

GREATER LOWELL TECHNICAL HIGH SCHOOL

SCHOOL COMMITTEE MEETING

February 15, 2018 – 6:30 P.M.

**CALL TO ORDER**

Chairman Morin called the meeting to order at 6:34 p.m. and announced that the meeting was being recorded.

Chairman Morin stated that in accordance with 940 CMR 29.10 (remote participation) adopted by the Greater Lowell Technical School Committee April 17, 2014, Committeeman LeMay will be participating at tonight's meeting remotely due to geographic distance.

**ROLL CALL**

Members

Present: Mr. Bahou, Mr. Boutin, Mr. Espinola, Mr. Giggey, Mr. LeMay, Mr. Morin  
Mr. O'Hare, Mr. Tatseos

Also

Present: Joseph Mastrocola, Superintendent-Director  
Jill Davis, Assistant Superintendent/Principal  
Billie Jo Turner, School Business Administrator  
David Bradley, District Treasurer  
Lisa Martinez (Director of Technology, Enrollment & Information)  
Mark Byrne (Director of Plant Services)  
Recording Secretary

**PUBLIC APPEARANCE**

There were no public appearances.

**SCHOOL COMMITTEE COMMUNICATIONS**

Mr. Boutin shared an email he had received regarding One Man One Vote.

**REPORT OF STUDENT REPRESENTATIVE**

Student Representative Gabriel Pena gave an update of upcoming and recently held events.

**APPROVAL OF MINUTES**

MOTION: by Mr. Bahou, seconded by Mr. Espinola to approve the minutes from the meeting of January 18, 2018.

**ROLL CALL VOTE:** 8 Yes

**MOTION:** by Mr. Boutin, seconded by Mr. Tatseos to approve the minutes from the February 1, 2018 Executive Session.

**ROLL CALL VOTE:** 8 Yes

**MOTION:** by Mr. LeMay, seconded by Mr. O'Hare to approve the minutes from the December 14, 2017 Executive Session.

**ROLL CALL VOTE:** 8 Yes

**REPORT OF DISTRICT TREASURER**

The warrant was distributed to the Committee for their approval and signature.

**MOTION:** by Mr. Bahou, seconded by Mr. Tatseos to waive the reading of the warrant.

**ROLL CALL VOTE:** 8 Yes

**MOTION:** by Mr. Bahou, seconded by Mr. O'Hare to approve expenditures for the sum of \$3,242,694.40 allocated as follows:

Warrant 2037-1	dated 01/26/18	Accounts Payable	245,709.08
Warrant 2038	dated 02/09/18	Accounts Payable	1,179,727.13
Warrant 2038-A	dated 02/02/18	Payroll Warrant #627	850,423.77
Warrant 2038-B	dated 02/16/18	Payroll Warrant #629	961,752.15
Warrant 2037-2	dated 01/26/18	Dec. 2017 Sales & Meals Tax	991.31
Warrant 2038-2	dated 02/09/18	Dec. 2017 Pell Warrant	2,578.00
Warrant 2038-3	dated 02/09/18	Dec. 2017 Lowell 5 Debit Card	816.00
Warrant 2038-4	dated 02/09/18	Dec. 2017 Bank of America	696.96

**ROLL CALL VOTE:** 8 Yes

**REPORT OF GENERAL COUNSEL**

There was no report of general counsel.

**REPORT OF SUPERINTENDENT-DIRECTOR**

Superintendent Mastrocola informed the committee that Greater Lowell currently has 183 senior students participating in cooperative education employment opportunities as of January 31, 2018. This represents 36% of the Class of 2018 and is down slightly from last year.

Superintendent Mastrocola and Director of Technology, Enrollment & Information presented information on a new proposed Protective Services Chapter 74 Program.

Superintendent Mastrocola Director of Plant Services Mark Byrne presented the Plant Services/Vocational/Academic 2019-2023 Capital Plan to the committee.

**REPORT OF BUSINESS MANAGER**

Ms. Turner informed the committee that on February 7, 2018 the Short Term BAN bid to reissue the \$1,900,000 financing that occurred in February 2017 had taken place. She asked the committee to vote to award the BAN to Century Bank and Trust Company.

I, Fred Bahou, the District Secretary of the Regional School District School Committee (the "Committee") of the Greater Lowell Regional Vocational Technical School District, Massachusetts (the "District"), certify that at a meeting of the Committee held February 15, 2018, of which meeting all members of the Committee were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the Committee in my custody:

Voted: that we hereby determine, in accordance with G.L. c.70B, that the amount of the cost of the District's high school project authorized by a vote of the Committee passed on October 11, 2012 not being paid by the school facilities grant is \$21,078,033 and we hereby approve of the issuance of notes and bonds in such amount under said G.L. c.70B.

