



NEW PROVIDENCE SCHOOL DISTRICT

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July 26, 2024

Dear Parents, Guardians, and Staff:

I hope that this letter finds everyone in our school community well, enjoying a summer full of fun, leisure, and treasured memories! Last evening, there was an update given to the Board of Education regarding the HVAC installation projects in our school buildings. As a recap, last July 2023, we began the process of receiving bids for our HVAC projects. In October 2023, the Board of Education approved and awarded the bids for our projects, and we immediately began working with our architect and contractors to order all necessary material for installation this summer 2024. Unfortunately, we have to revise our projected completion date because of uncontrollable circumstances, such as the manufacturer's delays in delivering unit ventilators and switch gears—which are necessary for the air conditioning component of the units to function. The projected completion dates will vary by school since the extent of each school building differs in scope and structure.

Please see below for each specific school's timeline:

Allen W. Roberts Elementary School

We have received the majority of unit ventilators and the remaining units are scheduled to arrive next week. Our contractor expects that all units, ceilings, and lighting will be installed prior to the start of school. Heat and air ventilation will be operational when school begins. We expect, pending the delivery of switch gears, that the air conditioning will be operational by spring 2025.

New Providence High School/Middle School

We have not received any unit ventilators, however, we expect over the next two weeks to receive 50% of the units, which our contractor expects will be installed by the end of August 2024. We will plan to complete the remaining portion of the project during

school breaks throughout the school year. At this time, we expect that the entire system (HV&AC) will be operational by summer 2025.

Salt Brook Elementary School

We have not received any unit ventilators. The delivery of unit ventilators has been delayed to the end of August 2024. Our contractor will continue to complete all required plumbing, electrical, and remaining preliminary work this summer and during school breaks. Beginning next summer, while school is closed, we will complete the remaining portion of the project, and expect that the entire system (HV&AC) will be operational by the end of summer 2025.

We recognize that this update is disappointing. Please understand, nevertheless, that this is beyond our control and no fault of anyone, including our architect and contractor. At the time that the order was placed for the unit ventilators and switch gears, we fully anticipated receiving all of the materials by June 2024, as this was confirmed by the manufacturer. Please be advised that all areas of our buildings will continue to operate in the manner in which they did last school year. The current unit ventilators will not be replaced until new ones are installed.

Respectfully,

A handwritten signature in blue ink that reads "Lauren Zirpoli, Ed.D.".

Lauren Zirpoli, Ed.D.
Superintendent of Schools