

**REMINDER NOTICE OF AVAILABILITY OF HIPAA NOTICE OF PRIVACY PRACTICES
FOR LINCOLN BENEFIT TRUST (TRUST)**

And

Lincoln Intermediate Unit 12

THIS NOTICE DESCRIBES HOW YOU MAY OBTAIN A COPY OF LINCOLN BENEFIT TRUST'S NOTICE OF PRIVACY PRACTICES WHICH DESCRIBES THE WAYS THE TRUST USES AND DISCLOSES YOUR PROTECTED HEALTH INFORMATION.

Your District provides health benefits that may include medical, prescription drug, dental, vision, Flexible Spending Accounts and an Employee Assistance Plan (EAP) through Lincoln Benefit Trust. The Trust and the District create, receive, use, maintain and disclose health information about participating employees, COBRAs, retirees, and dependents in the course of providing these benefits. The Trust and the District are required by law to provide notice to participants the duties and privacy practices with respect to covered individuals' protected health information. The Trust and the District have done so by providing to participants a Notice of Privacy Practices, which describes the ways that the Trust and the District use and disclose PHI. To receive a copy of the Trust's Notice of Privacy Practices, you may contact the Lincoln Benefit Trust, Trust Manager for issues regarding the Trust's privacy practices and covered individuals' privacy rights. You may contact Lincoln Benefit Trust in writing to:

Lincoln Benefit Trust
Attn: Trust Manager
PO Box 70
New Oxford, PA 17350