



GREATER LOWELL TECHNICAL HIGH SCHOOL

SCHOOL COMMITTEE MEETING

June 16, 2022 – 6:30 P.M.

CALL TO ORDER

Chairman Bahou called the meeting to order at 6:16 p.m. and announced that the meeting was being recorded.

Chairman Bahou stated in accordance with 940 CMR 29.10 (remote participation) adopted by the Greater Lowell Technical School Committee April 17, 2014, Committeeman O'Hare and School Business Administrator Michael Knight will be participating at tonight's meeting remotely.

ROLL CALL

Members

Present: Mr. Sheehan, Mr. Gitschier, Mr. Giggey, Mr. Tatseos, Mr. Morin, Mr. O'Hare,
Mr. Bahou

Members Absent: Mr. LeMay (not present at the time of roll call, arrived @ 6:38 p.m.)

Also

Present: Jill Davis, Superintendent-Director
Michael Barton, Assistant Superintendent/Principal
Michael Knight, School Business Administrator (remotely)
Gregory Haas, Director of Curriculum, Instruction and Assessment
David Bradley, District Treasurer
Recording Secretary

PUBLIC APPEARANCE

There was no public appearance.

SCHOOL COMMITTEE COMMUNICATIONS

There were no School Committee communications

REPORT OF STUDENT REPRESENTATIVE

Student Representative Thomas Sperounis provided an update of recently held clubs and sporting events. Upon completion, Chairman Bahou thanked Thomas for his service to the committee as Student Representative and presented him with a certificate of appreciation.

APPROVAL OF MINUTES

MOTION: by Mr. Gitschier, seconded by Mr. LeMay to approve the minutes from the meeting of May 19, 2022.

ROLL CALL VOTE: 8 Yes

REPORT OF DISTRICT TREASURER

MOTION: by Mr. Morin, seconded by Mr. Sheehan to waive the reading of the warrant.

ROLL CALL VOTE: 8 Yes

MOTION: by Mr. Gitschier, seconded by Mr. Sheehan to approve expenditures for the sum of \$8,481,937.30 allocated as follows:

Warrant 2108A	dated 06/03/2022	Payroll # 853	1,356,937.88
Warrant 2108B	dated 06/17/2022	Payroll # 855	1,197,894.52
Warrant 2108LS	dated 06/17/2022	Payroll # 855	3,861,357.99
Warrant 2107-1	dated 05/27/2022	Accounts Payable	329,562.46
Warrant 2108	dated 06/10/2022	Accounts Payable	962,362.95
Warrant 2108-3	dated 06/10/2022	Lowell 5 Credit Card Fees	1,529.01
Warrant 2108-4	dated 06/10/2022	Sales Use/Meals Tax	1,978.70
Warrant 2108-5	dated 06/10/2022	Mass Bay Health	764,553.79
Warrant 2108-7	dated 06/14/2022	SkillsUSA "Special"	5,760.00

ROLL CALL VOTE: 8 Yes

REPORT OF GENERAL COUNSEL

There was no report of general counsel.

REPORT OF SUPERINTENDENT-DIRECTOR

Superintendent Davis informed the committee that Greater Lowell was awarded a Career and Technical Education Partnership Implementation Grant in the amount of \$100,000.

Superintendent Davis informed the committee that the number of junior students participating in cooperative education employment opportunities reported as of May 31st increased from 74 students representing 14% of the Class of 2023 to 87 junior students (16%) as of the night of the meeting.

Superintendent Davis provided a brief update on the General Health and Safety Practices and Protocols. She informed the committee members that the Department of Elementary and Secondary Education provided an update on May 24th regarding the COVID testing program. Updates included that self-tests for asymptomatic testing would continue to be provided by DESE through the summer

and we would need to provide the staffing. In addition, there would be no services through CIC Health this summer. Beginning in the fall, the State is no longer supplying self-tests and other COVID testing services. We can choose to purchase our own test kits to do symptomatic rapid testing. Ms. Davis noted test kits can be purchased through the statewide contract.