Further Voted: to approve the sale of a \$1,900,000 1.90 percent General Obligation Bond Anticipation Note (the "Note") of the District dated February 22, 2018, and payable February 22, 2019, to Century Bank and Trust Company at par and accrued interest, if any, plus a premium of \$5,700.00.

Further Voted: that in connection with the marketing and sale of the Note, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated February 1, 2018, and a final Official Statement dated February 7, 2018, each in such form as may be approved by the District Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the District Treasurer and the Chair of the Committee be, and hereby are, authorized to execute and deliver a significant events disclosure undertaking in compliance with SEC Rule 15c2-12 in such forms as may be approved by bond counsel to the District, which undertakings shall be incorporated by reference in the Note for the benefit of the holders of the Note from time to time.

Further Voted: that we authorize and direct the Business Administrator to establish post issuance federal tax compliance procedures in such form as the Business Administrator and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Note.

Further Voted: that each member of the Committee, the District Secretary and the District Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Clerks of each of the member municipalities of Lowell, Dracut, Dunstable and Tyngsborough (collectively, the "Clerks") and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal buildings in which the offices of the Clerks and the District Secretary are located, or in accordance with an approved alternative method of notice prescribed or approved by the Massachusetts Attorney General as set forth in 940 CMR 29.03(4), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the Note were taken in executive session, all in accordance with G.L. c.30A, §§18-25, as amended.

Dated: February 15, 2018 \_

**MOTION:** by Mr. Bahou, seconded by Mr. O'Hare to approve the motion above.

**ROLL CALL VOTE:** 8 Yes

Next Ms. Turner asked for approval of transfers in the amount of \$328,334.42.

**MOTION:** by Mr. Boutin, seconded by Mr. Bahou to approve transfers in the amount of \$328,334.42 as presented.

**ROLL CALL VOTE:** 8 Yes

Ms. Turner asked for approval to surplus the following equipment from the culinary department:

Blodgett 961 Double Deck Pizza Oven  
2-Door Bakery Proof Box  
Victory 2-Door Reach-in Refrigerator  
Hobart 30 Quart Mixer  
Hobart Heavy Duty 60 Quart Bakery Dough Mixer

**MOTION:** by Mr. Boutin, seconded by Mr. Espinola to approve transfers in the amount of \$328,334.42 as presented.

**ROLL CALL VOTE:** 8 Yes

### **OLD BUSINESS**

#### Outstanding Items from Previous Meetings

1. eOne-Man, One-Vote requirement. (Boutin)
2. ePolicy Sub-Committee and the Superintendent develop a District Wellness Policy for the school that may include the distribution of condoms to students. (Boutin)
3. eAthletic Hall of Fame (O'Hare)
4. eKouloheras Dedication (O'Hare)
5. eSuperintendent's Wall (O'Hare)
6. eAlternative Energy Subcommittee meet to discuss the possibility of securing additional net metering credits. (Boutin)
7. eSuperintendent to provide a report listing all competitive grants that the district applied for and the outcome for the 2016-2017 school year. (Boutin)
8. eSuperintendent examine feasibility regarding card swipe security for each employee and associated cost to implement same. (Giggey)

### **NEW BUSINESS**

Mr. Bahou asked that Director of Cooperative Education Stacy Bezanson attend the March School Committee meeting to provide a more detailed co-op report.

**COMMITTEEPERSON MOTIONS**

Motion by Mr. Espinola to amend the School Committee Policy and the Greater Lowell Regional Agreement to change voting at the March meeting to be effective April 1 to voting at the December meeting to be effective January 1 for the Annual Reorganization of Committee & Election of Officers beginning with the November 2018 election.

Mr. Espinola asked that this motion be moved to the Outstanding Items list under Old Business.

**REPORT OF SUB-COMMITTEES**

**MOTION:** by Mr. Bahou, seconded by Mr. Espinola to approve the February 1, 2018 Finance Sub-Committee report.

**ROLL CALL VOTE:** 8 Yes

**ADJOURN**

**MOTION:** by Mr. Boutin, seconded by Mr. Tatseos to adjourn the meeting at 8:25 p.m.

**ROLL CALL VOTE:** 8 Yes

Respectfully submitted,



Cheryl Gosselin  
Recording Secretary

**Meeting Documents:**

Meeting Notice

Agenda

Minutes for Approval:

January 18, 2018

February 1, 2018 Executive Session

December 14, 2017 Executive Session

January 2018 Cooperative Education Report

Capital Plan Information

Memo from Ms. Turner

Memo Regarding Surplus Equipment

List of Transfers

Year-to-Date Budget Report

Report of the Student Representative dated February 15, 2018

Legal & Protective Services Criminal Justice Program Planning Presentation=