

GREATER LOWELL TECHNICAL HIGH SCHOOL
SCHOOL COMMITTEE MEETING

June 18, 2015 – 6:30 P.M.

CALL TO ORDER

Chairman Bahou called the meeting to order at 6:36 p.m.

ROLL CALL

Members

Present: Mr. Bahou, Mr. Boutin, Mr. Espinola, Mr. Giggey, Mr. LeMay,
Mr. Morin, Mr. O'Hare, Mr. Tatseos

Also

Present: Roger Bourgeois, Superintendent-Director
Jill Davis, Assistant Superintendent/Principal
George Garabedian, School Business Administrator
David Bradley, District Treasurer
Kelly Walsh, Aramark Food Service Director
Jonathan DaSilva, CVS
Cheryl Gosselin, Recording Secretary

PUBLIC APPEARANCE

There was no public appearance.

SCHOOL COMMITTEE COMMUNICATIONS

There were no School Committee communications.

REPORT OF STUDENT REPRESENTATIVE

Student Representative Stacy Bilodeau gave an update of upcoming and recently held events. The Chairman present Ms. Bilodeau with a certificate of appreciation for serving as the student representative for the last 2 years.

APPROVAL OF MINUTES

MOTION: by Mr. Tatseos, seconded by Mr. O'Hare to approve the minutes from the meeting of May 21, 2015.

ROLL CALL VOTE: 8 Yes

REPORT OF DISTRICT TREASURER

District Treasurer David Bradley distributed the Warrants to the Committee for their approval and signature.

MOTION: by Mr. Morin, seconded by Mr. Tatseos to approve expenditures for the sum of \$6,190,200.33 allocated as follows:

| | | | |
|----------------|----------------|---------------------------|--------------|
| Warrant 2005-3 | dated 05/29/15 | Accounts Payable | 3,270,727.90 |
| Warrant 2006 | dated 06/12/15 | Accounts Payable | 946,195.27 |
| Warrant 2005-6 | dated 05/29/15 | Bank of America | 1,277.03 |
| Warrant 2005-7 | dated 05/29/15 | April Meals/Sales Use Tax | 779.38 |
| Warrant 2006-2 | dated 06/12/15 | May Meals/Sales Use Tax | 1,152.06 |
| Warrant 2006-3 | dated 06/12/15 | Lowell Five | 20.00 |
| Warrant 2005-C | dated 05/29/15 | Payroll Warrant #487 | 1,016,159.12 |
| Warrant 2006-A | dated 06/12/15 | Payroll Warrant #489 | 953,889.57 |

ROLL CALL VOTE: 8 Yes

REPORT OF GENERAL COUNSEL

There was no report of General Counsel.

REPORT OF SUPERINTENDENT-DIRECTOR

Superintendent Bourgeois asked Jonathan DaSilva, Senior Consultant for Workforce Initiatives for CVS Health to provide a presentation regarding an opportunity to partner with CVS to create training and co-op placement opportunities for students in our Health Assisting, Medical Assisting, and Marketing programs. After the presentation Superintendent Bourgeois asked for approval to accept donations from CVS as outlined.

Mr. O'Hare left the meeting.

MOTION: by Mr. Boutin, seconded by Mr. LeMay to approve the donation from CVS Health as presented.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. O'Hare)

Superintendent Bourgeois asked for approval for Christine Messina, Director of Practical Nursing and Continuing Education Programs to attend a workshop in Washington, DC August 3 & 4, 2015.

MOTION: by Mr. Morin, seconded by Mr. Boutin to approve the request for Christine Messina to attend a workshop in Washington, DC August 3 & 4, 2015.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. O'Hare)

Superintendent Bourgeois asked for approval of the 2015-2016 Student Handbook.

MOTION: by Mr. Espinola, seconded by Mr. Tatseos to approve the 2015-2016 Student Handbook.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. O'Hare)

Superintendent Bourgeois asked for approval of the 2015-2016 Teacher Handbook.

MOTION: by Mr. Espinola, seconded by Mr. Morin to approve the 2015-2016 Teacher Handbook.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. O'Hare)

Superintendent Bourgeois asked Assistant Superintendent/Principal Jill Davis to present the 2015-2016 School Improvement Plan for approval.

MOTION: by Mr. Boutin, seconded by Mr. Tatseos to approve the 2015-2016 School Improvement Plan.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. O'Hare)

Superintendent Bourgeois asked for approval of the 2015-2016 Athletic Handbook.

