

GREATER LOWELL TECHNICAL HIGH SCHOOL

SCHOOL COMMITTEE MEETING

April 16, 2015 – 6:30 P.M.

CALL TO ORDER

Chairman O'Hare called the meeting to order at 6:40 p.m.

ROLL CALL

Members

Present: Mr. Bahou, Mr. Boutin, Mr. Espinola, Mr. LeMay, Mr. Morin,
Mr. O'Hare, Mr. Tatseos, Mr. Tully

Also

Present: Roger Bourgeois, Superintendent-Director
Jill Davis, Assistant Superintendent/Principal
George Garabedian, School Business Administrator
David Bradley, District Treasurer
Cheryl Gosselin, Recording Secretary

PUBLIC APPEARANCE

Numerous people from the public recognized Committeeman David Tully, who is not running for reelection therefore this was his last meeting. Chairman Bahou presented Mr. Tully with an appreciation plaque.

SCHOOL COMMITTEE COMMUNICATIONS

There were no School Committee communications.

REPORT OF STUDENT REPRESENTATIVE

Student Representative Stacy Bilodeau gave an update of upcoming and recently held events.

APPROVAL OF MINUTES

MOTION: by Mr. O'Hare, seconded by Mr. Morin to approve the minutes from the meeting of March 19, 2015.

ROLL CALL VOTE: 8 Yes

MOTION: by Mr. Boutin, seconded by Mr. Tully to approve the minutes from the meeting of March 26, 2015.

ROLL CALL VOTE: 8 Yes

REPORT OF DISTRICT TREASURER

District Treasurer David Bradley distributed the Warrants to the Committee for their approval and signature.

MOTION: by Mr. Morin, seconded by Mr. Boutin to waive reading of the warrant.

ROLL CALL VOTE: 8 Yes

MOTION: by Mr. Tully, seconded by Mr. Tatseos to approve expenditures for the sum of \$3,041,868.07 allocated as follows:

Warrant 2004	dated 04/03/15	Accounts Payable	1,125,640.49
Warrant 2004-1	dated 04/17/15	Accounts Payable	197,829.64
Warrant 2004-2	dated 04/03/15	Bank of America	801.10
Warrant 2004-A	dated 04/03/15	Payroll Warrant #479	835,173.01
Warrant 2004-B	dated 04/17/15	Payroll Warrant #481	882,423.83

ROLL CALL VOTE: 8 Yes

REPORT OF GENERAL COUNSEL

Superintendent Bourgeois asked for executive session at the end of the meeting regarding One Man One Vote.

MOTION: by Mr. Tully, seconded by Mr. Boutin to go into Executive Session at the end of the meeting to discuss potential litigation.

ROLL CALL VOTE: 8 Yes

REPORT OF SUPERINTENDENT-DIRECTOR

Superintendent Bourgeois asked for approval for a donation for an HP Proliant Server that Carol McNeil of Westford would like to donate to the Electronics Department. The server has an approximate value of \$1,400. He also asked for approval for a donation for a 2000 Nissan Maxima that Eileen Kaskons of Chelmsford would like to donate to the Automotive Technology Department.

MOTION: by Mr. Boutin, seconded by Mr. Tatseos to approve the donation for an HP Proliant Server that Carol McNeil of Westford Group would like to donate to the Electronics Department and the donation of a 2000 Nissan Maxima that Eileen Kaskons of Chelmsford would like to donate to the Automotive Technology Department.

ROLL CALL VOTE: 8 Yes

Superintendent Bourgeois informed the Committee that the March 2015 Cooperative Education report had been included in the package. He informed the committee that 157 seniors (representing 32% of senior students) are participating in paid cooperative jobs.

Superintendent Bourgeois informed the committee that the collective bargaining update would not be discussed at tonight's meeting.

Superintendent Bourgeois asked for Executive Session at the end of the meeting to discuss deployment of security personnel or devices.

Superintendent Bourgeois informed the committee that Cooperative Education Director Stacy Bezanson had recently hosted the Rotary Club for a luncheon and co-op presentation.

Superintendent Bourgeois stated that 74 LPN students recently passed the NCLEX test required to graduate representing a 96% passing rate; the state average was 88%.

Superintendent Bourgeois recently visited the Boys' & Girls' Club on an invitation from the director Joe Hungler.

Superintendent Bourgeois and Assistant Superintendent/Principal Jill Davis attended the Outstanding Vocational Student awards ceremony at Mechanics Hall in Worcester.

Superintendent Bourgeois informed the committee that Greater Lowell is currently in the process of drawing up prints to construct dugouts for the JV softball field.

REPORT OF BUSINESS MANAGER

Mr. Garabedian stated that the District sold \$9,000,000 of Bond Anticipation Notes relative to the school construction project. He asked for approval of the note sale.

MOTION: by Mr. Morin, seconded by Mr. Tully that I, the Secretary of the Greater Lowell Regional Vocational Technical School District, Massachusetts (the "District") School Committee (the "Committee"), certify that at a meeting of the Committee held April 16, 2015, of which meeting all members of the Committee were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the Committee in my custody:

Voted: to approve the sale of \$9,000,000 1.00 percent General Obligation Bond Anticipation Notes (the "Notes") of the District dated April 24, 2015, and payable April 22, 2016, to Eastern Bank at par and accrued interest plus a premium of \$52,089.00.

