



**LIU BOARD OF DIRECTORS
MINUTES
August 1, 2023**

1. Call to Order

The regular meeting of the Lincoln Intermediate Unit 12 Board of Directors was held on August 1, 2023 at the LIU Central Office. Board President Dolores Nester called the meeting to order at 7:01 pm.

2. Pledge of Allegiance

The meeting opened with the pledge of allegiance.

3. Oath of Office for Newly Elected Directors

Solicitor Jeffrey Ouelette, Esq., conducted the swearing-in ceremony for newly-elected directors: Cassandra Liggins, Mark Smith, Scott Wingard, and Todd Gettys. Ms. Nester welcomed Mr. Wingard to his first meeting of the LIU Board of Directors.

Directors to serve new three-year terms beginning July 1, 2023 through June 30, 2026

Cassandra Liggins, School District of the City of York
Mark Smith, Waynesboro Area School District
Scott Wingard, Dallastown Area School District

Directors to serve unexpired terms beginning July 1, 2023 through June 30, 2024

Todd Gettys, West York Area School District

4. Roll Call

The following Board members attended: Janon Gray, Brian Hoffman, Sally Kacar, Cassandra Liggins, Dolores Nester, Mark Smith, Vanessa Snell and Scott Wingard. Todd Gettys arrived after roll call. LIU staff attending were: Dr. Jeffrey West, Dr. Kendra Trail, Brent Kessler, Jared Mader, Julie Romig, Dr. Michele Orner, Tracy Williams, Jill Trostle, and Jeffrey Ouelett, Esq., Appel, Yost & Zee, Board Solicitor.

5. Recognition of Visitors and Public Comment: Sue Heistand, Board President

Ms. Nester welcomed visitors attending in-person and those viewing the meeting via livestream and provided an opportunity for public comments. There were no public comments. Visitors attending in-person were: Corinne Conner, new Supervisor of

**LIU Board of Directors Minutes
August 1, 2023**

Professional Learning Services; Matthew McLaughlin, new Professional Development Specialist; and Ben Ruby, new Supervisor of Online Learning.

6. Approval of Minutes of June 27, 2023

The minutes of June 27, 2023 were approved as presented.

7. Consent Agenda

Background: The following routine operational matters were presented for action by the Board of Directors.

Recommendation: Motion to approve all recommendations under the Consent Agenda.

Vanessa Snell moved to approve the Consent Agenda, seconded by Cassandra Liggins. Roll call vote recorded: Janon Gray/aye, Brian Hoffman/aye, Sally Kacar/aye, Cassandra Liggins/aye, Dolores Nester/aye, Mark Smith/aye, Vanessa Snell/aye, and Scott Wingard/aye. The motion carried with a vote of 8 ayes. Mr. Gettys was not present for this vote.

7.a. Resignations/Retirements/Terminations

Last Name	First Name	Position	Program	Term Date	Reason
10005653		Student Worker	Life Skills Support	12/13/2023	Position Ended
Arndt	Miranda	Teacher Assistant	Autistic Support	06/01/2023	Resignation
Baker	Kaylee	Teacher Assistant	Life Skills Support	05/26/2023	Resignation
Banquer	Alfred	Extended School Year Teacher	Extended School Year	07/27/2023	Termination
Barber	Kimberly	Teacher	Life Skills Support	06/02/2023	Resignation
Bentley	Kira	Teacher Assistant	Autistic Support	06/05/2023	Resignation
Brett	Kara	Teacher	Intensive Learning Support	09/15/2023	Resignation
Brodbeck	Joyce	Secretary	Preschool	08/25/2023	Retirement
Edwards	Leanne	Personal Care Assistant	Life Skills Support	06/01/2023	Resignation
Fritz	Kathryn	Supervisor	Language Instruction Educational Program	TBD	Resignation
Hallenbeck	Melissa	Teacher	Autistic Support	06/01/2023	Resignation
Horner	Maureen	Secretary	Student Services	07/12/2023	Resignation
Hronis	Ioannis	Case Manager	Education Leading to Employment and Career Training	08/07/2023	Resignation
Jacobs	Kelsie	Personal Care Assistant	Life Skills Support	06/02/2023	Resignation
Klovensky	Barbara	Teacher Assistant	Autistic Support	06/01/2023	Retirement
Laslo	Christine	Speech-Language Pathologist	Speech and Language Support	06/07/2023	Resignation
Lucia	Kristy	Teacher	Therapeutic Emotional Support	05/26/2023	Resignation
Miller	Mariah	Floating Teacher	Student Services	07/28/2023	Resignation
Mitchell	Linda	Teacher Assistant	Autistic Support	05/30/2023	Resignation
Ness	Dawn	Teacher Assistant	Autistic Support	07/27/2023	Resignation

