

**GREATER LOWELL TECHNICAL HIGH SCHOOL**  
**SCHOOL COMMITTEE MEETING**

March 19, 2015 – 6:30 P.M.

**CALL TO ORDER**

Chairman O'Hare called the meeting to order at 6:35 p.m.

**ROLL CALL**

Members

Present: Mr. Bahou, Mr. Boutin, Mr. Espinola, Mr. LeMay, Mr. Morin,  
Mr. O'Hare, Mr. Tatseos, Mr. Tully

Also

Present: Roger Bourgeois, Superintendent-Director  
Jill Davis, Assistant Superintendent/Principal  
George Garabedian, School Business Administrator  
David Bradley, District Treasurer  
Attorney Kelly Gonzalez, Legal Counsel  
Joseph Griffin, Marketing Instructor  
Kellie Ready, Marketing Instructor  
Cheryl Burke, Melanson Heath  
Cheryl Gosselin, Recording Secretary

**PUBLIC APPEARANCE**

There was no public appearance.

**SCHOOL COMMITTEE COMMUNICATIONS**

There were no School Committee communications.

**REPORT OF STUDENT REPRESENTATIVE**

Student Representative Stacy Bilodeau gave an update of upcoming and recently held events.

**APPROVAL OF MINUTES**

MOTION: by Mr. Tully, seconded by Mr. Espinola to approve the minutes from the meeting of February 10, 2015.

ROLL CALL VOTE: 8 Yes

**REPORT OF DISTRICT TREASURER**

District Treasurer David Bradley distributed the Warrants to the Committee for their approval and signature.

**MOTION:** by Mr. Bahou, seconded by Mr. Tully to approve expenditures for the sum of \$8,704,586.79 allocated as follows:

Warrant 2002-1	dated 02/20/15	Accounts Payable	243,643.27
Warrant 2002-2	dated 02/20/15	Sales Use/Meals Tax	568.08
Warrant 2003-3	dated 02/27/15	Accounts Payable	2,290,023.51
Warrant 2003	dated 03/06/15	Accounts Payable	1,318,133.48
Warrant 2003-1	dated 03/20/15	Accounts Payable	2,203,566.01
Warrant 2003-2	dated 03/06/15	Bank of America	797.99
Warrant 2003-4	dated 03/20/15	Meals/Sales Use Tax	475.47
Warrant 2002-B	dated 02/20/15	Payroll Warrant #473	932,878.70
Warrant 2003-A	dated 03/06/15	Payroll Warrant #475	813,950.24
Warrant 2003-B	dated 03/20/15	Payroll Warrant #477	900,178.64
Warrant 2003-M	dated 03/20/15	Misc Payroll Warrant #477M	371.40

**ROLL CALL VOTE:** 8 Yes

**REPORT OF GENERAL COUNSEL**

Amended contract with Soltas will be referred to the Alternative Energy Sub-Committee per the following motion.

**MOTION:** by Mr. Bahou, seconded by Mr. Boutin to refer the amended contract with Solas to the Alternative Energy Sub-Committee.

**ROLL CALL VOTE:** 8 Yes

Attorney Gonzalez asked for executive session at the end of the meeting regarding One Man One Vote.

**REPORT OF SUPERINTENDENT-DIRECTOR**

Superintendent Bourgeois introduced Marketing instructors Kellie Ready and Joe Griffin who introduced DECA students who gave a presentation on the recently held DECA competition.

Superintendent Bourgeois asked for approval for a donation for a variety of consumable products that Beauty Systems Group would like to donate to the Cosmetology Department.

**MOTION:** by Mr. Boutin, seconded by Mr. Morin to approve the donation for a variety of consumable products that Beauty Systems Group would like to donate to the Cosmetology Department.

**ROLL CALL VOTE:** 8 Yes

Superintendent Bourgeois asked for approval to a team of up to 30 teachers/administrators to attend a Professional Learning Communities at Work Institute in Syracuse, NH from August 12 – 14, 2015.

**MOTION:** by Mr. Boutin, seconded by Mr. Tatseos to approve the out-of-state travel request for a team of up to 30 teachers/administrators to attend a Professional Learning Communities at Work Institute in Syracuse, NH from August 12 – 14, 2015.

**ROLL CALL VOTE:** 8 Yes

Superintendent Bourgeois asked for approval of the 2014-2015 Teacher Handbook. After discussion and recommendations for minor edits for the 2015-2016 Teacher Handbook the following motion was made.

**MOTION:** by Mr. Tully, seconded by Mr. Bahou to approve the 2014-2015 Teacher Handbook.

**ROLL CALL VOTE:** 8 Yes

Superintendent Bourgeois asked for approval of the 2015-2016 School Committee Meeting schedule.

**MOTION:** by Mr. Bahou, seconded by Mr. Espinola to approve the 2015-2016 School Committee Meeting schedule.

**ROLL CALL VOTE:** 8 Yes

Superintendent Bourgeois informed the Committee that the February 2015 Cooperative Education report had been included in the package. He informed the committee that 167 seniors (representing 34% of senior students) are participating in paid cooperative jobs.

Superintendent Bourgeois provided a presentation of the FY16 budget.

