

GREATER LOWELL TECHNICAL HIGH SCHOOL

SCHOOL COMMITTEE MEETING

&  
Public Hearing

March 21 2019 – 6:00 P.M.

**CALL TO ORDER**

Vice Chair Bahou called the meeting to order at 6:06 p.m. and announced that the meeting was being recorded.

Vice Chair Bahou stated that in accordance with 940 CMR 29.10 (remote participation) adopted by the Greater Lowell Technical School Committee April 17, 2014, Committeeman LeMay will be participating at tonight's meeting remotely due to geographic distance.

**ROLL CALL**

Members

Present: Mr. Bahou, Mr. Boutin, Mr. LeMay, Mr. Morin, Mr. Sheehan,  
Mr. Tatseos

Members Absent: Mr. Giggey, Mr. O'Hare

Also

Present: Joseph Mastrocola, Superintendent-Director  
Jill Davis, Assistant Superintendent/Principal  
George Garabedian, Interim School Business Administrator  
Recording Secretary

**MOTION:** by Mr. Morin, seconded by Mr. Boutin to open the Public Hearing for the FY20 budget.

**ROLL CALL VOTE:** 6 Yes, 2 Absent (Mr. Giggey, Mr. O'Hare)

Vice Chair Bahou asked if there was anyone at the meeting to speak on the FY20 budget. There was no one in the audience to speak on the FY20 budget.

**MOTION:** by Mr. Sheehan, seconded by Mr. Tatseos to close the Public Hearing at 6:09 p.m.

**ROLL CALL VOTE:** 6 Yes, 2 Absent (Mr. Giggey, Mr. O'Hare)

Mr. Garabedian and Superintendent Mastrocola provided a brief overview of the FY20 budget.

**MOTION:** by Mr. Morin, seconded by Mr. Boutin to approve the preliminary FY20 budget of \$46,655,114.

**ROLL CALL VOTE:** 6 Yes, 2 Absent (Mr. Giggey, Mr. O'Hare)

**MOTION:** by Mr. Sheehan, seconded by Mr. Tatseos to recess until 6:30.

**ROLL CALL VOTE:** 6 Yes, 2 Absent (Mr. Giggey, Mr. O'Hare)

The meeting was called back to order at 6:35 p.m.

### **ROLL CALL**

Members

**Present:** Mr. Bahou, Mr. Boutin, Mr. Giggey, Mr. Morin, Mr. O'Hare  
Mr. Sheehan, Mr. Tatseos

**Members Absent:** Mr. LeMay

Also

**Present:** Joseph Mastrocola, Superintendent-Director  
Jill Davis, Assistant Superintendent/Principal  
George Garabedian, Interim School Business Administrator  
Michael Knight, School Business Administrator Elect  
David Bradley, District Treasurer  
Michael Maccaro, District Counsel  
Recording Secretary

### **PUBLIC APPEARANCE**

There were no public appearances.

### **SCHOOL COMMITTEE COMMUNICATIONS**

There were no School Committee communications.

### **REPORT OF STUDENT REPRESENTATIVE**

Student Representative Mya Medina gave an update of upcoming and recently held events.

The School Committee presented former School Committee member Joseph Espinola with an Adirondack chair as a token of appreciation for his time spent as a School Committee member.

**APPROVAL OF MINUTES**

**MOTION:** by Mr. Morin, seconded by Mr. Sheehan to approve the minutes from the meeting of February 14, 2019.

**ROLL CALL VOTE:** 7 Yes, 1 Absent (Mr. LeMay)

**REPORT OF DISTRICT TREASURER**

The warrant was distributed to the Committee for their approval and signature.

