

GREATER LOWELL TECHNICAL HIGH SCHOOL

SCHOOL COMMITTEE MEETING

June 14, 2018 – 6:30 P.M.

**CALL TO ORDER**

Chairman Espinola called the meeting to order at 6:43 p.m. and announced that the meeting was being recorded.

**ROLL CALL**

Members

Present: Mr. Bahou, Mr. Boutin, Mr. Espinola, Mr. Giggey, Mr. LeMay,  
Mr. Morin, Mr. O'Hare, Mr. Tatseos

Also

Present: Joseph Mastrocola, Superintendent-Director  
Jill Davis, Assistant Superintendent/Principal  
Billie Jo Turner, School Business Administrator  
David Bradley, District Treasurer  
Mark White, Director of Athletics  
Attorney Michael Long  
Recording Secretary

**PUBLIC APPEARANCE**

There were no public appearances.

**SCHOOL COMMITTEE COMMUNICATIONS**

There were no School Committee communications.

**REPORT OF STUDENT REPRESENTATIVE**

Student Representative Gabriel Pena was unable to be at the meeting. The Superintendent distributed the student representative's report.

**APPROVAL OF MINUTES**

MOTION: by Mr. Morin, seconded by Mr. Boutin to approve the minutes from the meeting of May 10, 2018.

ROLL CALL VOTE: 8 Yes

**REPORT OF DISTRICT TREASURER**

The warrant was distributed to the Committee for their approval and signature.

MOTION: by Mr. Morin, seconded by Mr. Boutin to waive the reading of the warrant.

ROLL CALL VOTE: 8 Yes

**MOTION:** by Mr. Boutin, seconded by Mr. Bahou to approve expenditures for the sum of \$4,718,576.11 allocated as follows:

Warrant 2050-1	dated 05/18/18	Accounts Payable	188,096.57
Warrant 2060	dated 06/01/18	Accounts Payable	1,217,672.30
Warrant 2060-1	dated 06/15/18	Accounts Payable	422,663.23
Warrant 2050-A	dated 05/11/18	Payroll Warrant #641	854,677.63
Warrant 2050-B	dated 05/25/18	Payroll Warrant #643	1,085,168.99
Warrant 2060-A	dated 06/08/18	Payroll Warrant #645	947,101.46
Warrant 2050-5	dated 05/18/18	5/18/18 Lowell 5 Debit Card	1,594.98
Warrant 2050-6	dated 05/18/18	March 2018 Lowell Five	20.00
Warrant 2040-4	dated 04/20/18	March 2018 Bank of America	608.80
Warrant 2060-3	dated 06/01/18	April 2018 Meals/Use Tax	972.15

**ROLL CALL VOTE:** 8 Yes

**REPORT OF GENERAL COUNSEL**

Attorney Long will be requesting Executive Session for an update on litigation, and update on a grievance and an update on negotiations.

**REPORT OF SUPERINTENDENT-DIRECTOR**

Superintendent Mastrocola recognized student Thalia Irizarry and asked Chairman Espinola to award her with a certificate for perfect attendance.

Superintendent Mastrocola informed the committee that Greater Lowell currently has 96 junior students participating in cooperative education employment opportunities as of May 31, 2018, representing 19% of the junior class.

Superintendent Mastrocola stated that in response to a recent request from Mr. Boutin, an Admissions Report had been included in the package.

Superintendent Mastrocola stated that a memo from Mr. Byrne outlining summer school building and outside grounds projects had been included in the package.

The report of the Business Manager was taken out of order.

**REPORT OF BUSINESS MANAGER**

Ms. Turner asked for approval of transfers in the amount of \$272,000.

**MOTION:** by Mr. Morin, seconded by Mr. O'Hare to approve transfers in the amount of \$272,000.

**ROLL CALL VOTE:** 8 Yes

Superintendent Mastrocola asked Assistant Superintendent/Principal Jill Davis to present the 2018-2019 Athletic Handbook for approval. Ms. Davis asked Mr. White to present the Athletic Handbook with her.

**MOTION:** by Mr. Bahou, seconded by Mr. Boutin to approve the 2018-2019 Athletic Handbook as presented.

**ROLL CALL VOTE:** 8 Yes

Superintendent Mastrocola asked Assistant Superintendent/Principal Jill Davis to present the Policies on Head Injuries & Concussions in Extracurricular Athletics for approval.

**MOTION:** by Mr. Boutin, seconded by Mr. Tatseos to approve the Policies on Head Injuries & Concussions in Extracurricular Athletics as presented.

**ROLL CALL VOTE:** 8 Yes

Superintendent Mastrocola asked Assistant Superintendent/Principal Jill Davis to present the Medical Emergency Response Plan for approval.

**MOTION:** by Mr. Morin, seconded by Mr. Giggey to approve the Medical Emergency Response Plan as presented.

**ROLL CALL VOTE:** 8 Yes

Superintendent Mastrocola asked Assistant Superintendent/Principal Jill Davis to present the 2018-2019 Student Handbook for approval.

After discussion the following motion was made:

**MOTION:** by Mr. Boutin that on page 11 under Excused Absence the word "emergency" be removed.

The motion failed due to no second.

**MOTION:** by Mr. Bahou, seconded by Mr. O'Hare to approve the 2018-2019 Student Handbook as presented.

**ROLL CALL VOTE:** 7 Yes, 1 No (Mr. Boutin)

Superintendent Mastrocola asked Assistant Superintendent/Principal Jill Davis to present the 2018-2019 School Improvement Plan for approval.

