

GLTHS SCHOOL BUILDING COMMITTEE (MSBA Project)

Minutes of January 21, 2016 Meeting

Members Present: Mr. Bahou, Mr. Bourgeois, Mr. Boutin, Mr. Byrne, Mr. Giggey, Mr. LeMay, Mr. Morin, Mr. O'Hare, Mr. Tatseos

Member Absent: Ms. Davis, Mr. Espinola, Ms. Turner

Also Present: Tom Kerwin, Joslin Lesser; Michael Williams, KBA; Brendan Collins, Consigli; Recording Secretary

Meeting was called to order at 4:20 p.m.

Roll call was taken with the above mentioned members present. Mr. LeMay arrived after roll call.

Mr. Kerwin and Mr. Collins stated that the Aramark work is progressing and should be complete by early March.

The construction team is working on punch list items. There have not been any roof leaks. The dust collector will be shipped and installed during the first couple of weeks in February. It will be tested after February school vacation.

Discussion took place regarding contingency and retainage. The committee agreed that they would like to have a final walkthrough after completion of punch list items and completion of the Aramark space prior to releasing final payment.

The committee would like a report on the number of rooms in the building before the project began and after completion of the project.

The committee would like an update at the next meeting on the Lockheed punch list.

Superintendent Bourgeois stated that he and Mr. Byrne had a meeting with David MacLaughlan regarding a dedication ceremony. Mr. MacLaughlan gave two dates (May 7 or May 21) for the ceremony and would like it to be around noon time. He is working on a guest list and will let Superintendent Bourgeois know which date is best.

The committee was given a revised draft of the building dedication plaque. Mr. Williams' informed them that there is a 6-8 week lead time on getting the plaque once the order is submitted. The committee agreed to get Mr. Espinola's input on the revised plaque design. If he approves then the order can be submitted and a date for the dedication ceremony can be chosen.

The next building committee meeting will be on February 11, 2016.

MOTION: by Mr. Morin, seconded by Mr. Boutin to adjourn at 4:53 p.m.

ROLL CALL VOTE: 9 Yes, 3 Absent (Ms. Davis, Mr. Espinola, Ms. Turner)