



GREATER LOWELL TECHNICAL HIGH SCHOOL

SCHOOL COMMITTEE MEETING

February 15, 2024 – 6:30 P.M.

CALL TO ORDER

Chairman Gitschier called the meeting to order at 6:39 p.m. and announced that the meeting was being recorded.

ROLL CALL

Members Present: Mr. Morin, Mr. Richardson (remotely), Mr. LeMay (remotely), Mr. Sheehan, Mr. Gitschier

Members Absent: Mr. Hogan, Mr. Nocco, Mr. Bahou

Also

Present: Jill Davis, Superintendent-Director
Michael Barton, Assistant Superintendent/Principal
Michael Knight, School Business Administrator
Lisa Martinez, Director of Technology, Enrollment & Information
Recording Secretary

PUBLIC APPEARANCE

There was no public appearance.

SCHOOL COMMITTEE COMMUNICATIONS

There were no School Committee communications.

REPORT OF STUDENT REPRESENTATIVE

Student Representative, Cameron Koza provided an update of recently held clubs and sporting events.

APPROVAL OF MINUTES

MOTION: by Mr. Morin, seconded by Mr. Sheehan to approve the minutes from the meeting of January 18, 2024.

ROLL CALL VOTE: 5 Yes, 3 Absent (Mr. Hogan, Mr. Nocco, Mr. Bahou)

REPORT OF DISTRICT TREASURER

MOTION: by Mr. Sheehan, seconded by Mr. LeMay to waive the reading of the warrant.

ROLL CALL VOTE: 5 Yes, 3 Absent (Mr. Hogan, Mr. Nocco, Mr. Bahou)

MOTION: by Mr. Morin, seconded by Mr. Sheehan to approve expenditures for the sum of \$4,837,363.11 allocated as follows:

Warrant 21267B	dated 01/26/2024	Payroll #939	1,338,941.88
Warrant 2128A	dated 02/09/2024	Payroll #941	1,255,310.72
Warrant 2128	dated 02/02/2024	Accounts Payable	695,055.87
Warrant 2128-1	dated 02/16/2024	Accounts Payable	762,681.12
Warrant 2128-3	dated 02/16/2024	Sales Use/Meals Tax	1,634.03
Warrant 2128-2	dated 02/02/2024	Mass Bay Health	778,742.86
Warrant 2128-4	dated 02/16/2024	Lowell Five Credit Card Fees Dec. 23	2,976.03
Warrant 2128-5	dated 02/16/2024	Lowell Five Credit Card Fees Jan. 24	2,020.60

ROLL CALL VOTE: 5 Yes, 3 Absent (Mr. Hogan, Mr. Nocco, Mr. Bahou)

REPORT OF GENERAL COUNSEL

There was no report of general counsel.

REPORT OF SUPERINTENDENT-DIRECTOR

Superintendent Davis began by informing the Committee that MassHire Lowell Career Center has been awarded a Youth Works Grant, setting aside \$23,285 to partner with Greater Lowell Tech to run an adult Certified Nursing Assistant (CNA) Program after school for up to 10 adults.

Superintendent Davis informed the Committee that Greater Lowell Technical has been awarded a grant to be CTE Licensure Performance Test Site. Ms. Davis added that through the grant contract, DESE pays expenses for a test site administrator, the costs of testing supplies, and expenses related to building use, noting that Greater Lowell is currently working with NOCTI on a Spring test date in April.

Superintendent Davis informed the Committee that the number of senior students participating in cooperative education employment opportunities reported as of January 31st is 225 senior students which is 41% of the class of 2024. Ms. Davis noted that this would be the last report with just seniors, as Junior students became eligible on February 5th. Ms. Davis added there are currently 33 juniors who have started co-op and expect 15 additional students to be placed between February 26th and March 11th.

Superintendent Davis announced she would be asking for the Committee's approval on three (3) separate out-of-state travel requests. For the first request, Ms. Davis asked Health Assisting & Pre-Nursing student Logan Briggs to provide information about the High 5 Annual Symposium in

Brattleboro, VT on April 13th. Logan provided a brief overview of the symposium, noting the opportunity for leaders and adventure educators to connect, network, and have fun with common goals and interests in mind. The eleven (11) students attending will be attending one (1) of the workshops, as well as presenting one (1) of the workshops. During the workshops, the students will be discussing their Edge of Leadership experience, focusing on how the ideas learned are brought back to Greater Lowell and the community. The overall cost for two (2) administrators and eleven (11) students would be a total of \$693. Transportation to and from the symposium will be through the use of the school van.