**LIU Board of Directors Minutes
August 1, 2023**

Nunemaker	Olga	Teacher	Autistic Support	09/08/2023	Resignation
Pearson	Jessica	Occupational Therapist	Occupational and Physical Therapy Services	06/01/2023	Resignation
Proper	Leslee	Teacher	Autistic Support	09/08/2023	Resignation
Sergeant	Tabetha	Case Manager	Education Leading to Employment and Career Training	06/21/2023	Resignation
Serrato	Felipe	Teacher	Behavioral Intervention	09/15/2023	Resignation
Steinour	Elaine	Recruiter	Human Resources	09/05/2023	Retirement
Stockman	Lori	Teacher	Learning Support	09/29/2023	Resignation
Wagner	Karen	Specialized Service Coordinator	Preschool	08/14/2023	Retirement
Whittle	Megan	Speech-Language Pathologist	Speech and Language Support	07/27/2023	Resignation
Wilson	Nickolas	Help Desk Tier I Representative	Educational Technology Services	12/20/2021	Resignation
Worth	Sarah	Speech-Language Pathologist	Preschool	09/08/2023	Resignation
Zacherl	Taylor	Speech-Language Pathologist	Speech and Language Support	06/01/2023	Resignation

7.b. Professional Staff Nominations (contingent upon completion of required paperwork/clearances)

Last Name	First Name	Position	Program	Orientation or Hire Date	Rate	Category Step/Scale	Work Calendar
Birkness	Cindy	Specials Teacher (Art)	Student Services	08/16/2023	\$47,657.00	LIUEA D-2	188 Days
Bowen	Samantha	School Social Worker	Pupil Personnel Services	08/02/2023	\$55,450.00	LIUEA F-5	188 Days
Golden	Tammy	Teacher	Preschool	08/02/2023	\$73,150.00	LIUEA F-13	188 Day Stretch
Lippy-Harner	Sarah	School Psychologist	Pupil Personnel Services	07/19/2023	\$59,177.66	LIUEA H-1	200 Days
Luckenbaugh	Kristianne	Occupational Therapist	Occupational and Physical Therapy Services	TBD	\$52,550.00	LIUEA D-1	188 Days
Martin	Brittany	Teacher	Preschool	08/02/2023	\$47,157.00	LIUEA D-1	188 Day Stretch
Ruby	Benjamin	Supervisor of Online Learning	Educational Technology Services	07/26/2023	\$102,694.91	Act 93	260 Days
Sentz	Darline	Teacher	Therapeutic Emotional Support	07/26/2023	\$47,657.00	LIUEA D-1	188 Days
Speck	Susan	Staff Developer	Educational Services	07/26/2023	\$63,328.00	LIUEA H-8	188 Days
Sterner	Alicia	Staff Developer	Educational Services	TBD	\$64,250.00	LIUEA F-10	188 Days
Thurman	Angela	Teacher	Life Skills Support	08/02/2023	\$47,157.00	LIUEA D-1	188 Days

7.c. Non-Certified Staff (contingent upon completion of required paperwork/clearances)

Last Name	First Name	Position	Program	Orientation or Hire Date	Rate	Category Step/Scale	Work Calendar
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**LIU Board of Directors Minutes
August 1, 2023**

Fratantuono	Sara	Personal Care Assistant	Life Skills Support	TBD	\$15.66 per hour	TA/PCA D-2	188 Days
Garskof	Lynn	Secretary	Adult Education	07/19/2023	\$18.82 per hour	Sec C F-2	Part Time Hourly
Writer	Kathleen	Teacher Assistant	Autistic Support	07/26/2023	\$18.58 per hour	TA/PCA F-4	188 Days

7.d. Professional Contracts

Last Name	First Name
Faraone	Corinne

7.e. Additional Service Agreements

Last Name	First Name	Position	Rate	School District	Dates
DiCesare	Rosemary	Interpreter	\$39.34/hr	Dallastown Area SD	6/26-8/15/2023
Imhoff	Jennifer	Interpreter	\$45.11/hr	Dallastown Area SD	6/26-8/15/2023
Haid	Paul	Interpreter	\$58.08/hr	Dallastown Area SD	6/16-8/15/2023