**MOTION:** by Mr. LeMay, seconded by Mr. Tatseos to approve the 2018-2019 School Improvement Plan as presented.

**ROLL CALL VOTE:** 8 Yes

### **OLD BUSINESS**

#### Outstanding Items from Previous Meetings

1. t One-Man, One-Vote requirement. (Boutin)
2. t Policy Sub-Committee and the Superintendent develop a District Wellness Policy for the school that may include the distribution of condoms to students. (Boutin)
3. t Athletic Hall of Fame (O'Hare)
4. t Kouloheras Dedication (O'Hare)
5. t Superintendent's Wall (O'Hare)
6. t Alternative Energy Subcommittee meet to discuss the possibility of securing additional net metering credits. (Boutin)
7. t Superintendent examine feasibility regarding card swipe security for each employee and associated cost to implement same. (Giggey)
8. t Superintendent provide a report on the admissions process and procedures for this year with comparative data from the past 5 years. Info to be included but not limited to are number of applicants, numbers of initial acceptance, cut off scores, additional acceptance after testing and wait list. (Boutin)
9. t Superintendent research the probability of adding modular classrooms to the campus to develop comprehensive academic programs at Greater Lowell Technical High School. (Bahou)

Mr. Boutin said #8 could be removed from the Outstanding Items list.

Mr. O'Hare said #4 could be removed from the Outstanding Items list.

### **REPORT OF SUB-COMMITTEES**

Mr. Morin provided a report from the Legal Search Sub-Committee. He stated that the sub-committee had narrowed the search to 2 firms. He asked that this item be moved to the August agenda.

Mr. Bahou stated that there had been a Finance Sub-Committee meeting prior to the regular meeting on June 14, 2018. He stated that due to additional revenues the Finance Sub-Committee had approved the following recommendations from the Superintendent:

1. t Hire an additional Health instructor
2. t Hire a part-time Security Guard (6:00 a.m. – 9:00 a.m.)
3. t Add technology for security

**MOTION:** by Mr. Bahou, seconded by Mr. Boutin to accept the report of the June 14, 2018 Finance Sub-Committee meeting.

**ROLL CALL VOTE:** 8 Yes

**MOTION:** by Mr. Morin, seconded Mr. O'Hare to go into Executive Session for an update on litigation.

**ROLL CALL VOTE:** 8 Yes

**MOTION:** by Mr. Boutin, seconded Mr. Giggey to go into Executive Session for an update on grievances.

**ROLL CALL VOTE:** 8 Yes

**MOTION:** by Mr. Morin, seconded Mr. Giggey to go into Executive Session for Collective Bargaining.

**ROLL CALL VOTE:** 8 Yes

Votes will be taken in open session after Executive Session.

The meeting reconvened at 8:25 with a roll call vote of 8 present.

**MOTION:** by Mr. Bahou, seconded by Mr. Tatseos to approve the following:

1. 1-year contract extension for the School Business Manager with a 2% salary increase
2. ] 1-year contract for the District Treasurer with a 2% salary increase
3. ] 2% salary increase for 2018-2019 for the Assistant Superintendent/Principal
4. ] 2% salary increase for 2018-2019 for the Director of Human Resources
5. ] 2% salary increase for 2018-2019 for non-contractual employees
6. ] 3-year contract for Administrators for July 1, 2017 – June 30, 2020 with a 2% salary increase for each of the 3 years.
7. ] 3-year contract for Cluster Chairs for July 1, 2017 – June 30, 2020 with a 2% salary increase for each of the 3 years.
8. ] 3-year contract for Custodians for July 1, 2017 – June 30, 2020 with a 2% salary increase for each of the 3 years.
9. ] 3-year contract for Maintenance for July 1, 2017 – June 30, 2020 with a 2% salary increase for each of the 3 years.
10. 3-year contract for Security for July 1, 2017 – June 30, 2020 with a 2% salary increase for each of the 3 years.

**ROLL CALL VOTE:** 8 Yes

Mr. O'Hare left due to potential conflict of interest.

**MOTION:** by Mr. Bahou, seconded by Mr. LeMay to approve the following:

1. 3-year contract for Paraeducators for July 1, 2017 – June 30, 2020 with a 2% salary increase for each of the 3 years.
2. 3-year contract for Teachers for July 1, 2018 – June 30, 2021 with a 2% salary increase for each of the 3 years.

**ROLL CALL VOTE:** 7 Yes, 1 Absent (Mr. O'Hare)


Mr. O'Hare returned to the meeting.

**ADJOURN**

**MOTION:** by Mr. Bahou, seconded by Mr. Boutin to adjourn the meeting at 8:28 p.m.

**ROLL CALL VOTE:** 8 Yes

Respectfully submitted,

  
Cheryl Gosselin  
Recording Secretary

**Meeting Documents:**

Meeting Notice  
Agenda  
Minutes for Approval:  
May 14, 2018  
May 2018 Cooperative Education Report  
Admissions Report  
Summer Projects Report  
List of Non-Contractual Employees  
Proposed 2018-2019 School Improvement Plan  
Proposed 2018-2019 Student Handbook  
Proposed Medical Emergency Response Plan  
Proposed 2018-2019 Athletic Handbook  
Policies on Head Injuries & Concussions in Extracurricular Athletics  
Proposed School Business Administrator Agreement  
Proposed District Treasurer Redlined Contract  
Proposed Administrators Redlined Contract  
Proposed Cluster Chair Redlined Contract  
Proposed Custodian Redlined Contract  
Proposed Maintenance Redlined Contract  
Proposed Paraeducators Redlined Contract  
Proposed Security Redlined Contract  
Proposed Teachers Redlined Contract  
Memo from Ms. Turner Regarding Transfers  
Year-to-Date Budget Report  
Report of the Student Representative dated June 14, 2018