



GREATER LOWELL TECHNICAL HIGH SCHOOL

SCHOOL COMMITTEE MEETING

November 17, 2022 – 6:30 P.M.

CALL TO ORDER

Chairman Bahou called the meeting to order at 6:34 p.m. and announced that due to technical difficulties, the meeting was unable to be livestreamed, but was being recorded and will be posted once completed.

ROLL CALL

Members

Present: Mr. Tatseos, Mr. Morin, Mr. LeMay, Mr. Sheehan, Mr. Gitschier, Mr. Giggey, Mr. Bahou

Members Absent: Mr. O'Hare

Also

Present: Jill Davis, Superintendent-Director
Michael Barton, Assistant Superintendent/Principal
Michael Knight, School Business Administrator
David Bradley, Treasurer
Recording Secretary

PUBLIC APPEARANCE

There was no public appearance.

SCHOOL COMMITTEE COMMUNICATIONS

There were no School Committee communications.

REPORT OF STUDENT REPRESENTATIVE

Chairman Bahou informed the members that the student representative was not available at tonight's meeting due to an athletic game commitment. He noted members were given a copy of the club/athletics highlights to individually review.

APPROVAL OF MINUTES

MOTION: by Mr. Tatseos, seconded by Mr. Morin to approve the minutes from the meeting of October 20, 2022.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. O'Hare)

REPORT OF DISTRICT TREASURER

MOTION: by Mr. Gitschier, seconded by Mr. Sheehan to waive the reading of the warrant.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. O’Hare)

MOTION: by Mr. Tatseos, seconded by Mr. Morin to approve expenditures for the sum of \$4,561,624.05 allocated as follows:

Warrant 2113A	dated 11/04/2022	Payroll # 869	1,216,532.09
Warrant 2113B	dated 11/18/2022	Payroll # 871	1,263,424.54
Warrant 2112-1	dated 10/28/2022	Payroll # 873	692,330.32
Warrant 2112-9	dated 10/28/2022	Accounts Payable	72.00
Warrant 2113	dated 11/10/2022	Accounts Payable	544,438.30
Warrant 2113-6	dated 11/10/2022	Canobie Lake Field Trip	5,900.00
Warrant 2112-6	dated 10/28/2022	Accounts Payable	2,083.78
Warrant 2113-4	dated 11/10/2022	Lowell Five Debit Card	2,495.92
Warrant 2112-7	dated 10/28/2022	Lowell Five Debit Card	491.89
Warrant 2113-5	dated 11/10/2022	Mass Bay Health	72.38
Warrant 2112-8	dated 10/28/2022	Sales Use/Meals Tax	54.95
Warrant 2113-3	dated 11/10/2022	Mass Bay Health	833,727.88

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. O’Hare)

REPORT OF GENERAL COUNSEL

There was no report of general counsel.

REPORT OF SUPERINTENDENT-DIRECTOR

Superintendent Davis began by informing the committee that Greater Lowell Tech was awarded a Targeted Assistance Grant in the amount of \$15,000. She noted the grant award will be used for closing the achievement gaps for select subgroups.

Superintendent Davis informed the committee that the number of senior students participating in cooperative education employment opportunities reported as of October 30th has increased from 144 senior students to 160 senior students as of the night of the meeting, with an additional 10 more going out in the next week or so, which represents 30% of the class of 2023.

Superintendent Davis informed the committee that there were currently no updates to report concerning the General Health and Safety Practices and Protocols. She added that Greater Lowell will be having a flu/COVID clinic on Wednesday, November 23rd from 10:00 am - 1:00 pm.