MOTION: by Mr. Espinola, seconded by Mr. Morin to approve the 2015-2016 Athletic Handbook.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. O'Hare)

Superintendent Bourgeois asked for approval of the revised Concussion Policy.

MOTION: by Mr. Boutin, seconded by Mr. LeMay to approve the revised Concussion Policy.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. O'Hare)

Superintendent Bourgeois asked for Executive Session at the end of the meeting for an update on Collective Bargaining negotiations.

REPORT OF BUSINESS MANAGER

Mr. Garabedian asked Aramark Food Service Director Kelly Walsh to provide an update on the food service program. Ms. Walsh, in an effort to remain in compliance with federal regulations, asked for approval to increase the school lunch price by \$0.10 (from \$2.00 to \$2.10).

MOTION: by Mr. Boutin, seconded by Mr. LeMay to increase the school lunch from \$2.00 to \$2.10.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. O'Hare)

Mr. Garabedian asked for approval to renew the Aramark Food Service Management contract for another year.

MOTION: by Mr. Morin, seconded by Mr. Espinola to renew the District's Food Service Management Contract with Aramark Educational Services LLC for the 2015-2016 fiscal year subject to the approval by the Department of Elementary and Secondary Education (DESE).

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. O'Hare)

Mr. Garabedian asked for approval to surplus 2 pieces of equipment in Graphics (Xanthe Plate Maker s/n 511-1219WF and a Powerhouse Quartz Heater s/n SPE6043).

MOTION: by Mr. Morin, seconded by Mr. LeMay to approve the request to surplus 2 pieces of equipment in Graphics (Xanthe Plate Maker s/n 511-1219WF and a Powerhouse Quartz Heater s/n SPE6043).

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. O'Hare)

Mr. Garabedian asked for approval of transfers amounting to \$762,660.

MOTION: by Mr. Tatseos, seconded by Mr. Espinola to approve transfers in the amount of \$762,660 as presented.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. O'Hare)

OLD BUSINESS

Outstanding Items from Previous Meetings

1. ~~P~~Visitors' locker room/storage area near football field. (Boutin)
2. ~~P~~One-Man, One-Vote requirement. (Boutin)
3. ~~I~~Superintendent research and report back the possibility of having detentions and/or suspensions served on Saturdays including costs for staffing this. (Boutin)
4. ~~H~~Have the Policy Sub-Committee draft a policy for staff bringing personal tools, teaching materials, and resources to school. (Boutin)
5. ~~P~~Request the Superintendent review the student application process to see if it can be completed electronically. (Boutin)

MOTION: by Mr. Boutin, seconded by Mr. Tatseos to remove #4 from the outstanding items list.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. O'Hare)

NEW BUSINESS

Mr. Boutin thanked the Superintendent, Ms. Davis and the Greater Lowell staff for the great job done with the graduation.

REPORT OF SUB-COMMITTEES

MOTION: by Mr. Morin, seconded by Mr. Tatseos to approve the May 21, 2015 Building Committee meeting report.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. O'Hare)

MOTION: by Mr. Tatseos, seconded by Mr. Morin to approve Budget Review Request #9 in the amount of \$265,253.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. O'Hare)

MOTION: by Mr. Boutin, seconded by Mr. Tatseos to approve Change Order #10, Contract Amendment and Budget Revision Request in the amount of \$341,762.86.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. O'Hare)

MOTION: by Mr. Morin, seconded by Mr. Boutin to go into Executive Session regarding Collective Bargaining negotiations.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. O'Hare)

The meeting will reconvene for possible discussion and possible votes.

The meeting reconvened at 8:43 p.m.

ROLL CALL

Members

Present: Mr. Bahou, Mr. Boutin, Mr. Espinola, Mr. Giggey, Mr. LeMay, Mr. Morin, Mr. Tatseos

Member Absent: Mr. O'Hare

Also

Present: Roger Bourgeois, Superintendent-Director
Cheryl Gosselin, Recording Secretary

MOTION: by Mr. Espinola, seconded by Mr. Tatseos to approve the Support Staff contract for 2014-2017 as presented.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. O'Hare)

MOTION: by Mr. Boutin, seconded by Mr. Morin to approve the Maintenance Personnel Staff contract for 2014-2017 as presented.


ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. O'Hare)

ADJOURN

MOTION: by Mr. Boutin, seconded by Mr. Giggey to adjourn the meeting at 8:46 p.m.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. O'Hare)

Respectfully submitted,



Cheryl Gosselin
Recording Secretary