Superintendent Davis asked Assistant Superintendent/Principal Michael Barton to provide information regarding the out-of-state travel requests. Mr. Barton informed the committee that he was seeking their approval for out-of-state travel for Science instructor, Elizabeth Stewart-Miranda to participate in the NSTA conference in Chicago. He informed the committee that not only will she be presenting at the conference, but will also be obtaining information & knowledge in order to teacher Biology to English Language Learners.

MOTION: by Mr. Sheehan, seconded by Mr. Gitschier to approve the out-of-state travel request for Science instructor, Elizabeth Stewart-Miranda, to attend the National Science Teacher Association in Chicago, IL from July 20th through 23rd.

ROLL CALL VOTE: 8 Yes

Mr. Barton informed the committee that he was seeking their approval for out-of-state travel for Dean of Students Ron Vercellone, approximately four (4) instructors and fourteen (14) students to participate in the Edge of Leadership High Five Campus and Challenge Course in Brattleboro, VT. Mr. Barton informed the committee that we have participated in this program previously under the direction of Mr. Vercellone and is recommending participation again this summer, noting that the students learn valuable leadership skills through team building activities.

MOTION: by Mr. Morin, seconded by Mr. Tatseos to approve the out-of-state travel request for five (5) teachers and approximately fourteen (14) students to attend the Edge of Leadership High Five Campus and Challenge Course in Brattleboro, VT from August 2nd through 4th.

ROLL CALL VOTE: 8 Yes

Mr. Barton informed the committee that he was seeking their approval for out-of-state travel for Science instructor, Lindsay Ferreira to participate in the AP Project-Based Learning Series at St. Johnsbury Academy in St. Johnsbury, VT.

MOTION: by Mr. Gitscher, seconded by Mr. Sheehan to approve the out-of-state travel request for Science instructor, Lindsay Ferreira to participate in the AP Project-Based Learning Series at St. Johnsbury Academy in St. Johnsbury, VT from June 27th through 30th.

ROLL CALL VOTE: 8 Yes

Superintendent Davis asked Asst. Superintendent/Principal Michael Barton to present the proposed 2022-2023 Student Handbook and 2022-2023 School Improvement Plan for approval. Assistant Superintendent/Principal Barton began with an overview of the proposed Student Handbook changes to the committee members, highlighting the key areas and the primary changes. Upon completion of the presentation and discussion, Mr. Barton asked for the committee's approval.

MOTION: by Mr. Sheehan, seconded by Mr. Giggey to approve the 2022-2023 Student Handbook.

ROLL CALL VOTE: 8 Yes

Assistant Superintendent/Principal Barton presented the proposed 2022-2023 School Improvement Plan and provided a descriptive overview of the five (5) goals the plan consisted of. Upon completion of the presentation, Mr. Barton asked for the committee’s approval.

MOTION: by Mr. Morin, seconded by Mr. Giggey to approve the 2022-2023 School Improvement Plan.

ROLL CALL VOTE: 8 Yes

REPORT OF BUSINESS MANAGER

Mr. Knight informed the committee that the warrant coversheet provided for the May meeting duplicated the approval of the warrants approved at the April meeting. Therefore, the revised May warrant list, excluding those in April, were provided for approval.

MOTION: by Mr. Morin, seconded by Mr. Sheehan to approve the May warrant as adjusted by our School Business Administrator.

Warrant 2106B	dated 04/22/2022	Payroll # 847	1,190,393.76
Warrant 2106V	dated 04/27/2022	Payroll # 847 (VOID)	(1,981.96)
Warrant 2107A	dated 05/06/2022	Payroll # 849	1,048,525.46
Warrant 2107B	dated 05/20/2022	Payroll # 851	1,208,677.62
Warrant 2106-1	dated 04/15/2022	Accounts Payable	400,477.06
Warrant 2106-2	dated 04/29/2022	Accounts Payable	489,851.42
Warrant 2107	dated 05/13/2022	Accounts Payable	691,077.82
Warrant 2106-8	dated 04/15/2022	Dotcom Communications	161.50
Warrant 2107-5	dated 05/13/2022	Dotcom Communications	116.40
Warrant 2106-6	dated 04/15/2022	Lowell Five Credit Card Fees	1,138.79
Warrant 2107-4	dated 05/13/2022	Lowell Five Credit Card Fees	1,696.50
Warrant 2106-7	dated 04/15/2022	Lowell Five Debit Card	41.98
Warrant 2107-3	dated 05/13/2022	Lowell Five Debit Card	159.99
Warrant 2106-9	dated 04/29/2022	Mass Bay Health	771,083.13
Warrant 2107-2	dated 05/13/2022	Sales Use/Meals Tax	1,673.62
Warrant 2106-5	dated 04/15/2022	Sales Use/Meals Tax	2,231.43

