

GREATER LOWELL TECHNICAL HIGH SCHOOL

SCHOOL COMMITTEE MEETING

December 15, 2016 – 6:30 P.M.

**CALL TO ORDER**

Chairman Raymond Boutin called the meeting to order at 6:33 p.m.

**ROLL CALL**

Members

Present: Mr. Boutin, Mr. Giggey, Mr. LeMay, Mr. Morin, Mr. O'Hare, Mr. Tatseos

Member Absent: Mr. Bahou, Mr. Espinola

Also

Present: Roger Bourgeois, Superintendent-Director  
Billie Jo Turner, School Business Administrator  
David Bradley, District Treasurer  
Recording Secretary

**PUBLIC APPEARANCE**

There was no public appearance.

**SCHOOL COMMITTEE COMMUNICATIONS**

The Committee was informed that they had received correspondence from the Administrators' Association requesting to start negotiations for a successor agreement.

**REPORT OF STUDENT REPRESENTATIVE**

Student Representative Anthony Blatus gave an update of upcoming and recently held events.

**APPROVAL OF MINUTES**

**MOTION:** by Mr. Tatseos, seconded by Mr. Morin to approve the minutes from the meeting of November 17, 2016.

**ROLL CALL VOTE:** 6 Yes, 2 Absent (Mr. Bahou, Mr. Espinola)

**REPORT OF GENERAL COUNSEL**

There was no report of General Counsel.

**REPORT OF SUPERINTENDENT-DIRECTOR**

Assistant Superintendent/Principal Davis presented the 2016-2017 Substance Use Prevention & Education Plan for approval.

**MOTION:** by Mr. Morin, seconded by Mr. LeMay to approve the 2016-2017 Substance Use Prevention & Education Plan.

**ROLL CALL VOTE:** 6 Yes, 2 Absent (Mr. Bahou, Mr. Espinola)

Superintendent Bourgeois informed the committee that Greater Lowell currently has 189 senior students participating in cooperative education employment opportunities as of November 30, 2016. This represents 40% of the Class of 2017 and is on par with last year's data.

Superintendent Bourgeois asked for the committee's guidance regarding the logistics for the 2016-2017 Municipal Event. After discussion the Committee agreed to have the event be a breakfast on April 6, 2017.

Superintendent Bourgeois asked for approval to accept a donation to the Automotive Technology program of a 1999 Subaru Outback from Mr. Kouloheras and a 2004 Dodge Stratus from Ms. Jourdan.

**MOTION:** by Mr. O'Hare, seconded by Mr. Giggey to accept a donation to the Automotive Technology program of a 1999 Subaru Outback from Mr. Kouloheras and a 2004 Dodge Stratus from Ms. Jourdan.

**ROLL CALL VOTE:** 6 Yes, 2 Absent (Mr. Bahou, Mr. Espinola)

Superintendent Bourgeois requested approval for a team of up to 30 teachers and administrators to attend a Professional Learning Communities at Work Institute in Atlanta, Georgia from June 28-30, 2017.

After discussion the following motion was made:

**MOTION:** by Mr. Tatseos, seconded by Mr. Giggey to approve the request for a team of up to 30 teachers and administrators to attend a Professional Learning Communities at Work Institute in Atlanta, Georgia from June 28-30, 2017.

**ROLL CALL VOTE:** 5 Yes, 1 No (Mr. O'Hare), 2 Absent (Mr. Bahou, Mr. Espinola)

Superintendent Bourgeois asked Mr. Fallon to share a pilot of the newly created Health Assisting, Medical Assisting and Carpentry Videos which will be posted on the school's website.

**REPORT OF DISTRICT TREASURER**

The warrant was distributed to the Committee for their approval and signature.