Further Voted: that in connection with the marketing and sale of the Notes, the preparation and distribution of a Notice of Sale and

Preliminary Official Statement dated April 1, 2015, and a final Official Statement dated April 7, 2015, each in such form as may be approved by the District's Business Administrator, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the District Treasurer, the Chair and the Vice Chair of the Committee be, and hereby are, authorized to execute and deliver a significant events disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the District, which undertaking shall be incorporated by reference in the Notes for the benefit of the holders of the Notes from time to time.

Further Voted: that we authorize and direct the Business Administrator to establish post issuance federal tax compliance procedures in such form as the Business Administrator and bond counsel to the District deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Notes.

Further Voted: that each member of the Committee, the District Secretary and the District Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Clerks of each of the member municipalities of Lowell, Dracut, Dunstable and Tyngsborough (collectively, the "Clerks") and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal buildings in which the offices of the Clerks and the District Secretary are located, or in accordance with an approved alternative method of notice prescribed or approved by the Massachusetts Attorney General as set forth in 940 CMR 29.03(4), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the Notes were taken in executive session, all in accordance with G.L. c.30A, §§18-25 as amended.

ROLL CALL VOTE: 8 Yes

Mr. Garabedian asked for approval to surplus a Rosback Saddlestitched Machine Model 202T and Challenge Paper Drill Model RKH in the Graphics Department and 2 Hobart Mixers in the Culinary Department.

MOTION: by Mr. Boutin, seconded by Mr. O'Hare to approve the request to surplus a Rosback Saddlestitched Machine Model 202T and Challenge Paper Drill Model RKH in the Graphics Department and 2 Hobart Mixers in the Culinary Department.

ROLL CALL VOTE: 8 Yes

Mr. Garabedian asked for approval for transfers in the amount of \$180,024.

MOTION: by Mr. Tully, seconded by Mr. O'Hare to approve transfers in the amount of \$180,024 as presented.

ROLL CALL VOTE: 8 Yes

Mr. Garabedian stated that he had distributed a memo outlining a recent law allowing regional school districts to establish a fund to deposit state regional transportation reimbursements. He will bring a request to establish this fund to the May meeting for approval.

OLD BUSINESS

Outstanding Items from Previous Meetings

1. Visitors' locker room/storage area near football field. (Boutin)
2. One-Man, One-Vote requirement. (Tully)
3. Superintendent research and report back the possibility of having detentions and/or suspensions served on Saturdays including costs for staffing this. (Boutin)
4. Have the Policy Sub-Committee draft a policy for staff bringing personal tools, teaching materials, and resources to school. (Boutin)
5. Request the Superintendent review the student application process to see if it can be completed electronically. (Boutin)

Mr. Tully asked that #2 on the outstanding items list be changed to Mr. Boutin.

REPORT OF SUB-COMMITTEES

MOTION: by Mr. Tatseos, seconded by Mr. O'Hare to approve the March 24, 2015 Naming Criteria Sub-Committee report.

ROLL CALL VOTE: 8 Yes

MOTION: by Mr. O'Hare, seconded by Mr. Tatseos to approve the Naming Criteria Policy.

ROLL CALL VOTE: 8 Yes

MOTION: by Mr. Boutin, seconded by Mr. Morin to approve the March 26, 2015 Alternative Energy Sub-Committee report.

ROLL CALL VOTE: 8 Yes

MOTION: by Mr. Boutin, seconded by Mr. Tully to approve the amended SE Solarne2 LLC contract.

ROLL CALL VOTE: 8 Yes

MOTION: by Mr. Morin, seconded by Mr. Tatseos to approve the March 19, 2015 Building Committee meeting report.

ROLL CALL VOTE: 8 Yes

MOTION: by Mr. Boutin, seconded by Mr. O'Hare to approve KBA Contract Amendment #13 for \$80,000 for Additional Hazardous Materials Air Quality Monitoring, #14 for \$18,900 for Wayfinding Signage and #15 for \$49,650 for Aramark Space: Advanced Design and Construction Administration as well as Design Budget Revision Request #8 for \$148,550

ROLL CALL VOTE: 8 Yes

MOTION: by Mr. Boutin, seconded by Mr. Morin to approve change orders for the HVAC Exhaust Upgrade in the amount of \$186,986.94

ROLL CALL VOTE: 8 Yes

MOTION: by Mr. Boutin, seconded by Mr. O'Hare to approve Change Order #8, Contract Amendment and Budget Revision Request in the amount of \$250,967.16.

ROLL CALL VOTE: 8 Yes

Chairman Bahou presented outgoing Chairman O'Hare with a recognition plaque.

MOTION: by Mr. Morin, seconded by Mr. LeMay to go into Executive Session for the purpose of discussing deployment of personnel or devices.

ROLL CALL VOTE: 8 Yes

MOTION: by Mr. Tully, seconded by Mr. Tatseos to go into Executive Session for the purpose of contract negotiations update.

ROLL CALL VOTE: 8 Yes

The meeting will reconvene for possible discussion and possible votes.

The meeting reconvened at 8:28 p.m.

ROLL CALL

Members

Present: Mr. Bahou, Mr. Boutin, Mr. Espinola, Mr. LeMay, Mr. Morin,
Mr. O'Hare, Mr. Tatseos, Mr. Tully

Also

Present: Roger Bourgeois, Superintendent-Director
Cheryl Gosselin, Recording Secretary

ADJOURN

MOTION: by Mr. Tully, seconded by Mr. Boutin to adjourn the meeting at 8:29 p.m.

ROLL CALL VOTE: 8 Yes

Respectfully submitted,

Cheryl Gosselin
Recording Secretary