



## GREATER LOWELL TECHNICAL HIGH SCHOOL

### SCHOOL COMMITTEE MEETING

May 18, 2023 – 6:30 P.M.

#### CALL TO ORDER

Chairman Gitschier called the meeting to order at 6:34 p.m. and announced that the meeting was being recorded.

Chairman Gitschier stated Committeeman Hogan and Committeeman Nocco would be participating at tonight's meeting remotely due to geographic location.

#### ROLL CALL

Members Present: Mr. Hogan (remote), Mr. LeMay, Mr. Nocco (remote), Mr. Sheehan, Mr. Morin, Mr. Richardson, Mr. Gitschier

Members Absent: Mr. Bahou

Also

Present: Jill Davis, Superintendent-Director  
Michael Barton, Assistant Superintendent/Principal  
Greg Haas, Director of Curriculum, Instruction & Assessment  
Tracy Encarnacao, Director of School Counseling Services  
David Bradley, Treasurer  
Recording Secretary

#### PUBLIC APPEARANCE

There was no public appearance.

#### SCHOOL COMMITTEE COMMUNICATIONS

There were no School Committee communications.

#### REPORT OF STUDENT REPRESENTATIVE

Chairman Gitschier informed the members that the student representative was not available at tonight's meeting due to an athletic commitment. He noted members were given a copy of the club/athletics highlights to review.

**APPROVAL OF MINUTES**

**MOTION:** by Mr. Sheehan, seconded by Mr. Richardson to approve the minutes from the meeting of April 13, 2023.

**ROLL CALL VOTE:** 7 Yes, 1 Absent (Mr. Bahou)

**REPORT OF DISTRICT TREASURER**

**MOTION:** by Mr. LeMay, seconded by Mr. Sheehan to waive the reading of the warrant.

**ROLL CALL VOTE:** 7 Yes, 1 Absent (Mr. Bahou)

**MOTION:** by Mr. Sheehan, seconded by Mr. Morin to approve expenditures for the sum of \$6,032,629.65 allocated as follows:

|                |                  |                              |              |
|----------------|------------------|------------------------------|--------------|
| Warrant 2118-B | dated 04/21/2023 | Payroll #899                 | 1,300,930.25 |
| Warrant 2119-A | dated 05/05/2023 | Payroll #901                 | 1,124,241.80 |
| Warrant 2118-V | dated 05/03/2023 | Payroll # Beecher Void       | (665.80)     |
| Warrant 2119-B | dated 05/19/2023 | Payroll #903                 | 1,295,345.43 |
| Warrant 2118-1 | dated 04/28/2023 | Accounts Payable             | 342,695.75   |
| Warrant 2119   | dated 05/12/2023 | Accounts Payable             | 1,176,230.25 |
| Warrant 2119-2 | dated 05/12/2023 | Mass Bay Health              | 791,873.32   |
| Warrant 2118-4 | dated 04/28/2023 | Lowell Five Credit Card Fees | 1,978.65     |

**ROLL CALL VOTE:** 7 Yes, 1 Absent (Mr. Bahou)

**REPORT OF GENERAL COUNSEL**

There was no report of general counsel.

**REPORT OF SUPERINTENDENT-DIRECTOR**

Superintendent Davis began by informing the committee that she would be seeking approval to accept two separate donations. For the first donation, Ms. Davis welcomed members of the Gilpin family who were in attendance to present a donation of \$1,200 in memory of their nephew/son Jeff Gilpin, a 2001 graduate of Greater Lowell Tech who was a student in the Culinary Arts student. Ms. Davis noted that, at the request of the Gilpin family, the funds will be used for the Culinary Arts students who are in financial need or to fund educational field trips for the program.

**MOTION:** by Mr. Sheehan, seconded by Mr. Morin to accept the \$1,300 donation from the Gilpin family.

**ROLL CALL VOTE:** 7 Yes, 1 Absent (Mr. Bahou)

Ms. Davis continued with the second donation by welcoming Joe DiMare and Skylier Tirrell from Best Fitness who were in attendance to present a donation in the amount of \$3,000 raised by the Best

Fitness Team during their 'Campaign Against Bullying'. Ms. Davis gave a brief description of the various fundraising activities conducted by Best Fitness with all of the money raised going toward the Anna Aslanian Scholarship to be awarded to Greater Lowell Tech students.