**MOTION:** by Mr. Morin, seconded by Mr. Boutin to waive the reading of the warrant.

**ROLL CALL VOTE:** 7 Yes, 1 Absent (Mr. LeMay)

**MOTION:** by Mr. Morin, seconded by Mr. O'Hare to approve expenditures for the sum of \$3,881,316.47 allocated as follows:

Warrant 2068-1	dated 02/22/19	Accounts Payable	407,524.55
Warrant 2069	dated 03/08/19	Accounts Payable	1,301,030.66
Warrant 2069-1	dated 03/22/19	Accounts Payable	180,569.80
Warrant 2069-A	dated 03/01/19	Payroll Warrant #683	966,951.05
Warrant 2069-B	dated 03/15/19	Payroll Warrant #685	1,021,029.70
Warrant 2068-3	dated 02/22/19	Jan. 2019 Sales/Meals Tax	1,143.18
Warrant 2068-4	dated 02/22/19	Lowell 5 Debit Card	155.94
Warrant 2068-5	dated 02/22/19	Jan. 2019 Lowell 5 Wire Fee	20.00
Warrant 2068-6	dated 02/22/19	Jan. 2019 Bank of America	839.04
Warrant 2069-2	dated 03/22/19	Feb. 2019 Sales/Meals Tax	1,002.51
Warrant 2069-3	dated 03/22/19	Feb. 2019 Bank of America	1,050.04

**ROLL CALL VOTE:** 7 Yes, 1 Absent (Mr. LeMay)

**REPORT OF GENERAL COUNSEL**

Vice Chair Bahou stated that Mr. Maccaro would provide his report at the end of the meeting.

**REPORT OF SUPERINTENDENT-DIRECTOR**

Superintendent Mastrocola informed the committee that after a comprehensive selection and interview process he was recommending Michael Knight as our new School Business Administrator. Mr. Knight will begin on July 1 with Mr. Garabedian as his mentor.

**MOTION:** by Mr. Morin, seconded by Mr. Giggey to approve the Superintendent's recommendation to hire Michael Knight as the School Business Administrator.

**ROLL CALL VOTE:** 7 Yes, 1 Absent (Mr. LeMay)

Superintendent Mastrocola, per the School Committee Naming of Education-Related Facilities Policy, recommended the following be appointed to the School Naming Committee:

Current Teacher	Deb Lagasse
Retired Teacher	Paul Morin
Current Administrator	New Business Administrator
Retired Administrator	Tim Fallon
Parent Representative	Andrew Blatus
Alumnus	Sean Hall

**MOTION:** by Mr. Sheehan, seconded by Mr. Tatseos to approve the Superintendent's recommendations for the School Naming Committee.

**ROLL CALL VOTE:** 7 Yes, 1 Absent (Mr. LeMay)

Superintendent Mastrocola asked for approval to accept a donation in the amount of \$2,864 from the Greater Lowell Community Foundation made possible through the generosity and recommendation of the Mark and Elisia Saab GLTHS Student Activities Fund.

**MOTION:** by Mr. Giggey, seconded by Mr. Boutin to accept the \$2,864 donation from the Greater Lowell Community Foundation and the Mark and Elisia Saab GLTHS Student Activities Fund.

**ROLL CALL VOTE:** 7 Yes, 1 Absent (Mr. LeMay)

Superintendent Mastrocola informed the committee that Greater Lowell had recently been awarded a \$3,000 Restoration, Preservation and Mentorship Foundation Grant.

Superintendent Mastrocola informed the committee that Greater Lowell currently has 196 senior students participating in cooperative education employment opportunities as of February 28, 2019. This represents 39% of the Class of 2019 and is an increase from last year. We also have 10 junior students participating in cooperative education employment opportunities.

### **REPORT OF BUSINESS MANAGER**

Mr. Garabedian asked for a vote to approve the FY20 budget in the amount of \$46,655,114.

**MOTION:** by Mr. Boutin, seconded by Mr. Giggey to approve the preliminary FY20 budget of \$46,655,14.

**ROLL CALL VOTE:** 7 Yes, 1 Absent (Mr. LeMay)

## **OLD BUSINESS**

### Outstanding Items from Previous Meetings

1. r Policy Sub-Committee and the Superintendent develop a District Wellness Policy for the school that may include the distribution of condoms to students. (Boutin)
2. r Athletic Hall of Fame (O'Hare)
3. r Superintendent's Wall (O'Hare)
4. r Alternative Energy Subcommittee meet to discuss the possibility of securing additional net metering credits. (Boutin)
5. r Superintendent examine feasibility regarding card swipe security for each employee and associated cost to implement same. (Giggey)
6. r Superintendent research the probability of adding modular classrooms to the campus to develop comprehensive academic programs at Greater Lowell Technical High School.