ROLL CALL VOTE: 8 Yes

Mr. Knight provided the committee with an explanation of the transfer requests within the various departments and asked for approval totaling in the amount of \$886,512.34.

MOTION: by Mr. Sheehan, seconded by Mr. Tatseos to approve the budget line item transfers.

ROLL CALL VOTE: 8 Yes

Mr. Knight provided the committee with a building addition feasibility update. He noted that using some of the federal funding received to cover the cost of the expansion is still being explored as discussed during the budget process. He informed the members that, after looking at space adjacent to the building, the architects are looking to expand over the basketball court area next to the pool and provided a couple of schematics. He noted that, with water and sewer located near the space for hookup, there would be minimal additional work and keep costs reasonable. Preliminary layouts provided to the members were discussed; however, Mr. Knight recommended forming a Building Committee to discuss the project in greater detail.

OLD BUSINESS

Outstanding Items from Previous Meetings

1. Athletic Hall of Fame (O'Hare)
2. Superintendent's Wall (O'Hare)

NEW BUSINESS

Committeeman Giggey requested if there was opportunity to review the current security in the building due to the recent out-of-state school incident. Mr. Sheehan recommended security be discussed in executive session due to the nature of the discussion. Chairman Bahou mentioned developing a sub-committee to discuss further.

Committeeman Gitschier informed the members that he was approached about the Athletic Hall of Fame. He said there was a volunteer willing to step up and do the leg work if the committee was willing to revisit it. Chairman Bahou stated they would be interested if the volunteer wanted to speak with committee to discuss further.

COMMITTEEPERSON MOTION

There were no committeeperson motions.

REPORT OF SUB-COMMITTEES

There was no report of sub-committees.

EXECUTIVE SESSION

Chairman Bahou requested a motion to enter into executive session pursuant to to M.G.L. c. 30A, Section 21(a)(2) – to conduct strategy sessions in preparation for negotiations with nonunion

personnel or to conduct collective bargaining sessions or contract negotiations with the following nonunion personnel: Administrators Association

MOTION: by Mr. Sheehan, seconded by Mr. Giggey to enter into executive session.

ROLL CALL VOTE: 7 Yes, 1 Absent (G. O'Hare)

The meeting ended to go into Executive Session at 7:32 p.m. with a roll call vote of 7 present.

The meeting reconvened at 8:07 p.m. with a roll call vote of 7 present, 1 absent (Mr. O'Hare).

MOTION: by Mr. Sheehan, seconded by Mr. LeMay to approve the Memorandum of Agreement between Greater Lowell Technical High School School Committee and the Greater Lowell Technical High School Administrators Association.

ROLL CALL VOTE: 5 Yes, 2 No (Mr. Gitschier, Mr. Tatseos),
1 Absent (Mr. O'Hare)

ADJOURN

MOTION: by Mr. Gitschier, seconded by Mr. Sheehan to adjourn the meeting at 8:10 p.m.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. O'Hare)

Respectfully submitted,



Colette Edmonds
Recording Secretary

Meeting Documents:

Meeting Notice

Agenda

Minutes for Approval: May 19, 2022

Copy of CTE Partnership Implementation Grant Award Letter

May 2022 Cooperation Education Report

Copy of Out-of-State Travel Documentation

Copy of 2022-2023 Student Handbook

Copy of 2022-2023 School Improvement Plan

Year-to-Date Budget Report