For the last item on the Superintendent’s report, Ms. Davis asked the Assistant Superintendent/Principal - Mr. Barton to provide information regarding the out-of-state travel request and answer any questions before asking for approval. Asst. Superintendent/Principal Barton informed the committee

that he was looking for approval to send Social Studies instructor Karen Washington to the NCSS Annual Conference in Philadelphia, PA on December 2nd through 4th. Mr. Barton added the focus of the conference was to participate in various professional development activities to further enhance the instructor's teaching skills, as well as further educational networking

MOTION: by Mr. Gitschier, seconded by Mr. Sheehan to approve the out-of-state travel request for Social Studies instructor Karen Washington.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. O'Hare)

REPORT OF BUSINESS MANAGER

Mr. Knight provided the committee with a FY22 Excess and Deficiency projection. He noted the business office prepared and filed the initial E&D calculation to the Department of Local Services. Although the submission is not final and is awaiting verification by our auditors and DLS, the submission was for an E&D value of approximately 4.1% of this year's budget.

Mr. Knight asked for the approval of the committee to declare two pieces of equipment as surplus. The first was a couple of fifteen-year old Kenz EEG 108 machines that are no longer functional and hold no value due to its age. The second is a request from the cafeteria to dispose of a Market Forge 3 door pressure cooker steamer. The steamer is in good condition; therefore, would likely put up for auction should no other member community have a need for it. Mr. Knight added that both pieces of machinery will follow the district policy for disposal.

MOTION: by Mr. Morin, seconded by Mr. Giggey to declare both pieces of equipment surplus.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. O'Hare)

Mr. Knight provided the committee with an explanation of the transfer requests within the various departments, and asked for approval totaling in the amount of \$57,810.87.

MOTION: by Mr. Gitschier, seconded by Mr. Sheehan to approve the budget line item transfers.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. O'Hare)

OLD BUSINESS

Chairman Bahou announced that he would like to move 'Old Business' to the end of the agenda. Upon completion of the remaining agenda items and before moving into Executive Session on the agenda, Chairman Bahou asked if there any items under Old Business to discuss. Mr. LeMay asked to speak a few words in reference to School Committeeman George O'Hare who has decided not to run for re-election and will not be returning. Mr. LeMay highlighted Mr. O'Hare's many years of service with the City of Lowell, as well as with Greater Lowell Technical High School. Members of the committee spoke highly on Mr. O'Hare's integrity and desire to serve the students and thanked him for his service to the community.

Outstanding Items from Previous Meetings

1. Superintendent's Wall (O'Hare)
2. Building Security (Giggey)

NEW BUSINESS

Mr. Sheehan thanked everyone who voted at the recent election, noting it was his honor to serve on the committee. Mr. Bahou also expressed his gratitude on his re-election.

COMMITTEEPERSON MOTION

There were no committeeperson motions.

REPORT OF SUB-COMMITTEES

There was no report of sub-committees.

EXECUTIVE SESSION

Chairman Bahou requested a motion to enter into executive session pursuant to M.G.L. c. 30A, Section 21(a)(2) – to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel – Assistant Superintendent/Principal.

MOTION: by Mr. Giggey, seconded by Mr. Morin to enter into executive session.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. O'Hare)

Mr. Gitschier asked if there would be a potential vote on ratification discussed during executive session. Superintendent Davis responded possibly; therefore, the committee would be returning to open session.

MOTION: by Mr. Morin, seconded by Mr. Giggey to recess.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. O'Hare)

The meeting ended to go into Executive Session at 6:55 p.m. with a roll call vote of 7 present (1 Absent – Mr. O'Hare).

The meeting reconvened at 7:43 p.m. with a roll call vote of 7 present, 1 absent (Mr. O'Hare).

MOTION: by Mr. Gitschier, seconded by Mr. Sheehan to approve a 3-year contract extension of the Assistant Superintendent/Principal for the period beginning July 1, 2023 through June 30, 2026 as proposed.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. O'Hare)

ADJOURN

MOTION: by Mr. Sheehan, seconded by Mr. Giggey to adjourn the meeting at 7:44 p.m.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. O'Hare)

Respectfully submitted,



Colette Edmonds
Recording Secretary

Meeting Documents:

Meeting Notice

Agenda

Minutes for Approval: October 20, 2022

Copy of Targeted Assistance Grant Award Letter

October 2022 Cooperation Education Report

Memo from Mr. Knight regarding FY23 E&D Projection

Memo from Mr. Knight regarding Surplus Equipment

Budget Transfer Request

Year-to-Date Budget Report