



GIBBSBORO ELEMENTARY SCHOOL DISTRICT
Reorganization Meeting of the Board of Education

May 4, 2010
6:30 pm

"Together Everyone Achieves More"

Meeting Location:
Media Center
Gibbsboro School
37 Kirkwood Road
Gibbsboro, NJ 08026

ANNUAL BOARD OF EDUCATION REORGANIZATION

AGENDA

I. PUBLIC SESSION

A. Meeting Called to order

B. Statement of Open Meeting Compliance

In accordance with the New Jersey Open Public Meetings Act, annual notice of time, date, and location of this meeting was delivered to the Courier Post and Record Breeze, and posted at the municipal building of the Borough of Gibbsboro, and on the official school bulletin board.

C. Flag Salute

D. Secretary Pro Tem

Motion to appoint Marilyn Harrington as the secretary pro tem for the purpose of recording the minutes and executive documents approved by the Board of Education

E. Election Results

3 Year Term

1.	Joyce Miller	292
2.	Peggy Mason	303
3.	Maggie Moy	16

<u>Proposal #1</u>		<u>Yes</u>	<u>No</u>
General Fund	\$2,480,161	218	175

F. Oaths of Office to new members

G. Roll call

Lorraine Balut	2011
Kathleen Campbell	2011
Ellie Falcone	2011
Dan Norbury	2012
Leonard Kolojejchick	2012
Dorothy Warner	2012
Joyce Miller	2013
Peggy Mason	2013
Maggie Moy	2013

H. Nominations for President

I. Motion to close nominations for President. Roll Call

President assumes chair.

J. Nominations for Vice-President

K. Motion to close nominations. Roll Call

L. Appointment of Board Secretary and Custodian of Records (OPRA):

Consider a motion to appoint Dr. James J. Lavender as Board Secretary and Custodian of Records for the 2010-2011 school year.

M. Secretary Pro Tem

Motion to appoint Marilyn Harrington as the secretary pro tem for the purpose of recording the minutes and executive documents approved by the Board of Education.

N. Appointment of Affirmative Action Officer:

Consider a motion to appoint the Superintendent of the Gibbsboro School District as the Affirmative Action Officer for the 2010-2011 school year.

O. Appointment of Right To Know Officer:

Consider a motion to appoint the Nurse of the Gibbsboro School District as the Right To Know Officer for the 2010-2011 school year.

P. Appointment of Attendance Officer:

Consider a motion to appoint Carol DiDonato as the Attendance Officer for the 2010-2011 school year.

Q. Appointment of Integrated Pest Management Coordinator:

Consider a motion to appoint George Kaufman as the Integrated Pest Management Coordinator for the 2010-2011 school year.

R. Appointments until reorganization in 2011:

Consider a motion to approve the following professional services:

1. Business Administrator	Dr. James Lavender	TBA
2. Solicitor	Ronald W. Sahli	\$85/hr
3. Medical Officer	Dr. William Sharrar	
CST		\$100/hr.
Sports/Regular physicals		\$150/hr.
4. Treasurer	Beth Ann Coleman	\$1,691
5. Auditor	Holman & Frenia, P.C.	\$11,900
6. Insurance Broker	Leonard O'Neill	
7. Dentist	Eric Forte, DMD	
8. Architect of Record	H2L2	

S. Depository:

Consider a motion to designate the following depositories for the 2010-2011 school year.

- i. Columbia Bank
- ii. New Jersey Cash Management
- iii. Any other depository more beneficial to the district

T. Tax Shelter Annuity Company's/Brokers

Consider a motion to designate the following Tax Shelter Annuity Company's/Brokers for the 2010-2011 school year.

- i. AXA Equitable
- ii. Vanguard
- iii. Lincoln Financial
- iv. Any other Tax Shelter Annuity Company's/Brokers more beneficial to the district

U. Annual Tuition Rates for the 2010-2011 school year.

Consider a motion to establish the following tuition rates for the 2010-2011 school year.

School Year	
i. Half Day Preschool	\$6,000
ii. Full Day MD	\$12,500
iii. Grades K-8	\$11,500
iv. Resource Center	\$12,000
Extended School Year (ESY)	
v. Teacher	\$2,730
vi. Aide	\$ 910
vii. Speech	\$ 650
viii. Total	\$4,290

V. Travel Limitations for the 2010-2011 school year.

Consider a motion to establish travel limitations as set forth in district policy and with P.L. 2007 c. 53 for the 2010-2011 school year.

W. Authorization to Award Contracts for the 2010-2011 school year.

Consider a motion to authorize the superintendent/business administrator to award contracts under the bid threshold of \$21,000 and the quote threshold of \$3,150 for the 2010-2011 school year.

