



GREATER LOWELL TECHNICAL HIGH SCHOOL

SCHOOL COMMITTEE MEETING

August 31, 2023 – 6:30 P.M.

CALL TO ORDER

Chairman Gitschier called the meeting to order at 6:32 p.m. and announced that the meeting was being recorded.

Chairman Gitschier stated Committeeman Sheehan would be participating at tonight's meeting remotely due to geographic location.

ROLL CALL

Members Present: Mr. Morin, Mr. Richardson, Mr. LeMay, Mr. Sheehan (remote), Mr. Gitschier

Members Absent: Mr. Bahou, Mr. Nocco, Mr. Hogan

Also

Present: Jill Davis, Superintendent-Director
Michael Barton, Assistant Superintendent/Principal
Michael Knight, School Business Administrator
Recording Secretary

PUBLIC APPEARANCE

There was no public appearance.

SCHOOL COMMITTEE COMMUNICATIONS

There were no School Committee communications.

REPORT OF STUDENT REPRESENTATIVE

Chairman Gitschier noted there was no student report tonight, adding they were currently in the process of selecting the new Student Representative for the school year.

APPROVAL OF MINUTES

MOTION: by Mr. Morin, seconded by Mr. Richardson to approve the minutes from the meeting of June 15, 2023.

ROLL CALL VOTE: 5 Yes, 3 Absent (Mr. Bahou, Mr. Hogan, Mr. Nocco)

REPORT OF DISTRICT TREASURER

MOTION: by Mr. LeMay, seconded by Mr. Morin to waive the reading of the warrant.

ROLL CALL VOTE: 5 Yes, 3 Absent (Mr. Bahou, Mr. Hogan, Mr. Nocco)

MOTION: by Mr. Morin, seconded by Mr. Richardson to approve expenditures for the sum of \$12,577,117.74 allocated as follows:

Warrant 2120C	dated 06/30/2023	Payroll #909	498,002.43
Warrant 2121A	dated 07/14/2023	Payroll #911	413,829.58
Warrant 2121B	dated 07/28/2023	Payroll #913	401,227.16
Warrant 2122A	dated 08/11/2023	Payroll #915	342,622.28
Warrant 2122B	dated 08/25/2023	Payroll #917	341,468.76
Warrant 2120-1	dated 06/23/2023	Accounts Payable	980,569.30
Warrant 2121	dated 07/07/2023	Accounts Payable	1,032,784.78
Warrant 2121-1	dated 07/21/2023	Accounts Payable	1,083,000.89
Warrant 2122	dated 08/04/2023	Accounts Payable	839,437.79
Warrant 2122-3	dated 08/04/2023	Accounts Payable	298,664.50
Warrant 2122-1	dated 08/18/2023	Accounts Payable	1,500,325.69
Warrant 2123	dated 09/01/2023	Accounts Payable	732,649.81
Warrant 2120-5	dated 06/14/2023	Skills USA Per Diem	2,300.00
Warrant 2120-3	dated 06/23/2023	Sales Use/Meals Tax May 23	2,828.73
Warrant 2121-5	dated 07/21/2023	Sales Use/Meals Tax June 23	707.95
Warrant 2121-2	dated 07/03/2023	Middlesex County Retirement	1,780,273.00
Warrant 2121-3	dated 07/07/2023	Mass Bay Health July 23	776,569.03
Warrant 2122-2	dated 08/04/2023	Mass Bay Health August 23	777,436.04
Warrant 2123-3	dated 09/01/2023	Mass Bay Health Sept 23	767,434.92
Warrant 2121-4	dated 07/21/2023	Lowell Five Credit Card Fees June 23	2,550.65
Warrant 2122-4	dated 08/18/2023	Lowell Five Credit Card Fees July 23	2,434.45

ROLL CALL VOTE: 5 Yes, 3 Absent (Mr. Bahou, Mr. Hogan, Mr. Nocco)

REPORT OF GENERAL COUNSEL

There was no report of general counsel.

REPORT OF SUPERINTENDENT-DIRECTOR

Superintendent Davis began by asking Assistant Superintendent/Principal Michael Barton to the table to provide a brief introduction of each Administrator to the committee.

Assistant Superintendent/Principal Barton announced the newly hired Personal Services CTE Cluster Chair – Kellie Ready and Interim Construction CTE Cluster Chair – Mark LeMay and provided brief highlights of each which included their educational and previous employment backgrounds.

