



**Regular Board Meeting  
Minutes for June 24, 2024**

**14613 Steele Creek Road, Charlotte NC 28273**

**Present: S. Walker, M. McCarthy, J. Young, L. Rakvic, J. Cole, D. Goldfarb**

- I. **CALL TO ORDER - Meeting was called to order at 5:07**
  - A. Next meeting: Monday, July 22, 2024; may be subject to change due to board retreat
  - B. Mission Statement read by S. Walker
  - C. Adoption of Agenda. M. McCarthy motioned to adopt the agenda. J. Young seconded. Motion carried.
  - D. Approval of Minutes from May 2024 J. Young motioned to accept the minutes. L. Rakvic seconded. Motion carried.
- II. **PUBLIC COMMENT** There was no public comment.
- III. **REPORTS/ACTION ITEMS**
  - A. **Vote to accept board resignation of Bryan Butler.** M. McCarthy motioned to accept the resignation with regret. L. Rakvic seconded. Motion carried.
  - B. **Full Budget Report-** D. Goldfarb Cash position is good at around 1.3 million dollars.
    - i. May financial statements reviewed and numbers look good . Federal revenue is in. PMR reports show that Meck County owes us close to a million dollars. G. Morrison is calling to check on this.
    - ii. Biggest numbers are our enrollment numbers for 2024-2025. Sheila has recommended reducing a class in grade 1 and grade 2. This takes two teachers off list and curriculum. Still looking to book 925. Currently, D. Goldfarb reports that he feels pretty good about the numbers.
    - iii. Expense Side:
      1. Salary and Wages: Develop a salary plan to be more transparent, based on certification and non certification, number of years, etc. Made an agreement to go forth with contracts based on existing salaries. After day 20 we can be more aggressive on increases. We will backdate this to July. S. Reddick and team getting feedback from Alt HR about what salary plan might look like. Collecting data to make an informed decision. Discussion followed.
    - iv. New Hires: As of this Friday, we have 14 new hires. Still looking for the total number of people needed.
    - v. Advertising: Coming in under budget. Using primarily Niche and Facebook.
    - vi. Building Services: Coming in a little higher than we thought. Part of it was repairs and maintenance. Custodial services also coming in a little high.
    - vii. Utilities. G. Morrison is going to start sharing invoices with Edith to get further information. Need to get this more locked in
    - viii. Technology: this number needs to be corrected.

- C. **Full Academic End of Year Report – including K-2 evals and EOG for 3+ - S. Reddick**
  - 1. EOG reports don't come out till October. D. Goldfarb requested granular data instead of class data. A. Hamp and A. Abraham to discuss some options.
  - 2. Star testing is not updated. We have data for Spring which we shared. But don't have growth proficiency. A. Abraham found an error, reported it to Renaissance, they are working on it. D. Goldfarb needs to capture Star data for the evaluation. Used Spring data for evaluation. 75% proficiency was used for his evaluation (82% proficiency for math and 77% for reading). From an evaluation percentage we met proficiency.
  - 3. S. Reddick recommended that once new data is received from Renaissance, education committee should meet to review that data.
- D. **End of Year Parent and Teacher Evaluations – D. Goldfarb**
- E. **Progress Report NC Teacher Working Conditions Improvement Plan – Sheila Reddick**
- F. **Staffing/New Hires and Evaluations – S. Reddick**
  - i. We have been continuing to hold interviews. At this juncture, we have not been hiring until we can make sure that we can meet the budget. We are looking at a one-two year growth plan. Discussion followed.
- G. **Next Year's Technology Plan – S. Reddick**
  - i. S. Walker questioned: What do we need? What will help us run better as a school? What does the Emerge contract look like? Are they doing a good job?
  - ii. S. Reddick: 2 of our most intensive reports are the technology at home and remote learning reports. They are really in-depth. This gave us good insight.
  - iii. Need a higher level is Go-Guardian with more teacher hands on management. This would be an addition to our current technology plan. Also will need more teacher laptops.
  - iv. S. Reddick reported a good working relationship with Emerge. Sheila recommends keeping them because they help not only with IT at school but help us with E-rates and grants as well.

S. Walker reported good news to share. Rotary club met today and they have adopted Unity Classical Charter School. D. Goldfarb is putting together a spreadsheet: athletic equipment, a swing, and various other projects throughout the school. Also looking at clubs such as a financial literacy program for children/teachers/parents and possibly an art club. The Rotary is open to lots of different things and ready to move forward. Discussion followed.

#### IV. EXECUTIVE DIRECTOR REPORT

- A. **Open Enrollment – Marketing and lottery updates for 2024-25**
  - 1. Next year we are looking to be around 999 - 1011 students. Currently we have 370 newly enrolled students; 629 returning for a total of 999.

- B. **Teacher Report** - Professional development, celebrations, and areas for growth. Attrition report for 2023-24 and current attrition report given as a percentage.
    - i. Our academic coaches are not 12 month employees, but after teacher working conditions survey we had some things we wanted clarity on. Meetings have been held but haven't analyzed the data. We will put that in a spreadsheet to share. All teachers did all inventory in classrooms for computers and curriculum.
  - C. **Student Discipline** - Suspensions and school culture
    - i. Mr. Jumel Jones sent a personalized message to every teacher. Not a mass email. We will analyze discipline data now that we have a year under our belt as a K-8. Also brainstorming to improve teacher and student attendance.
    - ii. Our strong culture with our staff aids us in our lower discipline issues.
  - D. **Organization Goals**- Tangible evidence towards achievement. Progress on Policy Audit from AltHR
  - E. **Compliance Report**- DPI visits, Federal Reporting requirements, State reporting
    - i. DMLI (Digital Learning Internet at home) Internet at school is done for both schools and districts. Charter School health report, foster Care report, McKinney Veno reports are all done. Remote learning plan has been approved for 2024-2025. Blue Cross/ Blue Shield insurance audit done as well as end of year state checkout for testing done.
  - F. **Facilities Report**-
    - i. Maintenance: Elevator issue with license renewal: Simple fixes. Got a new inspection tag. Did it all in less than 10 days.
    - ii. Working on cleaning everything over summer months
    - iii. Getting quotes on Painting.
- V. **ADJOURN** M. McCarthy motioned to adjourn the meeting at 6:35 pm. J. Young seconded. Open Meeting was adjourned.
- VI. **CLOSED SESSION** - The Chair will now entertain a motion that the Board go into closed session under NC General Statute 143-318,11.(6) M. McCarthy motioned to go into closed session. D. Goldfarb seconded the motion. Closed session began at 6:40 pm. The meeting was adjourned at the end of closed session.