X. Authorization to Sign Warrants (Checks) for the 2010-2011 school year.

Consider a motion to authorize the following personnel to sign checks for the 2010-2011 school year.

- i. President of the Board of Education
- ii. Superintendent/Business Administrator
- iii. Treasurer
- iv. Administrative Secretary

Y. Authorization of Payment of Bills between BOE Meetings for the 2010-11 school year.

Consider a motion to authorize the payment of bills between Board of Education Meetings for the 2010-11 school year.

Z. Authorization to Establish Petty Cash Funds for the 2010-11 school year.

Consider a motion to authorize establishment of petty cash funds in the amount not to exceed \$250 for the 2010-11 school year.

AA. Approval of Parliamentary Procedure for the 2010-11 school year.

Consider a motion to adopt parliamentary procedure as described by Robert's Rules of Order to govern the order of business of the Board of Education for the 2010-2011 school year.

BB. Establishment of Meeting Dates:

Consider a motion to approve meeting dates of Board – Second Tuesday of each month at 7:00 pm and accept meeting schedule attached.

CC. Consider the adoption of the following resolution:

(Required under the Sunshine Law)

WHEREAS, the "Open Public Meetings Act" requires that advance written notice of all meetings of the Board of Education be posted in one public place designated by the Board and mailed, telephoned, telegraphed, faxed or hand delivered to two newspapers designated by resolution, and mailed to all persons requesting a copy of same upon payment of an established fee.

NOW THEREFORE, Be It Resolved by the Board of Education of the Borough of Gibbsboro as follows:

1. All advance written notices of Board meetings shall be posted by the Board Secretary on the bulletin board located in the Gibbsboro School.
2. All advance written notices of Board meetings shall be given to the following two newspapers:

The Record Breeze

The Courier Post Newspaper

3. All advance written notices of Board meetings and any change throughout the year shall be mailed to all persons requesting a copy of same after payment by such persons of a fee of \$15.00. News media shall be exempt from such fee.
4. The schedule of regular official Board meetings and regular Board work sessions for the period from and after this reorganization meeting until the reorganization meeting April 2011 shall be in accordance with the list annexed hereto, designating the dates, times, and places of such meetings.

DD. Motion to adopt prior rules and regulations of the Board including school programs and curriculum as follows:

1. Existing Board Policy Manual, Bylaws and Regulations
2. Art, Computer, Family Life, Life Skills, Physical Education, Language Arts, Library, Mathematics, Music, Science, Social Studies, Health, Guidance Services, Child Study Team Services, and all other programs and curriculum now presently in force.
3. All textbook series currently in use and previously approved library books

EE. Motion to approve official school website at www.GibbsboroSchool.org

FF. Motion to approve attached resolution for the Educational Services Commission.

GG. Elect representative to the Camden County Educational Services Commission.

HH. Appoint representatives to the following:

1. New Jersey School Boards – representative and alternate
2. Camden County School Boards – representative
3. Municipal Alliance – Susan Backal

II. Code of Ethics:

Motion to adopt the Code of Ethics as attached.

JJ. Camden County Elementary League.

Resolution to approve membership in the Camden County Elementary League for interscholastic sporting activities.

KK. District Organizational Chart.

Motion to approve the Gibbsboro Board of Education's organizational chart as attached.

LL. Adjourn

Next Meeting:	May 4, 2010
Location:	Media Center
Time:	7:00 PM

NOTICE OF ANNUAL SCHEDULED MEETINGS

NOTICE is hereby given by the Gibbsboro Board of Education that the following is a list of regular meetings of the Board of Education until the next reorganization meeting in 2011.

All such meetings to be held at 7:00 PM at the Elementary School, 37 Kirkwood Road, Gibbsboro, NJ. Formal action may be taken at such meetings on any and all business matters involving the school district.

May 04, 2010

November 9, 2010

June 08, 2010

December 2010 (no meeting)

July 2010 (no meeting)

January 11, 2011

August 10, 2010

February 8, 2011

September 14, 2010

March 8, 2011

October 12, 2010

April 12, 2011

RESOLUTION FOR THE EDUCATIONAL SERVICES COMMISSION

BE IT HEREBY RESOLVED that the Gibbsboro Board of Education has approved continuation of the following services be provided by the Camden County Educational Services Commission for the 2010-2011 school year.

Special Education Transportation

PL 192-193

Non Public Transportation

Aide in Lieu of Transportation

BE IT FURTHER RESOLVED that the Board has elected or re-elected the following Board member or Superintendent to serve as their representative to the Camden County Educational Services Commission:

*

*If this is a new representative to the Commission, please supply their mailing address and phone number.

The above resolutions were adopted by the Board at their reorganization meeting held on May 4, 2010.

Signature

Date

II. MEETING ADJOURNED