

GREATER LOWELL TECHNICAL HIGH SCHOOL

SCHOOL COMMITTEE MEETING

June 18, 2020 – 6:30 P.M.

CALL TO ORDER

Chairman Morin called the meeting to order at 6:36 p.m. and announced that the meeting was being recorded.

Chairman Morin stated in accordance with 940 CMR 29.10 (remote participation) adopted by the Greater Lowell Technical School Committee April 17, 2014, and pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, M.G.L. c. 30A, Section 18, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the Greater Lowell School Committee is being conducted via remote participation by the following members: Committeemen Mr. Bahou, Mr. Gitschier, Mr. LeMay, Mr. O'Hare, Mr. Sheehan, Mr. Tatseos, and Mr. Morin. The following members and individuals are present: Interim Superintendent-Director Jill Davis, Interim Assistant Superintendent Michael Barton, School Business Administrator Michael Knight, and Recording Secretary. No in-person attendance of members of the public will be permitted.

ROLL CALL

Members

Present: Mr. Sheehan, Mr. Bahou, Mr. O'Hare, Mr. Tatseos, Mr. Gitschier, Mr. LeMay and Mr. Morin.

Members Absent: Mr. Giggey (was not present at the time of roll call, but joined in @ 7:04 p.m.)

Also

Present: Jill Davis, Interim Superintendent-Director
Michael Barton, Interim Assistant Superintendent-Director
Michael Knight, School Business Administrator
Atty. Michael Maccaro, School Attorney (participating remotely)
Isaiah Carrasquillo, Student Representative (participating remotely)
Recording Secretary (remotely)

PUBLIC APPEARANCE

Chairman Morin stated that the public appearance portion will be suspended and going right into the meeting.

Chairman Morin recognized senior student, Isaiah Carrasquillo, and thanked him for his participation as the Student Representative for the School Committee throughout the 2019-2020 school year and wished him well in the future, as he graduated from the Electrical Program.

SCHOOL COMMITTEE COMMUNICATIONS

There were no School Committee communications.

REPORT OF STUDENT REPRESENTATIVE

Chairman Morin noted there was no report of the student representative at tonight's meeting.

APPROVAL OF MINUTES

MOTION: by Mr. Sheehan, seconded by Mr. Tatseos to approve the minutes from the meeting of May 21, 2020.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. Giggey)

REPORT OF DISTRICT TREASURER

MOTION: by Mr. LeMay, seconded by Mr. Gitschier to waive the reading of the warrant.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. Giggey)

MOTION: by Mr. Bahou seconded by Mr. Gitschier to approve expenditures for the sum of \$6,656,473.06 allocated as follows:

Warrant 2084-A	dated 06/05/20	Payroll Warrant #749	1,032,079.49
Warrant 2084-B	dated 06/19/20	Payroll Warrant #751	1,100,344.73
Warrant 2084-LS	dated 06/19/20	Payroll Warrant #751	3,451,508.94
Warrant 2083-2	dated 05/29/20	Accounts Payable Warrant	119,173.95
Warrant 2084	dated 06/12/20	Accounts Payable Warrant	244,320.06
Warrant 2084-2	dated 06/12/20	Mass Bay Health June 20 (1065)	707,141.58
Warrant 2084-3	dated 06/12/20	Lowell Five Debit Card (1049)	1,158.00
Warrant 2084-4	dated 06/12/20	Lowell Five Credit Card Fees April 20 (1050)	445.54
Warrant 2084-5	dated 06/12/20	Meals & Sales Use Tax May 20 (1058)	38.66
Warrant 2084-6	dated 06/12/20	Lowell Five Credit Card Fees May 20 (1050)	262.11

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. Giggey)

REPORT OF GENERAL COUNSEL

There was no report of general counsel.

REPORT OF SUPERINTENDENT-DIRECTOR

Interim Superintendent Davis began by taking a moment to recognize key staff members (Senior Assistant Principal, Student Activities Coordinator, and Senior Advisors) for their hard work put into the planning and preparation of our Awarding of Diplomas ceremonies.

Interim Superintendent Davis continued by informing the committee that Greater Lowell had recently been notified that Greater Lowell had achieved the highest level of the SkillsUSA Chapter of Excellence Program – Models of Excellence. As a Models of Excellence winner, our chapter is among an elite group of the top 24 SkillsUSA chapters nationally.