MOTION: by Mr. Sheehan, seconded by Mr. Morin to approve two (2) staff members and eleven (11) students to attend the High 5 Annual Symposium in Brattleboro, VT on April 13, 2024.

ROLL CALL VOTE: 5 Yes, 3 Absent (Mr. Hogan, Mr. Nocco, Mr. Bahou)

Superintendent Davis asked Assistant Superintendent/Principal Michael Barton to provide information regarding the two (2) remaining out-of-state travel requests and answer any questions before asking for their approval. Asst. Superintendent/Principal Barton informed the committee that he was looking for approval to send Early Childhood Education instructor Susan O'Hare and Carpentry instructor Jonathan Hickey, at no cost to the district, to the United States Marine Corp. Educator's Workshop in Parris Island, South Carolina from April 2nd through 5th. Mr. Barton informed the members that several instructors have previously attended the workshop and recommends sending these individuals. He added that the workshop develops a better understanding of the Marine Corp and the different opportunities it has to offer, as well as builds leadership, teamwork, problem-solving and communication skills. Mr. Barton added that everyone who has participated in this experience recently gathered to meet with a number of students to talk about the military experience and their possibilities for careers in the future.

MOTION: by Mr. Richardson, seconded by Mr. Gitschier to approve the out-of-state travel request for Early Childhood Education instructor Susan O'Hare and Carpentry instructor Jonathan Hickey.

ROLL CALL VOTE: 5 Yes, 3 Absent (Mr. Hogan, Mr. Nocco, Mr. Bahou)

For the last out-of-state travel request, Assistant Superintendent/Principal Barton to provide information regarding the out-of-state travel request and answer any questions before asking for approval. Asst. Superintendent/Principal Barton informed the committee that he was looking for approval to send Honors & AP Biology Instructor Aparna Sharma to the NSTA (National Science Teaching Association) Conference in Denver, CO from March 19th through 23rd. Mr. Barton noted that Ms. Sharma is not only the primary instructor for the AP Biology course, but is also the instructor who designed the course and supports her participation in the professional development event.

MOTION: by Mr. Morin, seconded by Mr. Sheehan to approve the out-of-state travel request for Aparna Sharma to attend the NSTA Conference in Denver, CO.

ROLL CALL VOTE: 5 Yes, 3 Absent (Mr. Hogan, Mr. Nocco, Mr. Bahou)

Superintendent Davis invited the Director of Technology, Enrollment & Information to provide the Committee with an update on admissions. Ms. Martinez informed the members that February 1st application deadline has past and has some data to share regarding 9th and 10th grade applications. Applications will continue to be submitted, as we have rolling submissions, but as the February 1st deadline, there were a total of 1,490 applications (1,324 for 9th grade and 152 for 10th grade). She noted that the data was up from the previous year's applications which was 1,348 (with 1,204 for 9th grade and 114 for 10th grade.)

REPORT OF BUSINESS MANAGER

School Business Administrator Mr. Knight provided the committee with an explanation of the transfer request and asked for approval totaling in the amount of \$8,000.

MOTION: by Mr. Sheehan, seconded by Mr. Morin to approve the budget line item transfers.

ROLL CALL VOTE: 5 Yes, 3 Absent (Mr. Hogan, Mr. Nocco, Mr. Bahou)

OLD BUSINESS

Outstanding Items from Previous Meetings

1. Superintendent's Wall (O'Hare)
2. Building Security (Sheehan)

NEW BUSINESS

There was no new business.

COMMITTEEPERSON MOTION

Vice-Chairman Matthew Sheehan made a motion to change the day of the scheduled April School Committee meeting due to a conflict in schedules.

MOTION: by Mr. Sheehan, seconded by Mr. Morin to move the School Committee Meeting in April from April 25th to April 11th.

ROLL CALL VOTE: 5 Yes, 3 Absent (Mr. Hogan, Mr. Nocco, Mr. Bahou)

REPORT OF SUB-COMMITTEES

There was no report of sub-committees.

ADJOURN

MOTION: by Mr. Sheehan, seconded by Mr. Morin to adjourn the meeting at 7:05 p.m.

ROLL CALL VOTE: 5 Yes, 3 Absent (Mr. Hogan, Mr. Nocco, Mr. Bahou)

Respectfully submitted,



Colette Edmonds
Recording Secretary

Meeting Documents:

Meeting Notice

Agenda

Minutes for Approval: January 18, 2024

January 2024 Cooperation Education Report

Copy of Out-of-State Travel

Budget Transfer Request

Year-to-Date Budget Report