

GREATER LOWELL TECHNICAL HIGH SCHOOL

SCHOOL COMMITTEE MEETING

September 20, 2018 – 6:30 P.M.

CALL TO ORDER

Chairman Espinola called the meeting to order at 6:35 p.m. and announced that the meeting was being recorded.

ROLL CALL

Members

Present: Mr. Boutin, Mr. Espinola, Mr. Giggey, Mr. LeMay, Mr. Morin,
Mr. O'Hare, Mr. Tatseos

Member

Absent: Mr. Bahou

Also

Present: Joseph Mastrocola, Superintendent-Director
Jill Davis, Assistant Superintendent/Principal
George Garabedian, Interim School Business Administrator
David Bradley, District Treasurer
Michael Maccaro, Legal Counsel
Recording Secretary

REPORT OF STUDENT REPRESENTATIVE

Student Representative Mya Medina gave an update of upcoming and recently held events.

PUBLIC APPEARANCE

There were no public appearances.

SCHOOL COMMITTEE COMMUNICATIONS

There were no School Committee communications.

APPROVAL OF MINUTES

MOTION: by Mr. LeMay, seconded by Mr. O'Hare to approve the minutes from the meeting of August 23, 2018.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. Bahou)

REPORT OF DISTRICT TREASURER

The warrant was distributed to the Committee for their approval and signature.

MOTION: by Mr. Morin, seconded by Mr. Boutin to waive the reading of the warrant.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. Bahou)

MOTION: by Mr. LeMay, seconded by Mr. Morin to approve expenditures for the sum of \$2,739,543.11 allocated as follows:

Warrant 2063	dated 09/07/18	Accounts Payable	1,155,297.42
Warrant 2063-1	dated 09/21/18	Accounts Payable	370,719.46
Warrant 2062-C	dated 08/31/18	Payroll Warrant #657	336,095.99
Warrant 2063-B	dated 09/14/18	Payroll Warrant #659	874,712.88
Warrant 2063-2	dated 09/07/18	July 2018 Bank of America	1,384.80
Warrant 2063-3	dated 09/21/18	August 2018 Meals/Use Tax	18.11
Warrant 2063-4	dated 09/21/18	August 2018 Bank of America	1,314.45

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. Bahou)

REPORT OF GENERAL COUNSEL

Attorney Michael Maccaro provided comments on the transition taking place for his firm as the school's new legal counsel.

REPORT OF SUPERINTENDENT-DIRECTOR

Superintendent Mastrocola provided a brief report on the opening of school.

Superintendent Mastrocola informed the committee that a report with the new hires column/salary information had been included in the package.

Superintendent Mastrocola informed the committee that he had recently received two nominations for the naming of portions of the facility. Per the Facilities Naming Policy, the School Committee Chair and the Superintendent must appoint members to the committee so they can meet to consider the nominations.

Superintendent Mastrocola stated that information for the Superintendent's Annual End-of-Cycle would be distributed at this meeting for completion by the School Committee. The results of the evaluation will be discussed that the October meeting.

REPORT OF BUSINESS MANAGER

Mr. Garabedian asked for approval to renew Aramark's contract for the 2018-2019 school year.

MOTION: by Mr. Boutin, seconded by Mr. O'Hare to renew the District's Food Service Management Contract with Aramark Educational Services LLC for the 2018-29019 fiscal year subject to the approval by the Department of Elementary and Secondary Education (DESE).

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. Bahou)

Mr. Garabedian stated that the financial books for FY18 were closed on August 31 and the financial reports were submitted to the auditors in preparation for the annual audit and reporting to the Department of Revenue.

Mr. Garabedian informed the committee that M.G.L. Chapter 30B have been revised by the state in 2016 regarding procurement laws. Mr. Garabedian is request that the District's Procurement Policy be updated to reflect the change in the law.

This matter was deferred to the October meeting.

Mr. Garabedian presented a proposed revised FY19 budget due to changes based on the final state budget. The changes are as follows:

Chapter 70 Aid increase by	\$249,819
Required Minimum Contribution increased by	\$27,643
Transportation Reimbursement increased by	\$192,517

The net effect is a reduction to the member communities' assessments.

MOTION: by Mr. Morin, seconded by Mr. Boutin to approve the revised FY2019 budget in the amount of \$44,457,542.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. Bahou)

OLD BUSINESS

Outstanding Items from Previous Meetings

1. bOne-Man, One-Vote requirement. (Boutin)
2. bPolicy Sub-Committee and the Superintendent develop a District Wellness Policy for the school that may include the distribution of condoms to students. (Boutin)
3. bAthletic Hall of Fame (O'Hare)
4. bSuperintendent's Wall (O'Hare)
5. bAlternative Energy Subcommittee meet to discuss the possibility of securing additional net metering credits. (Boutin)
6. bSuperintendent examine feasibility regarding card swipe security for each employee and associated cost to implement same. (Giggey)
7. bSuperintendent research the probability of adding modular classrooms to the campus to develop comprehensive academic programs at Greater Lowell Technical High School. (Bahou)

It was agreed that #1 could be removed for the Outstanding Items list.

NEW BUSINESS

Mr. Boutin asked that the new School Resource Office and the new Cluster Chairs attend the October meeting to be introduced to the committee.

COMMITTEEPERSON MOTIONS

MOTION: by Mr. Espinola, seconded by Mr. Boutin to have the district provide Chrome Books to the School Committee members enabling them to receive School Committee meeting packages electronically.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. Bahou)

REPORT OF SUB-COMMITTEES

MOTION: by Mr. Boutin, seconded Mr. LeMay to approval the August 23, 2018 Legal Search Sub-Committee report.

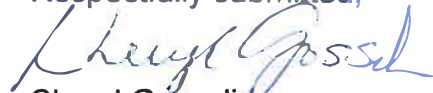
ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. Bahou)

ADJOURN

MOTION: by Mr. Morin, seconded by Mr. Tatseos to adjourn the meeting at 8:47 p.m.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. Bahou)

Respectfully submitted,



Cheryl Gosselin
Recording Secretary

Meeting Documents:

Meeting Notice

Agenda

Minutes for Approval:

August 23, 2018

New Hires Column/Salary Information

Memo from Mr. Garabedian Regarding Aramark & Financials

Memo from Mr. Garabedian Regarding Revised FY19 Budget

August 23, 2018 Legal Search Sub-Committee Report

Copy of Donation Thank You Letter

Year-to-Date Budget Report

Report of Student Representative Dated September 20, 2018