

GREATER LOWELL TECHNICAL HIGH SCHOOL

SCHOOL COMMITTEE MEETING

February 10, 2015 – 6:30 P.M.

CALL TO ORDER

Chairman O'Hare called the meeting to order at 6:40 p.m.

ROLL CALL

Members

Present: Mr. Bahou, Mr. Boutin, Mr. Espinola, Mr. LeMay, Mr. Morin,
Mr. O'Hare, Mr. Tully

Member Absent: Mr. Tatseos

Also

Present: Roger Bourgeois, Superintendent-Director
Jill Davis, Assistant Superintendent/Principal
George Garabedian, School Business Administrator
David Bradley, District Treasurer
Cheryl Gosselin, Recording Secretary

PUBLIC APPEARANCE

There was no public appearance.

SCHOOL COMMITTEE COMMUNICATIONS

There were no School Committee communications.

REPORT OF STUDENT REPRESENTATIVE

Student Representative Stacy Bilodeau gave an update of upcoming and recently held events.

APPROVAL OF MINUTES

MOTION: by Mr. Morin, seconded by Mr. Boutin to approve the minutes from the meeting of December 18, 2014.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. Tatseos)

MOTION: by Mr. Tully, seconded by Mr. Morin to approve the minutes from the meeting of January 15, 2015.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. Tatseos)

REPORT OF DISTRICT TREASURER

District Treasurer David Bradley distributed the Warrants to the Committee for their approval and signature.

MOTION: by Mr. Morin, seconded by Mr. Bahou to waive reading the warrant.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. Tatseos)

MOTION: by Mr. Bahou, seconded by Mr. Morin to approve expenditures for the sum of 4,499,549.33 allocated as follows:

Warrant 2001-1	dated 01/23/15	Accounts Payable	1,845,849.93
Warrant 2001-2	dated 01/23/15	Sales Use/Meals Tax	942.17
Warrant 2001-3	dated 01/23/15	Accounts Payable	782.08
Warrant 2001-B	dated 01/23/15	Payroll Warrant #467	888,433.47
Warrant 2002	dated 02/06/15	Accounts Payable	948,790.53
Warrant 2002-A	dated 02/06/15	Payroll Warrant #471	814,751.15

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. Tatseos)

REPORT OF GENERAL COUNSEL

Attorney Long asked for executive session at the end of the meeting regarding One Man One Vote.

Attorney Long provided an amended Water Meter Equipment contract with the city of Lowell for approval.

MOTION: by Mr. Tully, seconded by Mr. Bahou to approve the Memorandum of Understanding between GLTHS and the City of Lowell Regarding Installation of Water Meter Data Collection System.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. Tatseos)

Attorney Long stated that the next item was regarding the request from the committee for background information on a potential vendor. Attorney Long requested the information from the federal court in New York but has not received anything back yet. He will forward the information as soon as he receives it.

REPORT OF SUPERINTENDENT-DIRECTOR

Superintendent Bourgeois introduced the new Director of Curriculum, Instruction and Accountability, Jennifer Gaudet to the committee.

As outlined in the evaluation cycle timeline of the Superintendent's annual evaluation plan, Superintendent Bourgeois presented a Mid-Cycle Report. During the review, Superintendent Bourgeois suggested the following revisions be made to his annual evaluation plan.

B. Improving Student Learning

#1 under benchmarks – change walkthrough the building including shops and classrooms for at least two hours per week to every other week. #4 under benchmarks – remove. After discussion #4 will become “Observe the Assistant Superintendent/Principal as she works with administrators or cluster chairs engaging teachers in the evaluation process during the 2014-2015 evaluation cycle.”

D. Develop and Implement a Vocational Technical Health & Safety Plan

#4 under benchmarks – change develop a safety team with representation from each VTE program that will meet at least three times prior to the end of the school year to twice per year beginning in the 2015-2016 school year.