Discussion took place by Mr. O'Hare regarding the Athletic Hall of Fame and the Superintendent's Wall.

## **NEW BUSINESS**

Mr. Bahou stated that at a previous meeting it was agreed by the committee to extend the Superintendent's contract to January 1, 2020 with a 2% salary increase and all other terms remaining status quo.

**MOTION:** by Mr. O'Hare, seconded by Mr. Giggey to extend Superintendent Mastrocola's contract to January 1, 2020 with a 2% salary increase and all other terms remaining status quo.

**ROLL CALL VOTE:** 7 Yes, 1 Absent (Mr. LeMay)

Vice Chair Bahou stated that it was time for the annual re-organization of the Board to be effective April 1, 2019.

**MOTION:** by Mr. Boutin, seconded by Mr. Tatseos to nominate Mr. LeMay for Chairman.

Vice Chair Bahou asked if there were any other nominations. Hearing none, he stated that nominations were closed.

**BALLOT VOTE:** Number of votes cast was 7. Mr. LeMay received 7, 1 person (Mr. LeMay) was absent.

**MOTION:** by Mr. Sheehan, seconded by Mr. Tatseos to nominate Mr. Morin for Vice Chairman.

Vice Chair Bahou asked if there were any other nominations. Hearing none, he stated that nominations were closed.

**BALLOT VOTE:** Number of votes cast was 7. Mr. Morin received 7, 1 person (Mr. LeMay) was absent.

**MOTION:** by Mr. Morin, seconded by Mr. Boutin to nominate Mr. Giggey for Secretary.

Vice Chair Bahou asked if there were any other nominations. Hearing none, he stated that nominations were closed.

**BALLOT VOTE:** Number of votes cast was 7. Mr. Giggey received 7, 1 person (Mr. LeMay) was absent.

Mr. Boutin asked if someone could attend the April meeting to provide insight to Smart Boards as well as technology that is available for student to be able to work at home.

Attorney Maccaro informed the committee that the language to amend the regional agreement had been submitted to the Department of Education. He is waiting for approval from them then the amended regional agreement can be submitted to the towns for their approval.

### **REPORT OF SUB-COMMITTEES**

**MOTION:** by Mr. Boutin, seconded by Mr. Giggey to approve the minutes of the February 7, 2019 Finance Sub-Committee meeting.

**ROLL CALL VOTE:** 7 Yes, 1 Absent (Mr. LeMay)

### **ADJOURN**

**MOTION:** by Mr. Boutin, seconded by Mr. O'Hare to adjourn the meeting at 7:18 p.m.

**ROLL CALL VOTE:** 7 Yes, 1 Absent (Mr. LeMay)

Respectfully submitted,

  
Cheryl Gosselin  
Recording Secretary

**Meeting Documents:**

Meeting Notice

Agenda

Minutes for Approval:

February 14, 2019

Attorney Maccaro's Letter to Department of Education

Memo Regarding Recommendation of School Business Administrator

Memo Regarding School Naming Committee

Copy of donation Letter from Greater Lowell Community Foundation

Grant Award Letter

February 2019 Cooperative Education Report

Copy of Superintendent Contract Extension

Year-to-Date Budget Report

Report of Student Representative Dated March 21, 2019

**Greater Lowell Technical School Committee  
Election of Officers  
March 21, 2019**

Office:            Chairperson

Number of votes cast:        7

Number of votes to elect:    4

Candidate:            Curtis LeMay

1.                                7 Elected



**Greater Lowell Technical School Committee  
Election of Officers  
March 21, 2019**

Office:            Vice-Chairperson

Number of votes cast:        7

Number of votes to elect:    4

Candidate:            Paul Morin

1.                                7 Elected

**Greater Lowell Technical School Committee  
Election of Officers  
March 21, 2019**

Office:            Secretary

Number of votes cast:        7

Number of votes to elect:    4

Candidate:            Kempton Giggey

1.                                7 Elected