Superintendent Bourgeois asked for Executive Session at the end of the meeting for an update on collective bargaining negotiations.

### **REPORT OF BUSINESS MANAGER**

Mr. Garabedian introduced Ms. Cheryl Burke from Melanson & Heath who reviewed the FY14 audit report. After review of the audit report, Ms. Burke informed the Board that there were no management letter recommendations for this year. Ms. Burke reported that GLTHS has an unmodified audit opinion – there are no exceptions.

**MOTION:** by Mr. Tully, seconded by Mr. LeMay to accept the FY14 audit report.

**ROLL CALL VOTE:** 8 Yes

Mr. Garabedian provided an update on ongoing Business Office projects, which included fuel adjustment information, note sale information and OPEB information.

## **OLD BUSINESS**

### Outstanding Items from Previous Meetings

1. Visitors' locker room/storage area near football field. (Boutin)
2. One-Man, One-Vote requirement. (Tully)
3. Superintendent research and report back the possibility of having detentions and/or suspensions served on Saturdays including costs for staffing this. (Boutin)
4. Have the Policy Sub-Committee draft a policy for staff bringing personal tools, teaching materials, and resources to school. (Boutin)
5. Request the Superintendent review the student application process to see if it can be completed electronically. (Boutin)

**MOTION:** by Mr. Tully, seconded by Mr. Morin to pass over the Outstanding Items list.

**ROLL CALL VOTE:** 8 Yes

## **NEW BUSINESS**

Chairman O'Hare announced that it was time for the annual re-organization of the Board to be effective April 1, 2015.

**MOTION:** by Mr. Morin, seconded by Mr. Espinola to nominate Mr. Bahou for Chairman.

Move that the nominations for Chairman be closed by Mr. Tully, seconded by Mr. Boutin.

**BALLOT VOTE:** Number of votes cast was 8. Mr. Bahou received 8.

**MOTION:** by Mr. Tully, seconded by Mr. LeMay to nominate Mr. Boutin for Vice Chairman.

Move that the nominations for Vice Chair be closed by Mr. Tully, seconded by Mr. Bahou.

**BALLOT VOTE:** Number of votes cast was 8. Mr. Boutin received 8.

**MOTION:** by Mr. Espinola, seconded by Mr. Bahou to nominate Mr. Morin for Secretary.

Move that the nominations for Secretary be closed by Mr. Tully, seconded by Mr. Boutin.

**BALLOT VOTE:** Number of votes cast was 8. Mr. Morin received 8.

**REPORT OF SUB-COMMITTEES**

**MOTION:** by Mr. LeMay, seconded by Mr. Morin to approve the February 17, 2015 Naming Criteria Sub-Committee report.

**ROLL CALL VOTE:** 8 Yes

**MOTION:** by Mr. Morin, seconded by Mr. Tatseos to approve the March 9, 2015 Finance Sub-Committee report.

**ROLL CALL VOTE** 8 Yes

**MOTION:** by Mr. Boutin, seconded by Mr. Morin to approve the February 10, 2015 Building Committee meeting report.

**ROLL CALL VOTE:** 8 Yes

**MOTION:** by Mr. Bahou, seconded by Mr. Tatseos to approve a change order to Consigli's Contract in the amount of \$834,557.55 for pool and swing space work.

**ROLL CALL VOTE:** 8 Yes

**MOTION:** by Mr. Boutin, seconded by Mr. Morin to go into Executive Session for the purpose of discussing pending litigation.

**ROLL CALL VOTE:** 8 Yes

**MOTION:** by Mr. Tully, seconded by Mr. Tatseos to go into Executive Session for the purpose of contract negotiations update.

**ROLL CALL VOTE:** 8 Yes

The meeting will reconvene for possible discussion and possible votes.

The meeting reconvened at 9:27 p.m.

**ROLL CALL**

Members

Present: Mr. Bahou, Mr. Boutin, Mr. Espinola, Mr. LeMay, Mr. Morin,  
Mr. O'Hare, Mr. Tatseos, Mr. Tully

Also

Present: Roger Bourgeois, Superintendent-Director  
Cheryl Gosselin, Recording Secretary

**ADJOURN**

MOTION: by Mr. Boutin, seconded by Mr. LeMay to adjourn the meeting at 9:30 p.m.

ROLL CALL VOTE: 8 Yes

Respectfully submitted,

Cheryl Gosselin  
Recording Secretary

**Greater Lowell Technical School Committee  
Election of Officers  
March 19, 2015**

Office:            Chairperson

Number of votes cast:        8

Number of votes to elect:    5

Candidate:            Mr. Fred Bahou

1.                            8 Elected

**Greater Lowell Technical School Committee  
Election of Officers  
March 19, 2015**

Office:            Vice-Chairperson

Number of votes cast:        8

Number of votes to elect:    5

Candidate:            Mr. Raymond Boutin

1.                            8 Elected



**Greater Lowell Technical School Committee  
Election of Officers  
March 19, 2015**

Office:            Secretary

Number of votes cast:        8

Number of votes to elect:    5

Candidate:            Mr. Paul Morin

1.                            8 Elected