

GREATER LOWELL TECHNICAL HIGH SCHOOL

BUILDING EXPANSION COMMITTEE MEETING

Minutes of October 20, 2022 Meeting

CALL TO ORDER

Meeting called to order at 5:53 p.m.

ROLL CALL

Members Present: Jill Davis, Superintendent-Director
Michael Barton, Assistant Superintendent/Principal
Michael Knight, School Business Administrator
Erik Gitschier, Director of Plant Services
Fred Bahou, School Committee Chairperson
Lee Gitschier, School Committee Vice-Chair
Kempton Giggey, School Committeeman
George Tatseos, School Committeeman

Members Absent: None

Also Present: Curtis LeMay (School Committeeman), Matthew Sheehan (School Committeeman),
Recording Secretary

School Business Administrator Michael Knight began by providing the members a copy of the two-story modular classroom layout designed and submitted by Habeeb & Associates Architects. The layout included a total of sixteen (16) classrooms (eight (8) per floor), as well as restrooms, storage and office space on each floor. When asked about classroom capacity, Mr. Knight replied that each classroom would fit up to twenty-eight (28) people. He included that this is the most viable layout option, as it would take up less footprint and has area for possible expansion in the future by creating an 'L' off the back.

Mr. Bahou asked if there was any update of information on the electrical transformer. Mr. Knight informed the members that the engineer was currently evaluating the school usage and bills over the last twelve (12) months to determine whether additional capacity would be needed. Currently, sourcing a new transformer would be approximately nine (9) months out which would be approximately August, 2023. The option of renting a transformer was discussed as a possibility if there were a delay in purchasing/receiving the new transformer. Possible issue with occupancy permit on rental transformer, would have to look further in that. Small transformer may work and has a quicker turnaround time for purchase – currently going back and forth, waiting on a definitive answer.

Mr. Knight inquired about proceeding with hiring CMS as the Owner's Project Manager (OPM) now that we've acquired additional timeframe information. Concerns remained regarding the \$35,000/month fee if the timeline were exceeded and Mr. Giggey inquired if CMS agreed to alter the existing language. Mr. Knight responded that they would be willing to replace that stipulation with a site representative flat rate of \$125/hour. After further discussion comparing cost scenarios, the committee recommended giving Mr. Knight the authorization to proceed with finalizing the language in the contract agreement with CMS, keeping within the limitations set by the members.

MOTION: by Mr. Lee Gitscher, seconded by Mr. Tatseos to give Michael Knight authorization to proceed with negotiating the final contract agreement with CMS.

ROLL CALL VOTE: 8 Yes

MOTION: by Mr. Tatseos, seconded by Mr. Bahou to adjourn at 6:15 p.m.

ROLL CALL VOTE: 8 Yes