



GREATER LOWELL TECHNICAL HIGH SCHOOL

SCHOOL COMMITTEE MEETING

February 16, 2023 – 6:30 P.M.

CALL TO ORDER

Chairman Bahou called the meeting to order at 6:39 p.m. and announced that the meeting was being recorded.

Chairman Bahou stated in accordance with 940 CMR 29.10 (remote participation) adopted by the Greater Lowell Technical School Committee April 17, 2014, Committeeman Hogan, Committeeman LeMay, and Committeeman Morin will be participating at tonight's meeting remotely due to geographic location.

ROLL CALL

Members

Present: Mr. Sheehan, Mr. Gitschier, Mr. Morin, Mr. Richardson, Mr. Hogan, Mr. LeMay, Mr. Nocco, Mr. Bahou

Members Absent: None

Also

Present: Jill Davis, Superintendent-Director
Michael Barton, Assistant Superintendent/Principal
Michael Knight, School Business Administrator
Kellie Ready, Interim Personal Services CTE Cluster Chair
David Bradley, Treasurer
Recording Secretary

PUBLIC APPEARANCE

There was no public appearance.

SCHOOL COMMITTEE COMMUNICATIONS

Chairman Bahou welcomed the newly elected member to his first meeting; Mr. Steven Nocco – representing the Town of Tyngsboro.

REPORT OF STUDENT REPRESENTATIVE

Chairman Bahou informed the members that the student representative was not available at tonight's meeting due to an athletic game commitment. He noted members were given a copy of the club/athletics highlights to review.

APPROVAL OF MINUTES

MOTION: by Mr. Gitschier, seconded by Mr. Sheehan to approve the minutes from the meeting of January 19, 2023.

ROLL CALL VOTE: 8 Yes

REPORT OF DISTRICT TREASURER

MOTION: by Mr. Gitschier, seconded by Mr. Richardson to waive the reading of the warrant.

ROLL CALL VOTE: 8 Yes

MOTION: by Mr. Richardson, seconded by Mr. Hogan to approve expenditures for the sum of \$4,479,852.87 allocated as follows:

Warrant 2115-M	dated 01/03/2023	Payroll # 2115M	1,947.84
Warrant 2115-B	dated 01/27/2023	Payroll # 887	1,270,181.73
Warrant 2116A	dated 02/10/2023	Payroll #889	1,147,253.95
Warrant 2116	dated 02/03/2023	Accounts Payable	609,770.53
Warrant 2116-1	dated 02/17/2023	Accounts Payable	653,209.22
Warrant 2116-2	dated 02/03/2023	Mass Bay Health	792,721.71
Warrant 2116-3	dated 02/17/2023	Sales Use/Meals Tax	1,913.48
Warrant 2116-4	dated 02/17/2023	Lowell Five Credit Card	2,854.41

ROLL CALL VOTE: 8 Yes

REPORT OF GENERAL COUNSEL

There was no report of general counsel.

REPORT OF SUPERINTENDENT-DIRECTOR

Superintendent Davis began by inviting Michael Barton – Assistant Superintendent/Principal, Digital Literacy students Mia Montalvo, Anna DiBona and Kayleigh Gagne, as well as instructors Rebecca Isbell and Annemarie Cail to the table. She noted these students recently attended the Empowering Girls Conference sponsored by the District Attorney’s Office and were joining the meeting tonight to speak about their individual experience.

Superintendent Davis informed the committee that MassHire Lowell Career Center has been awarded a Youth Works Grant, setting aside \$22,285 to partner with Greater Lowell Tech to run an adult Certified Nursing Assistant Program after school for up to 10 adults between January and June, 2023.

Superintendent Davis informed the committee that the next ‘Day on the Hill’ is scheduled for Thursday, May 4, 2023 at the State House in Boston. She added this is a day for School Superintendents and School Committee members across the state to get together and invited the members to attend. Ms.

Davis also noted that our culinary instructors would also be attending a planning meeting and have volunteered to assist with lunch on this day.

Superintendent Davis informed the committee that the number of senior students participating in cooperative education employment opportunities reported as of January 31st indicates 183 senior students representing 35% of the class of 2023. Ms. Davis added that that percentage has increased to approximately 37% of the senior class as of the night of the meeting. She also noted that this would be the last report with just seniors, as of February 6th the junior students became eligible. She noted there are currently 19 juniors who would be starting co-op between February 6th and 13th.

Superintendent Davis asked Assistant Superintendent/ Principal - Mr. Barton and Interim Personal Services CTE Cluster Chair – Kelly Richardson to discuss their request to increase the Little Gryphons Preschool enrollment fee, as well as offer a sibling discount.

MOTION: by Mr. Gitschier, seconded by Mr. Richardson to approve increasing the enrollment fee to \$75, as well as adding a 10% sibling discount.

ROLL CALL VOTE: 8 Yes

For the last item on the Superintendent’s report, Superintendent Davis asked Assistant Superintendent/ Principal - Mr. Barton to provide information regarding the out-of-state travel request and answer any questions before asking for approval. Asst. Superintendent/Principal Barton informed the committee that he was looking for approval for out-of-state travel for Carpentry instructor Bruce Brown and Painting & Design instructor Tim Duby to attend, at no cost to the district, the United States Marine Corp. Educator’s Workshop in Parris Island, South Carolina from April 4th through 7th. Mr. Barton informed the members that several instructors have previous attended the workshop and recommends sending these individuals as well. He added that the workshop develops a better understanding of the Marine Corp and the different opportunities it has to offer, as well as builds leadership, teamwork, problem-solving and communication skills.

MOTION: by Mr. Richardson, seconded by Mr. Gitschier to approve the out-of-state travel request for Carpentry instructor Bruce Brown and Painting & Design instructor Tim Duby.

ROLL CALL VOTE: 8 Yes

REPORT OF BUSINESS MANAGER

There was no report of the Business Manager.

OLD BUSINESS

Outstanding Items from Previous Meetings

1. Superintendent’s Wall (O’Hare)
2. Building Security (Sheehan)

NEW BUSINESS

There was no new business.

COMMITTEEPERSON MOTION

Chairman Bahou stated there was a motion by Vice-Chairman Gitschier to revise the out-of-state travel policy for school committee members to require approval by the School Committee for each out-of-state travel request. Vice-Chairman Gitschier withdrew the motion, noting that after further review, the current policy on this topic already included the language of requiring prior approval by School Committee members; therefore, no revisions were needed.

REPORT OF SUB-COMMITTEES


There was no report of sub-committees.

ADJOURN

MOTION: by Mr. Sheehan, seconded by Mr. Richardson to adjourn the meeting at 7:06 p.m.

ROLL CALL VOTE: 8 Yes

Respectfully submitted,



Colette Edmonds
Recording Secretary

Meeting Documents:

Meeting Notice

Agenda

Minutes for Approval: January 19, 2023

Copy of MassHire Lowell Career Center Announcement

January 2023 Cooperation Education Report

Copy of Proposed Little Gryphons Preschool Application Packet

Year-to-Date Budget Report