

GREATER LOWELL TECHNICAL HIGH SCHOOL

SCHOOL COMMITTEE MEETING

June 17, 2021 – 6:30 P.M.

CALL TO ORDER

Chairman Giggey called the meeting to order at 6:34 p.m. and announced that the meeting was being recorded.

Chairman Giggey stated in accordance with 940 CMR 29.10 (remote participation) adopted by the Greater Lowell Technical School Committee April 17, 2014, Committeeman O'Hare and Student Representative Karen Vinal will be participating at tonight's meeting remotely.

ROLL CALL

Members

Present: Mr. Tatseos, Mr. Morin, Mr. O'Hare, Mr. Gitschier, Mr. Giggey

Members Absent: Mr. Sheehan, Mr. Bahou (not present at the time of roll call, arrived @ 6:38 p.m.), Mr. LeMay (not present at the time of roll call, arrived @ 6:46 p.m.)

Also

Present: Jill Davis, Superintendent-Director
Michael Barton, Assistant Superintendent/Principal
Michael Knight, School Business Administrator
David Bradley, District Treasurer
Recording Secretary

PUBLIC APPEARANCE

There was no public appearance.

SCHOOL COMMITTEE COMMUNICATIONS

There were no School Committee communications

REPORT OF STUDENT REPRESENTATIVE

Student Representative Karen Vinal provided an update of recently held clubs and sporting events.

APPROVAL OF MINUTES

MOTION: by Mr. Bahou, seconded by Mr. Gitschier to approve the minutes from the meeting of May 20, 2021.

ROLL CALL VOTE: 6 Yes, 2 Absent (Mr. LeMay, Mr. Sheehan)

REPORT OF DISTRICT TREASURER

MOTION: by Mr. Morin, seconded by Mr. Tatseos to waive the reading of the warrant.

ROLL CALL VOTE: 6 Yes, 2 Absent (Mr. LeMay, Mr. Sheehan)

MOTION: by Mr. Gitschier, seconded by Mr. Tatseos to approve expenditures for the sum of \$7,480,012.91 allocated as follows:

Warrant 2096-A	dated 06/04/21	Payroll #801	1,191,768.17
Warrant 2096-B	dated 06/18/21	Payroll #803	1,204,247.78
Warrant 2096-LS	dated 06/18/21	Payroll #805	3,583,079.48
Warrant 2095-1	dated 05/28/21	Accounts Payable	265,248.37
Warrant 2096	dated 06/11/21	Accounts Payable	508,748.28
Warrant 2095-8	dated 05/28/21	Lowell Five Debit Card	1,707.78
Warrant 2096-6	dated 06/11/21	Mass Bay Health	722,455.63
Warrant 2096-5	dated 06/11/21	Lowell Five Cred Card Fees	712.79
Warrant 2095-7	dated 05/28/21	Disbursement – Swipe It	365.31
Warrant 2096-7	dated 06/11/21	Disbursement – Swipe It	299.00
Warrant 2096-3	dated 06/11/21	Sales Use/Meals Tax	1,360.32
Warrant 2096-4	dated 06/11/21	Wire Transfer Fees	20.00

ROLL CALL VOTE: 6 Yes, 2 Absent (Mr. LeMay, Mr. Sheehan)

REPORT OF GENERAL COUNSEL

There was no report of general counsel.

REPORT OF SUPERINTENDENT-DIRECTOR

Superintendent Davis began by informing the committee that Greater Lowell Tech has been awarded a \$20,000 grant to support Machining and Engineering Students from the Gene Haas Foundation. The funds will be used for scholarships (tuition) for Manufacturing and Engineering students, tool awards, NIMS Credentialing, and Skills USA CNC Machining.

Superintendent Davis informed the committee that Greater Lowell Tech has been awarded a Career and Technical Education Partnership Planning Grant in the amount of \$15,000 to support the preparation and planning for the newly added Automotive Technology program, as well as year 2 in Machine and IT, in the After Dark Program.

Superintendent Davis informed the committee that Greater Lowell Tech has also been awarded a Career and Technical Education Partnership Implementation Grant in the amount of \$98,363. This funding will be used toward the full implementation of Auto Technology programming in the After Dark Program.

Superintendent Davis presented the Cooperative Education report to the committee. She informed the committee that as of May 31st, 32 junior students were participating in cooperative education opportunities which represented 6% of the class of 2022.