**MOTION:** by Mr. Morin, seconded by Mr. Tatseos to waive the reading of the warrant.

**ROLL CALL VOTE:** 6 Yes, 2 Absent (Mr. Bahou, Mr. Espinola)

**MOTION:** by Mr. LeMay, seconded by Mr. Morin to approve expenditures for the sum of \$4,126,559.68 allocated as follows:

Warrant 2023-B	dated 11/25/16	Payroll Warrant #565	947,057.23
Warrant 2023-1	dated 11/25/16	Accounts Payable	208,277.49
Warrant 2023-2	dated 11/25/16	Accounts Payable	850.60
Warrant 2023-3	dated 11/25/16	Accounts Payable	1,340.80
Warrant 2023-4	dated 11/25/16	Accounts Payable	1,211.26
Warrant 2023	dated 11/10/16	Accounts Payable	946,371.67
Warrant 2024	dated 12/09/16	Accounts Payable	1,146,320.96
Warrant 2024-A	dated 12/09/16	Payroll Warrant #567	875,129.67

**ROLL CALL VOTE:** 6 Yes, 2 Absent (Mr. Bahou, Mr. Espinola)

**REPORT OF BUSINESS MANAGER**

Ms. Turner asked for approval to surplus 12 drafting tables in the Design & Visual Communications department.

**MOTION:** by Mr. O’Hare, seconded by Mr. LeMay to approve the request to surplus 12 drafting tables in the Design & Visual Communications department.

**ROLL CALL VOTE:** 6 Yes, 2 Absent (Mr. Bahou, Mr. Espinola)

Ms. Turner asked for approval to surplus broken, aged and obsolete equipment in the library.

After discussion, it was agreed that this request would be brought to a future meeting with the list of equipment having a more detailed reasons for the disposal.

Ms. Turner asked for approval for transfers in the amount of \$3,000.00.

**MOTION:** by Mr. Morin, seconded by Mr. LeMay to approve transfers in the amount of \$3,000.00.

**ROLL CALL VOTE:** 6 Yes, 2 Absent (Mr. Bahou, Mr. Espinola)

**OLD BUSINESS**

Outstanding Items from Previous Meetings

1. Visitors' locker room/storage area near football field. (Boutin)
2. One-Man, One-Vote requirement. (Boutin)
3. Policy Sub-Committee and the Superintendent develop a District Wellness Policy for the school that may include the distribution of condoms to students. (Boutin)
4. Athletic Hall of Fame (O'Hare)
5. Kouloheras Dedication (O'Hare)
6. Superintendent's Wall (O'Hare)
7. Review our current sports program to see if additional teams are needed and make recommendations for the upcoming budget season. (Boutin)

**REPORT OF SUB-COMMITTEES**

**MOTION:** by Mr. Tatseos, seconded by Mr. O'Hare to approve the November 17, 2016 Building Committee meeting report.

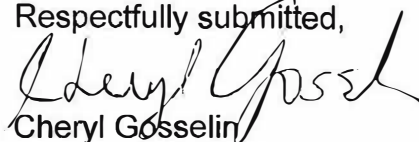
**ROLL CALL VOTE:** 6 Yes, 2 Absent (Mr. Bahou, Mr. Espinola)

**ADJOURN**

**MOTION:** by Mr. Morin, seconded by Mr. Tatseos adjourn the meeting at 7:53 p.m.

**ROLL CALL VOTE:** 6 Yes, 2 Absent (Mr. Bahou, Mr. Espinola)

Respectfully submitted,

  
Cheryl Gosselin  
Recording Secretary

**Meeting Documents:**

Meeting Notice

Agenda

Email Regarding Administrators' Association Contract

Minutes for Approval:

November 17, 2016

2016-2017 Substance Use Prevention & Evaluation Plan

November Cooperative Education Report

Memos from Don Ducharme Regarding Donations

Memo from Ms. Turner Regarding Equipment Surplus

List of Transfer Requests

Report of the November 17, 2016 GLTHS Building Committee Meeting

Memo from Mark White Regarding Additional Athletic Teams/Programs and Field Space Utilization/Upgrades

Year-to-Date Budget Report

Student Representative Report Dated December 15, 2016