services, accommodations, or programs in order that such learners may receive a free appropriate public education.

STUDENT GENDER NON-DISCRIMINATION (#522) Students are protected from discrimination on the basis of sex pursuant to Title IX of the Education Amendments of 1972 and the Minnesota Human Rights Act. The purpose of this policy is to provide equal educational opportunity for all students and to prohibit discrimination on the basis of sex.

TECHNOLOGY AND INTERNET ACCEPTABLE USE POLICY FOR STUDENTS AND STAFF (#524) "...The purpose of this policy is to set forth policies and guidelines for access and use of the school district computer system and devices, and the acceptable and safe use of the Internet, including electronic communications."

NOTIFICATION OF VIOLENT BEHAVIORS BY STUDENTS (#529) In an effort to provide a safe environment, this policy addresses the circumstances in which data should be provided to teachers and other staff members with a legitimate educational interest about students in the school setting who have a history of violent behavior as defined by the policy.

CRISIS MANAGEMENT (#806) "... The purpose of the Crisis Management Policy is to act as a guide

for school district and building administrators, school employees, students, school board members, and community members as to how to address a wide range of potential crisis situations in the school district. The step-by-step procedures suggested by this policy will provide guidance to each school building in drafting crisis management plans to coordinate protective actions prior to, during, and after any type of emergency or potential crisis situation in the school district. Please note that pursuant to this Policy, tailored crisis management plans will be developed for each school building in the school district, and sections or procedures may be added or deleted in those crisis management plans based on building needs.

Complete versions of all school policies are available online at:

www.lfalls.k12.mn.us

or by contacting the District Office at 320-632-2002.

Health and Safety Notifications

AHERA (Asbestos Hazard Emergency Response Act) Federal legislation requires public schools to maintain a list of locations and types of asbestos found in the school building and a description for their proper management. The Asbestos Management Plan and related inspection reports are available at the District Office.

RADON Building tests have indicated that radon levels do not exceed the acceptable levels as established by the Environmental Protection Agency (EPA). Test results are available at the District Office.

INDOOR AIR QUALITY Through preventative measures and regular maintenance of our facility and its mechanical systems, Little Falls Community Schools monitors and works to improve Indoor Air Quality (IAQ) for our students and staff using Environmental Protection Agency (EPA) guidelines and recommendations. Questions or concerns regarding IAQ should be directed to the District Office.

GENERAL PESTICIDE NOTICE

The State of Minnesota requires schools that apply any pesticides on school property to maintain an estimated schedule of applications and to make that schedule available to parents and guardians for review or copying at the District Office. The law also requires that you be told that the long-term health effects on children from the application of such pesticides or the class of chemicals may not be fully understood.

If you would like to be notified prior to pesticide applications made on days other than those specified in the estimated schedule, please contact Mark Diehl, Little Falls Community Schools, 14750 Riverwood Drive, Little Falls, MN 56345 or at (320) 632-2015.