MOTION: by Mr. Tully, seconded by Mr. Boutin to approve Superintendent Bourgeois’ Mid-Cycle Report as presented with the revisions.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. Tatseos)

Superintendent Bourgeois informed the Committee that the January 2015 Cooperative Education report had been included in the package. He informed the committee that 175 seniors (representing 35% of senior students) are participating in paid cooperative jobs.

REPORT OF BUSINESS MANAGER

Mr. Garabedian provided an update on the FY16 budget timeline. He stated that the Governor is not expected to release his proposed budget until March 4, 2015, resulting in the budget timeline moving out a month.

Mr. Garabedian stated that the net metering credits received through mid-January totaled \$79,603.

Mr. Garabedian asked for approval of transfers in the amount of \$80,725.

MOTION: by Mr. Tully, seconded by Mr. Bahou to approve transfers in the amount of \$80,725 as presented.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. Tatseos)

OLD BUSINESS

Outstanding Items from Previous Meetings

1. i Formation of joint sub-committee with Lowell School Committee to brainstorm ways to accept more students. (Bahou)
2. i Visitors' locker room/storage area near football field. (Boutin)
3. i One-Man, One-Vote requirement. (Tully)
4. i Missing "Welcome to Lowell" sign that was located at Towers Corner and constructed by Greater Lowell students be replaced. (O'Hare)
5. i Superintendent research and report back the possibility of having detentions and/or suspensions served on Saturdays including costs for staffing this. (Boutin)
6. i Have the Policy Sub-Committee draft a policy for staff bringing personal tools, teaching materials, and resources to school. (Boutin)

It was agreed that #1 and 4 could be removed from the Old Business outstanding items list.

NEW BUSINESS

As a result of a discussion with Mr. Espinola, Mr. Boutin asked that a map depicting the roof leaks be put together so the leaks are documented for future reference.

Request by Mr. Boutin to explore the possibility if online forms can be PDF fillable for better accuracy. Superintendent Bourgeois stated that the employment application has already been converted to a PDF fillable document. He will have Mr. Chad Fallon look into converting other forms as well.

COMMITTEEPERSON MOTIONS

MOTION: by Mr. Boutin, seconded by Mr. Bahou to request the Superintendent review the student application process to see if it can be completed electronically.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. Tatseos)

REPORT OF SUB-COMMITTEES

MOTION: by Mr. Morin, seconded by Mr. Boutin to approve the January 15, 2015 Building Committee meeting report.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. Tatseos)

MOTION: by Mr. Bahou, seconded by Mr. Boutin to approve KBA Contract Amendment #12 in the amount of \$12,860 for design services for swing space for ongoing school activities to accommodate the new lab construction.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. Tatseos)

MOTION: by Mr. Bahou, seconded by Mr. Morin to approve Change Order #6, Contract Amendment #7 in an amount not to exceed \$299,942.85.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. Tatseos)

MOTION: by Mr. Bahou, seconded by Mr. Tully to approve Change Order #7, Contract Amendment #8 in the amount of \$321,408.69.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. Tatseos)

MOTION: by Mr. Bahou, seconded by Mr. Boutin to approve monthly change orders to amend Consigli's contract in the amount of \$143,741.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. Tatseos)

MOTION: by Mr. Tully, seconded by Mr. LeMay to go into Executive Session for the purpose of discussing pending litigation.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. Tatseos)

The meeting will reconvene for possible discussion and possible votes.

The meeting reconvened at 8:47 p.m.

ROLL CALL

Members

Present: Mr. Bahou, Mr. Boutin, Mr. Espinola, Mr. LeMay, Mr. Morin, Mr. O'Hare, Mr. Tully

Member Absent: Mr. Tatseos

Also

Present: Roger Bourgeois, Superintendent-Director
Cheryl Gosselin, Recording Secretary

ADJOURN

MOTION: by Mr. Bahou, seconded by Mr. Boutin to adjourn the meeting at 8:48 p.m.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. Tatseos)

Respectfully submitted,



Cheryl Gosselin
Recording Secretary