**MOTION:** by Mr. Sheehan, seconded by Mr. Richardson to accept the \$3,000 donation from Best Fitness.

**ROLL CALL VOTE:** 7 Yes, 1 Absent (Mr. Bahou)

Superintendent Davis invited Assistant Superintendent/Principal, Michael Barton to present and recognize the Top Ten students of the Class of 2023. She extended her congratulations to all of these students for demonstrating academic and technical excellence and earning the honor of being in the top of their graduating class. Mr. Barton provided individual biographies, including highlights and accomplishments, of each student.

**Top Ten Students of the Class of 2023:**

|                                           |                                            |
|-------------------------------------------|--------------------------------------------|
| Valedictorian – Ashleigh Santos           | 7 <sup>th</sup> Ranked – Amanda Diogo      |
| Salutatorian – Mali Vongphoumy            | 8 <sup>th</sup> Ranked – Sreyrachana Duong |
| 3 <sup>rd</sup> Ranked – Lukas Noel       | 8 <sup>th</sup> Ranked – Gabrielle Rudy    |
| 4 <sup>th</sup> Ranked – Daphne Pratt     | 9 <sup>th</sup> Ranked – Avangelina Ayala  |
| 5 <sup>th</sup> Ranked – Elizabeth Hughes | 10 <sup>th</sup> Ranked – Jaereyn Javier   |
| 6 <sup>th</sup> Ranked – Tammy May        |                                            |

Superintendent Davis informed the committee that the number of senior students participating in cooperative education employment opportunities reported as of April, 2023 indicates 179 senior students, representing 34% of the class of 2023) and 74 junior students, representing 13% of the class of 2024.

Superintendent Davis asked for the committee's approval to offer seniors students the ability to purchase the Chromebooks they are currently using for a dollar. She informed the members that this was something we have offered over the last few years to our senior students. The version of Chromebooks the seniors have currently will no longer be supported by Google next school year which means they will not produce updates to security or the google platform; therefore, we would not support these on our network. She added that by allowing students to purchase their chromebook for a dollar, they could carry a student through another year or potentially longer on their own.

**MOTION:** by Mr. Morin, seconded by Mr. LeMay to approve to offer the sale of the Chromebooks to seniors for a dollar (\$1).

**ROLL CALL VOTE:** 7 Yes, 1 Absent (Mr. Bahou)

Superintendent Davis asked for the committee's approval of the 2023-2026 Vocational Technical Health & Safety Plan. Ms. Davis noted the only major revision to this plan was the addition of

individual Cluster/Department Health and Safety Plans, including Cooperative Education. This was a new requirement initiated by the Department of Elementary and Secondary Education.

**MOTION:** by Mr. LeMay, seconded by Mr. Richardson to approve the 2023-2026 Vocational Technical Health & Safety Plan.

**ROLL CALL VOTE:** 7 Yes, 1 Absent (Mr. Bahou)

Superintendent Davis requested to go out of order on the agenda items and move to the school calendar item on the agenda first before asking Assistant Superintendent/Principal Michael Barton to join us. Ms. Davis stated she would be seeking the committee's approval of the 2023-2024 school calendar. She added a copy of the proposed calendar was included in the package for their review and with no questions asked, requested approval.

**MOTION:** by Mr. Morin, seconded by Mr. Sheehan to approve the 2023-2024 School Calendar.

**ROLL CALL VOTE:** 7 Yes, 1 Absent (Mr. Bahou)

Superintendent Davis asked Assistant Superintendent/Principal Michael Barton to present the out-of-state travel requests. Mr. Barton informed the Committee that he was seeking their approval on three (3) separate out-of-state travel requests. The first is for approximately four (4) staff and twenty-one (21) students to participate in the Edge of Leadership High Five Campus and Challenge Course in Brattleboro, VT. Sophomore student Ava Ziagos was present at the meeting and provided the committee with a brief description of her personal experience as a previous participant. Mr. Barton informed the committee that we have participated in this program previously under the direction of Mr. Vercellone and is recommending participation again this summer, noting that the students learn valuable leadership skills through team building activities.