Superintendent Davis asked for the committee's approval for Engineering instructor Susan Youens to attend an out-of-state training in Derry, NH. The training called "Intelitek Robotics Training" is organized by Intelitek, a provider of two SkillsUSA equipment sets (from automation manufacturing technology + Robotics and Automation Technology). This training will be able to provide the instructor additional skill set when training students for state and national SkillsUSA events and is fully grant funded; therefore, there is no cost to the district.

MOTION: by Mr. LeMay, seconded by Mr. Gitschier to approve the out-of-state travel request for Engineering instructor Susan Youens.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. Sheehan)

Superintendent Davis asked the Assistant Superintendent/Principal Michael Barton to present the proposed 2021-2022 Athletic Handbook and 2021-2022 Policies on Head Injuries & Concussions. Mr. Barton provided a brief summary of the proposed changes. With no questions asked, Mr. Barton asked for their approval.

MOTION: by Mr. Morin, seconded by Mr. Tatseos to approve the 2021-2022 Athletic Handbook.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. Sheehan)

MOTION: by Mr. Bahou, seconded by Mr. Gitschier to approve the 2021-2022 Policies on Head Injuries and Concussions in Extracurricular Activities.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. Sheehan)

Superintendent Davis asked Assistant Superintendent/Principal Barton to continue with the presentation of the proposed 2021-2022 Student Handbook and the proposed 2021-2022 School Improvement Plan. Mr. Barton gave an overview of the proposed Student Handbook changes to the committee members, highlighting the key areas and the primary changes. Upon completion of the presentation, Mr. Barton asked for the committee's approval.

MOTION: by Mr. Morin, seconded by Mr. LeMay to approve the 2021-2022 Student Handbook.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. Sheehan)

Assistant Superintendent/Principal Barton presented the proposed 2021-2022 School Improvement Plan and provided an overview of each of the four (4) goals the plan consisted of. Mr. Barton noted that the members voted to keep two (2) of the goals from the previous year. Members felt there was additional work on those goals given the circumstances of the school year surrounding remote learning. Upon completion of the presentation, Mr. Barton asked for the committee's approval.

MOTION: by Mr. Gitschier, seconded by Mr. LeMay to approve the 2021-2022 School Improvement Plan.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. Sheehan)

REPORT OF BUSINESS MANAGER

Mr. Knight began by notifying the committee that, after review with the School Nurses and Athletic Director, Greater Lowell has decided to extend the contract with Merrimack Valley Internal Medicine to provide the school physician services. The contract extension was made at a zero-dollar cost increase.

Mr. Knight updated the committee members regarding the opportunity to offset next year's transportation assessment (FY22) to our member communities. He noted that although the final reimbursement amount has not been published by the state, the initial payment we received and the second payment being typically greater would result in an anticipated total reimbursement to be greater than the budgeted revenue figure. Therefore, the estimated excess revenue of \$295,574 could be moved to the Regional Transportation Reimbursement Fund and applied to the transportation assessment for next year, which would offset the costs to the member communities.

MOTION: by Mr. Morin, seconded by Mr. Tatseos to approve moving the excess revenue in Chapter 71 Transportation reimbursement received in FY21 to the Regional Transportation Reimbursement Fund.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. Sheehan)

OLD BUSINESS

Mr. Gitschier asked if item #5 from the list of outstanding items regarding the card swipe could be removed. Mr. Giggey noted the removal could occur once all contracts have been approved and signed. Mr. Bahou asked for the removal of item #4 from the list of outstanding items. He noted the solar panel proposal was reviewed by the committee on this topic with a decision not to move forward; therefore, satisfying this outstanding item.

MOTION: by Mr. Gitschier, seconded by Mr. Tatseos to remove #4 from the list of Old Business items.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. Sheehan)

Outstanding Items from Previous Meetings

1. Policy Sub-Committee and the Superintendent develop a District Wellness Policy for the school that may include the distribution of condoms to students. (Boutin)
2. Athletic Hall of Fame (O'Hare)
3. Superintendent's Wall (O'Hare)
4. Alternative Energy Subcommittee meet to discuss the possibility of securing additional net metering credits. (Boutin)
5. Superintendent examine feasibility regarding card swipe security for each employee and associated cost to implement same. (Giggey)
6. Superintendent research the probability of adding modular classrooms to the campus to develop comprehensive academic programs at Greater Lowell Technical High School.

NEW BUSINESS

There was no new business.

COMMITTEEPERSON MOTION

There were no committeeperson motions.

REPORT OF SUB-COMMITTEES

There was no report of sub-committees.