Interim Superintendent Davis asked Interim Assistant Superintendent Barton to present the award recipients of the Annual Printing Industries of New England to the committee members.

REPORT OF BUSINESS MANAGER

Mr. Knight asked for the committee's approval to establish a Regional Transportation Reimbursement Fund as allowed by chapter 233 of the acts of 2014. He informed the committee that this fund would allow reimbursement that is not needed to pay transportation within a fiscal year to be carried forward to the next fiscal year to pay for transportation. Allowing this fund to be established would be particularly important at this time due to the uncertainty of the state budget and possible decrease in previous assessments due to COVID-19.

MOTION: by Mr. Bahou, seconded by Mr. Morin to establish a Regional Transportation Reimbursement Fund as allowed by chapter 233 of the acts of 2014.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. Giggey)

Mr. Knight informed the committee that it is a requirement that the school committee vote to move money into this fund. Mr. Knight provided an explanation of the funds being requested to move.

MOTION: by Mr. LeMay, seconded by Mr. Sheehan to move \$337,063 to the Regional Transportation Reimbursement Fund.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. Giggey)

Mr. Knight asked for the committee's approval for the disposal of a 1989 International S1600 Rack body truck. The process would include offering the bus to our member municipalities first, then moving to a sale/auction if there is no interest.

MOTION: by Mr. Bahou, seconded by Mr. LeMay to dispose of the surplus rack truck by offering the bus to our member municipalities first, then moving to a sale/auction if there is no interest

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. Giggey)

Mr. Knight asked for the committee's approval for the removal and disposal of two medical beds from the Health Assisting Program. Due to the beds posing a potential safety risk, Mr. Knight is recommending removal and disposal.

MOTION: by Mr. Bahou, seconded by Mr. Tatseos to declare the two malfunctioning medical beds as surplus and be disposed.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. Giggey)

Mr. Tatseos requested an update on how much money is received by the district when items are sold/auctioned off. Mr. Knight would provide that information.

Mr. Knight provided an explanation of and reviewed the list of budget line transfers within various departments and asked for approval totaling in the amount of \$353,426.82.

MOTION: by Mr. Bahou, seconded by Mr. Sheehan to approve the budget line item transfers.

ROLL CALL VOTE: 8 Yes

OLD BUSINESS

Outstanding Items from Previous Meetings

1. Policy Sub-Committee and the Superintendent develop a District Wellness Policy for the school that may include the distribution of condoms to students. (Boutin)
2. Athletic Hall of Fame (O'Hare)
3. Superintendent's Wall (O'Hare)
4. Alternative Energy Subcommittee meet to discuss the possibility of securing additional net metering credits. (Boutin)
5. Superintendent examine feasibility regarding card swipe security for each employee and associated cost to implement same. (Giggey)
6. Superintendent research the probability of adding modular classrooms to the campus to develop comprehensive academic programs at Greater Lowell Technical High School.

NEW BUSINESS

COMMITTEEPERSON MOTION

MOTION: by Mr. Gitschier, seconded by Mr. Bahou to pay the Spring Coaches until the date the Governor officially cancelled school (April 11, 2020).

ROLL CALL VOTE: 7 Yes, 1 No (Mr. Morin)

MOTION: by Mr. Sheehan, seconded by Mr. Tatesos to name Jill Davis the permanent Superintendent-Director.

ROLL CALL VOTE: 8 Yes

EXECUTIVE SESSION

MOTION: by Mr. Giggey, seconded by Mr. LeMay to enter into executive session for contract negotiations.

ROLL CALL VOTE: 8 Yes

The meeting reconvened at 9:05 p.m. with a roll call vote of 8 present. Chairman Morin noted that ratification of votes taken will occur in open session at the next school committee meeting.

ADJOURN

MOTION: by Mr. Giggey seconded by Mr. Sheehan to adjourn the meeting at 9:06 p.m.

ROLL CALL VOTE: 8 Yes

Respectfully submitted,

Colette Edmonds
Recording Secretary

Meeting Documents:

Meeting Notice

Agenda

Minutes for Approval: May 21, 2020

Copy of SkillsUSA Models of Excellence article

Memo from Mr. Knight regarding Regional Transportation Reimbursement Fund

Memo from Mr. Knight regarding surplus rack truck

Memo from Mr. Knight regarding disposal of surplus medical bed

Business Office – Transfer Request

Year-to-Date Budget Report