

# **GREATER LOWELL TECHNICAL HIGH SCHOOL**

## **SCHOOL COMMITTEE MEETING**

**February 13, 2020 – 6:30 P.M.**

### **CALL TO ORDER**

Mr. Morin called the meeting to order at 6:36 p.m. and announced that the meeting was being recorded.

Mr. Morin stated that in accordance with 940 CMR 29.10 (remote participation) adopted by the Greater Lowell Technical School Committee April 17, 2014, Committeeman LeMay will be participating at tonight's meeting remotely due to geographic distance.

### **ROLL CALL**

Members

Present: Mr. Morin, Mr. Bahou, Mr. Gitschier, Mr. Tatseos, Mr. Giggey, Mr. O'Hare, Mr. Sheehan, Mr. LeMay

Also

Present: Jill Davis, Interim Superintendent-Director  
Michael Barton, Interim Assistant Superintendent/Principal  
Michael Knight, School Business Administrator  
David Bradley, District Treasurer  
Michael Maccaro, Legal Counsel  
Recording Secretary

### **PUBLIC APPEARANCE**

There was no public appearance.

### **SCHOOL COMMITTEE COMMUNICATIONS**

There were no School Committee communications

### **REPORT OF STUDENT REPRESENTATIVE**

Student Representative Isaiah Carrasquillo gave an update of upcoming and recently held events.

### **APPROVAL OF MINUTES**

MOTION: by Mr. Giggey, seconded by Mr. O'Hare to approve the minutes from the meeting of January 16, 2020.

ROLL CALL VOTE: 8 Yes

### **REPORT OF DISTRICT TREASURER**

The warrant was distributed to the Committee for their approval and signature.

**MOTION:** by Mr. Bahou, seconded by Mr. Gitschier to waive the reading of the warrant.

**ROLL CALL VOTE:** 8 Yes

**MOTION:** by Mr. Sheehan, seconded by Mr. Bahou to approve expenditures for the sum of \$3,616,720.58 allocated as follows:

Warrant 2079-C	dated 01/29/20	Payroll Warrant #731	1,083,114.95
Warrant 2080-A	dated 02/14/20	Payroll Warrant #733	985,884.08
Warrant 2079-1	dated 01/24/20	Accounts Payable Warrant	330,207.11
Warrant 2080	dated 02/07/20	Accounts Payable Warrant	1,249,112.05
Warrant 2079-2	dated 01/24/20	Meals & Sales Use Tax Warrant	1,193.39
Warrant 2079-6	dated 01/24/20	Debit Card Warrant (1049)	209.00

**ROLL CALL VOTE:** 8 Yes

### **REPORT OF GENERAL COUNSEL**

There was no report of general counsel.

### **REPORT OF SUPERINTENDENT-DIRECTOR**

Interim Superintendent Davis informed the committee that a diploma was being awarded to Thomas Burlamachi (class of 2019) who recently passed the MCAS and presented by acting Chair – Mr. Morin.

Interim Superintendent Davis informed the committee that Greater Lowell currently has 192 senior students participating in cooperative education employment opportunities as of January 31, 2020. This represents an increase of 2% over last year. She also noted that we already have 12 junior students who are now participating in co-op as well.

Interim Superintendent Davis informed the committee that Greater Lowell had recently been awarded a Liberty Mutual Grant from the Collision Repair Education Foundation in the amount of \$2,500 which will be used to purchase equipment and supplies for the Automotive Collision program.

Interim Superintendent Davis asked for approval to accept a donation of a Ford Connex XLT van from Jeanne D'Arc Credit Union with an approximate value of \$4,000 to be used for educational purposes by the Automotive Technology Program.

**MOTION:** by Mr. Sheehan, seconded by Mr. Gitschier to accept the vehicle donation from Jeanne D'Arc Credit Union.

**ROLL CALL VOTE:** 8 Yes

## **REPORT OF BUSINESS MANAGER**

Mr. Knight notified the committee that we received an update to the audit last week which reflected an increased reimbursement amount totaling \$1,577,618.

**MOTION:** by Mr. Sheehan, seconded by Mr. Tatseos to approve the MSBA final audit.

**ROLL CALL VOTE:** 8 Yes

Mr. Knight explained the single transfer request from one department and asked for approval in the amount of \$10,000.

**MOTION:** by Mr. Bahou, seconded by Mr. O'Hare to approve the MSBA final audit.

**ROLL CALL VOTE:** 8 Yes

Mr. Knight recommended to appoint the current Assistant to the School Business Administrator to the Assistant Treasurer position which is currently vacant due to the retirement of the former staff member that held the position.

**MOTION:** by Mr. Gitschier, seconded by Mr. Sheehan to approve the appointment of the Assistant Treasurer position.

**ROLL CALL VOTE:** 8 Yes

## **OLD BUSINESS**

Mr. Morin provided a brief update of the Facilities Naming Committee meeting held on January 30<sup>th</sup>. The members have agreed to put the two pending requests on hold until further review of policy items and discussion at the next scheduled meeting on June 10<sup>th</sup>. A further update will be provided to the school committee at that time.

### **Outstanding Items from Previous Meetings**

1. Policy Sub-Committee and the Superintendent develop a District Wellness Policy for the school that may include the distribution of condoms to students. (Boutin)
2. Athletic Hall of Fame (O'Hare)
3. Superintendent's Wall (O'Hare)
4. Alternative Energy Subcommittee meet to discuss the possibility of securing additional net metering credits. (Boutin)
5. Superintendent examine feasibility regarding card swipe security for each employee and associated cost to implement same. (Giggey)
6. Superintendent research the probability of adding modular classrooms to the campus to develop comprehensive academic programs at Greater Lowell Technical High School.

## **COMMITTEEPERSON MOTION**

There were no committeeperson motions.

**NEW BUSINESS**

Mr. Gitschier informed the committee that he received a request from the Lowell Veteran Commission to have Greater Lowell donate their services with the design/decoration of wooden boxes to be used for disposal of old/retired American flags. Interim Superintendent Davis will be looking into this request further as more details are received.

Mr. Morin asked for Executive Session at the end of the meeting to conduct strategy sessions in preparation to conduct contract negotiations for non-union personnel – Interim Assistant Superintendent/Principal.

**MOTION:** by Mr. Giggey, seconded by Mr. Tatseos to go into Executive Session for the purpose of non-union negotiations.

**ROLL CALL VOTE:** 8 Yes

Votes will be taken in open session after Executive Session.  
The meeting reconvened at 7:30 p.m. with a roll call vote of 8 present.

**MOTION:** by Mr. Bahou, seconded by Mr. Sheehan to ratify the vote taken in Executive Session to approve the contract for the Interim Assistant Superintendent/Principal.

**ROLL CALL VOTE:** 8 Yes

**ADJOURN**

**MOTION:** by Mr. Sheehan, seconded by Mr. Bahou to adjourn the meeting at 7:35 p.m.

**ROLL CALL VOTE:** 8 Yes

Respectfully submitted,

Colette Edmonds  
Recording Secretary

**Meeting Documents:**

Meeting Notice

Agenda

Minutes for Approval:

January 16, 2020

January 2020 Cooperative Education Report

Collision Repair Education Foundation Grant Award Letter

Donation Letter

Memo from Mr. Knight regarding approval of MSBA Final Audit

Business Office – Transfer Request / Request to Appoint Assistant Treasurer

Report of Student Representative Dated February 13, 2020