EXECUTIVE SESSION

Chairman Giggey requested a motion to enter into executive session for multiple reasons: pursuant to M.G.L. c. 30A, Section 21(a)(2) – to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with the following nonunion personnel:

- Nonunion personnel
- District Treasurer
- School Business Administrator
- Senior Assistant Principal
- Assistant Principal
- Director of Human Resources
- Assistant Superintendent/Principal

As well as, pursuant to M.G.L. c. 30A, Section 21(a)(3) – to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigation position of the public body and the chair so declares – Teachers, Custodians, Security, Maintenance, Cluster Chairpersons, Administrators.

MOTION: by Mr. LeMay, seconded by Mr. Tatseos to enter into executive session.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. Sheehan)

Mr. Giggey noted that votes on ratification of any contract(s) discussed will be taken in open session after Executive Session.

The meeting ended to go into Executive Session at 7:09 p.m. with a roll call vote of 7 present, 1 absent (Mr. Sheehan).

The meeting reconvened at 8:14 p.m. with a roll call vote of 7 present, 1 absent (Mr. Sheehan).

MOTION: by Mr. Gitschier, seconded by Mr. Bahou to approve the following:

- 2.5% salary increase for 2021-2022 for the non-contractual employees.
- 2.5% salary increase for 2021-2022 for the District Treasurer.
- 2.5% salary increase for 2021-2022 for the School Business Administrator.
- 2.5% salary increase for 2021-2022 for the Senior Assistant Principal.
- 2.5% salary increase for 2021-2022 for the Assistant Principal.
- 2.5% salary increase for 2021-2022 for the Director of Human Resources.
- 1-year contract for the Cluster Chairpersons Association for July 1, 2021 – June 30, 2022 with a 2.5% salary increase.
- 3-year contract for the Cluster Chairpersons Association for July 1, 2022 – June 30, 2025 with a 2.5% salary increase for the first two years and a 2% increase for the third year.
- 3-year contract for the Custodial Personnel for July 1, 2021 – June 30, 2024 with a 2.5% salary increase for each of the 3 years.
- 3-year contract for the Maintenance Personnel for July 1, 2021 – June 30, 2024 with a 2.5% salary increase for each of the 3 years.
- 3-year contract for the Security Personnel for July 1, 2021 – June 30, 2024 with a 2.5% salary increase for each of the 3 years.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. Sheehan)

MOTION: by Mr. Morin, seconded by Mr. Gitschier to approve the following:

- 3-year contract for the Greater Lowell Teacher's Organization for July 1, 2021 – June 30, 2024 with a 2.5% salary increase for each of the 3 years.
- To approve the addition of a Chapter 74 Early Childhood Education instructor.

ROLL CALL VOTE: 5 Yes, 2 Abstain (Mr. O'Hare, Mr. LeMay),
1 Absent (Mr. Sheehan)

MOTION: by Mr. Morin, seconded by Mr. Tatseos to approve the following:

- 1-year contract for the Greater Lowell Administrators Organization for July 1, 2021 – June 30, 2022 with a 2.5% salary increase.
- 3-year contract for the Greater Lowell Administrators Organization for July 1, 2022 – June 30, 2025 with a 2.5% salary increase for the first two years and a 2% increase for the third year.

ROLL CALL VOTE: 6 Yes, 1 Abstain (Mr. Gitschier),
1 Absent (Mr. Sheehan)

MOTION: by Mr. Morin, seconded by Mr. Gitschier to approve the following:

- 2.5% salary increase for 2021-2022 for the Assistant Superintendent/Principal.
- 2.5% salary increase for 2021-2022 for the Superintendent-Director.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. Sheehan)

ADJOURN

MOTION: by Mr. Morin, seconded by Mr. Bahou to adjourn the meeting at 8:22 p.m.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. O'Hare)

Respectfully submitted,



Colette Edmonds

Recording Secretary

Meeting Documents:

Meeting Notice

Agenda

Minutes for Approval:

May 20, 2021

Copy of Gene Haas Foundation Grant Award Letter

Copy of CTE Partnership Planning Grant Award Letter

Copy of CTE Partnership Implementation Grant Award Letter

May 2021 Cooperation Education Report

Copy of 2021-2022 Athletic Handbook

Copy of 2021-2022 Policies on Head Injuries & Concussions in Extracurricular Athletics Handbook

Copy of 2021-2022 Student Handbook

Copy of 2021-2022 School Improvement Plan

Memo from Mr. Knight regarding School Physician Update

Memo from Mr. Knight regarding Regional Transportation Reimbursement

Year-to-Date Budget Report