Superintendent Davis informed the committee that that Greater Lowell was awarded a Career & Technical Education Partnership Implementation Grant in the amount of \$149,880. Ms. Davis noted the funds would be used for After Dark programming with the addition of Metal Fabrication & Welding program.

Superintendent Davis informed the committee that Greater Lowell Tech was once again awarded WIOA In-School Youth Services funds from the MassHire Greater Lowell Workforce Board in the amount of \$60,000 to provide services to in-school at-risk youth.

Superintendent Davis informed the committee that she was seeking their approval to accept a donation of two LifeVac devices on behalf of the Florence family from Lowell. Ms. Davis added that Mr. Florence's life was saved by this device during a choking medical emergency and the family has made it a mission in our community to make people aware of this life saving device, donating two (2) LifeVac devices to Greater Lowell. Superintendent Davis included that Greater Lowell has decided to purchase additional devices to have enough to be placed throughout the building in the event of an emergency.

MOTION: by Mr. LeMay, seconded by Mr. Richardson to accept the LifeVac donation.

ROLL CALL VOTE: 5 Yes, 3 Absent (Mr. Bahou, Mr. Hogan, Mr. Nocco)

Superintendent Davis asked Assistant Superintendent/Principal Michael Barton to return to the table to discuss the revisions to the 2023-2024 Medical & Behavioral Emergency Plan.

Assistant Superintendent/Principal Barton recapped that the Medical & Behavioral Emergency Plan was originally on the August meeting agenda; however, at that time additional guidance was received by the Department of Elementary and Secondary Education to make additions. These changes and requirements were incorporated throughout the summer in order to present at tonight's meeting for approval. Mr. Barton provided an in-depth review of the changes that were provided to the committee members outlined in red. After further discussion and questions answered, Chairman Gitschier asked the members for a motion for approval.

MOTION: by Mr. Morin, seconded by Mr. Richardson to approve the 2023-2024 Medical & Behavioral Emergency Plan.

ROLL CALL VOTE: 5 Yes, 3 Absent (Mr. Bahou, Mr. Hogan, Mr. Nocco)

REPORT OF BUSINESS MANAGER

School Business Administrator Michael Knight informed the members that he would be seeking the committee's approval of the provided list of budget transfers totaling in the amount of \$692,784. Mr. Knight provided the committee with an explanation of the transfer requests within the various departments, noting the transfers were completed as a year-end clean-up of the 2022-2023 SY.

MOTION: by Mr. LeMay, seconded by Mr. Morin to approve the budget line item transfers.

ROLL CALL VOTE: 5 Yes, 3 Absent (Mr. Bahou, Mr. Hogan, Mr. Nocco)

OLD BUSINESS

Outstanding Items from Previous Meetings

1. Superintendent's Wall (O'Hare)
2. Building Security (Sheehan)

NEW BUSINESS

Committeeman Sheehan asked permission of the Chairman to make a request. Mr. Sheehan's request was asked of the Superintendent-Director to reach out to our Athletic Director regarding the football team. Mr. Sheehan commented that the Town of Dracut currently does not have enough players to form a football team this season. Mr. Sheehan asked if there was any additional space on our football that as a means of assisting Dracut Schools. Superintendent Davis responded that we would have to reach out to the MIAA for approval in order to qualify as a co-op. Ms. Davis noted that she has not been contacted for assistance by the Dracut school system and currently our football capacity is full. Chairman Gitschier commented that a meeting was taking place in Dracut regarding the situation and would recommend waiting for an outcome of that meeting before proceeding.

COMMITTEEPERSON MOTION

There were no committeeperson motions.

REPORT OF SUB-COMMITTEES

There was no report of sub-committees.

ADJOURN

MOTION: by Mr. Morin, seconded by Mr. Richardson to adjourn the meeting at 6:49 p.m.

ROLL CALL VOTE: 5 Yes, 3 Absent (Mr. Bahou, Mr. Hogan, Mr. Nocco)

Respectfully submitted,



Colette Edmonds
Recording Secretary

Meeting Documents:

Meeting Notice

Agenda

Minutes for Approval: June 15, 2023

Copy of CTE Partnership Implementation Grant Award

Copy of 2023-2024 Medical & Behavioral Emergency Plan

Budget Transfer Request