**MOTION:** by Mr. Morin, seconded by Mr. Richardson to approve the out-of-state travel request to attend the Edge of Leadership High Five Campus and Challenge Course in Brattleboro, VT from August 1<sup>st</sup> through 3<sup>rd</sup>.

**ROLL CALL VOTE:** 7 Yes, 1 Absent (Mr. Bahou)

Mr. Barton informed the committee that he was seeking their approval for out-of-state travel to bring sixteen (16) participants consisting of eleven (11) students and five (5) advisors to the National Leadership and Skills Conference in Atlanta, Georgia taking place June 19<sup>th</sup> through 24<sup>th</sup>.

**MOTION:** by Mr. Richardson, seconded by Mr. LeMay to approve the out-of-state travel request to attend the National Leadership & Skills Conference in Atlanta, Georgia from June 19<sup>th</sup> through 24<sup>th</sup>.

**ROLL CALL VOTE:** 7 Yes, 1 Absent (Mr. Bahou)

Mr. Barton informed the committee that he was seeking their approval for out-of-state travel for Director of Curriculum, Instruction & Assessment - Greg Haas to attend the UTeach Educator's Conference in Austin, TX from June 13<sup>th</sup> through 15<sup>th</sup>.

**MOTION:** by Mr. Morin, seconded by Mr. Sheehan to approve the out-of-state travel request for Greg Haas to attend the UTeach Educator's Conference in Austin, TX from June 13<sup>th</sup> through 15<sup>th</sup>.

**ROLL CALL VOTE:** 7 Yes, 1 Absent (Mr. Bahou)

Mr. Barton provided a brief summary of the proposed changes for both the Athletic Handbook, as well as the Policies on Head Injuries & Concussions in Extracurricular Athletics. With no questions asked, Mr. Barton asked for their approval.

**MOTION:** by Mr. Richardson, seconded by Mr. LeMay to approve the 2023-2024 Athletic Handbook.

**ROLL CALL VOTE:** 7 Yes, 1 Absent (Mr. Bahou)

**MOTION:** by Mr. Morin, seconded by Mr. LeMay to approve the 2023-2024 Policies on Head Injuries & Concussions in Extracurricular Athletics Handbook.

**ROLL CALL VOTE:** 7 Yes, 1 Absent (Mr. Bahou)

## **REPORT OF BUSINESS MANAGER**

There was no report of the Business Manager.

## **OLD BUSINESS**

### **Outstanding Items from Previous Meetings**

1. Superintendent's Wall (O'Hare)
2. Building Security (Sheehan)

## **NEW BUSINESS**

There was no new business.

## **COMMITTEEPERSON MOTION**

There were no committeeperson motions.

## **REPORT OF SUB-COMMITTEES**

There was no report of sub-committees.

**EXECUTIVE SESSION**

There was no executive session.

**ADJOURN**

**MOTION:** by Mr. Morin, seconded by Mr. Sheehan to adjourn the meeting at 7:23 p.m.

**ROLL CALL VOTE:** 7 Yes, 1 Absent (Mr. Bahou)

Respectfully submitted,



Colette Edmonds  
Recording Secretary

**Meeting Documents:**

Meeting Notice

Agenda

Minutes for Approval: April 13, 2023

Copy of Donation Letter

April 2023 Cooperation Education Report

Copy of Expired Chromebook Disposal Memorandum

Copy of 2023-2026 Vocational-Technical Health & Safety Plan

Copy of Out-of-State Travel

Copy of 2023-2024 School Calendar

Copy of 2023-2024 Athletic Handbook

Copy of 2023-2024 Policies on Head Injuries & Concussions in Extracurricular Athletics Handbook

Year-to-Date Budget Report