

# GREATER LOWELL TECHNICAL HIGH SCHOOL

## **BUILDING EXPANSION COMMITTEE MEETING**

### Minutes of December 14, 2023 Meeting

#### CALL TO ORDER

Meeting called to order at 6:00 p.m.

#### ROLL CALL

**Members Present:** Jill Davis, Superintendent-Director  
Michael Barton, Assistant Superintendent/Principal  
Michael Knight, School Business Administrator  
Erik Gitschier, Director of Plant Services  
Lee Gitschier, School Committee Chair  
Ralph Hogan, School Committeeman  
Kelly Richardson, School Committeeman

**Members Absent:** Fred Bahou, School Committeeman (absent at roll call – arrived @ 6:08 p.m.)

**Also Present:** Steven Nocco, School Committeeman  
Matthew Sheehan, School Committeeman

School Business Administrator, Michael Knight, provided an update on the building expansion to the committee members. He informed the members that contractor bid deadline had closed and we received one bid from a company named Aries Building Systems out of Windham, NH. Mr. Knight informed the members that had some inquiries and questions from additional contractors, but they did not follow through with a bid. When asked if the contractor bid came in on budget, he informed the members that the bid came in over budget at approximately \$6.25M from the original budget of \$5.5M. Mr. Knight added that after reviewing the budget and funding availability, the additional funding was obtainable.

Including in the following chart is the funding plan submitted by Mr. Knight detailing the revenue total in comparison to the breakdown of the expense total. Mr. Knight noted that the revenue figures are current projections and may be reduced for E&D and the building use fund if the adult education program has revenue funding available to transfer. He added that he would need to get the remaining funding from E&D in the Spring of 2024 and the ESSER funding would need to be used by September 30, 2024.

cap fund from construct 906 & 905	\$ 100,640.55
school choice 0554	\$ 78,083.00
E&D	\$ 250,000.00
building use fund 0564	\$ 300,000.00
ESSER3	\$ 5,010,267.00
track field under budget	\$ 550,000.00
<b>Revenue Total</b>	<b>\$ 6,288,990.55</b>
opm	\$ 220,000.00
construction	\$ 5,555,000.00
elevator	\$ 275,000.00
Contingency (3.5%)	\$ 194,425.00
<b>Expense Total</b>	<b>\$ 6,244,425.00</b>

Mr. Hogan inquired as to why the elevator work was separate from the construction proposal, Mr. Knight informed the committee that modular construction companies generally do not do elevator work. He included that, at the recommendation of our architect, the elevator work was excluded in the main construction contract to hopefully have more competition on the bid. Mr. Knight added that, where this is an existing elevator, most elevator manufacturers will not work on each other's equipment for liability reasons; therefore, having the elevator manufacturer from the existing elevator complete this work through a state contract made more sense operationally.

When asked about the number of classrooms and seating capacity, Mr. Knight informed the members that there would be a total of eight (8) classrooms (two-story modular containing four (4) classrooms on first level and four (4) classrooms on second level) with a seating capacity of approximately 20-25 students per each room.

After further discussion and no additional questions, a motion to approve was requested.

**MOTION:** by Mr. Fred Bahou, seconded by Mr. Richardson to approve the modular building classroom as presented.

**ROLL CALL VOTE:** 8 Yes

**MOTION:** by Mr. Erik Gitschier, seconded by Mr. Michael Barton to adjourn at 6:25 p.m.

**ROLL CALL VOTE:** 8 Yes