7.f. Change in Employment Status

Last Name	First Name	Position	Program	Rate	Category Step/Scale	Effective	From	To	Reason
10005958		Student Worker	Transition	\$11.00 per hour	n/a	07/01/2023	\$7.25 per hour	\$11.00 per hour	Hourly Rate Adjustment
10007147		Student Worker	Transition	\$11.00 per hour	n/a	07/01/2023	\$7.25 per hour	\$11.00 per hour	Hourly Rate Adjustment
10007148		Student Worker	Transition	\$11.00 per hour	n/a	07/01/2023	\$7.25 per hour	\$11.00 per hour	Hourly Rate Adjustment
Andrew	Wendy	Teacher	Transition	\$49,157.00	LIUEA D-1	08/08/2023	Teacher Assistant \$19.93 per hour ESPA ESPA TA/PCA G-5	Teacher \$49,157.00 LIUEA LIUEA D-1	Position Transfer
Bange	Jennifer	Teacher Assistant	Multidisabilities Support	\$21,095.48	ESPA TA/PCA C-3	08/08/2023	\$20,411.00 TA/PCA B-3	\$21,095.48 TA/PCA C-3	Salary Column Movement - 15 Hrs. College or 150 PALS/CEU Hrs.
Blevins	Jennifer	Teacher	Autistic Support	\$57,650.00	LIUEA F-7	08/08/2023	\$49,157.00 LIUEA D-6	\$57,650.00 LIUEA F-7	Salary Column Movement - Master's
Brakefield	Nicole	Administrative Assistant to the Director of	Educational Technology Services	\$20.50 per hour	ESPA Sec E F-1	07/17/2023	Secretary	Administrative Assistant to the Director of	Position Transfer

**LIU Board of Directors Minutes
August 1, 2023**

		Educational Technology Services					Student Services \$18.31 per hour Sec D F-1	Educational Technology Services Educational Technology Services \$20.50 per hour Sec E F-1	
Breighner	Ashley	Itinerant Teacher	Preschool	\$70,112.00	LIUEA I-11	07/01/2023	\$69,882.00 LIUEA H-11	\$70,112.00 LIUEA I-11	Salary Column Movement - Master's + 45
Chapman-Jones	Valerie	Staff Developer	Educational Services	\$75,756.00	LIUEA H-13	08/08/2023	\$74,157.00 LIUEA G-13	\$75,756.00 LIUEA H-13	Salary Column Movement - Master's + 30
Conner	Corinne	Supervisor of Professional Learning Services	Educational Services	\$85,524.00	Act 93	TBD	Staff Developer LIUEA 188 Day Stretch \$76,439.00 LIUEA I-13	Supervisor of Professional Learning Services Act 93 260 Days \$85,524.00	Position Transfer
Dacheux	Summer	Speech-Language Pathologist	Speech and Language Support	\$56,677.00	LIUEA H-4	08/08/2023	\$56,513.00 LIUEA G-4	\$56,677.00 LIUEA H-4	Salary Column Movement - Master's + 30
Descheemaeker	Courtney	Speech-Language Pathologist	Speech and Language Support	\$48.93 per hour	LIUEA G-10	07/05/2023	n/a	n/a	Additional Part Time Temporary Position
Grady	Julie	Teacher Assistant	Behavioral Intervention	\$19,582.08	ESPA TA/PCA G-1	08/08/2023	\$19,516.28 TA/PCA F-1	\$19,582.08 TA/PCA G-1	Salary Column Movement - Bachelor's
Hagerman	Jennifer	Associate Supervisor	Autistic Support	\$81,756.00	Act 93	TBD	Instructional Advisor Emotional Support \$75,756.00 + \$5,000.00 IA Stipend LIUEA H-13	Associate Supervisor Autistic Support \$81,756.00 Act 93	Position Transfer
Hare	Deborah	LIEP Teacher	Language Instruction Educational Program	\$54.54 per hour	LIUEA DRT-10	08/08/2023	\$50.64 per hour LIUEA I-10	\$54.54 per hour LIUEA DRT-10	Salary Column Movement - Doctorate

**LIU Board of Directors Minutes
August 1, 2023**

Hartsock	Minette	Teacher	Preschool	\$70,112.00	LIUEA I-11	07/01/2023	\$69,882.00 LIUEA H-11	\$70,112.00 LIUEA I-11	Salary Column Movement - Master's + 45
Huntzinger	Leah	Speech-Language Pathologist	Speech and Language Support	\$56,513.00	LIUEA G-4	08/08/2023	\$54,650.00 LIUEA F-4	\$56,513.00 LIUEA G-4	Salary Column Movement - Master's + 15
Kraus	AnnMarie	Teacher Assistant	Life Skills Support	\$20,608.56	ESPA TA/PCA D-2	08/08/2023	\$19,792.64 TA/PCA B-2	\$20,608.56 TA/PCA D-2	Salary Column Movement - 30 Hrs. College or 300 PALS/CEU Hrs.)
Lesko	Sarah	Teacher	Multidisabilities Support	\$57,186.00	LIUEA E-8	08/08/2023	\$49,157.00 LIUEA D-8	\$57,186.00 LIUEA E-8	Salary Column Movement - Level II Certification
Lichtenberg	Abbey	Staff Developer	Educational Technology Services	\$57,650.00	LIUEA F-7	08/08/2023	\$57,650.00 LIUEA F-7	\$59,313.00 LIUEA G-7	Salary Column Movement - Master's + 15
Lint	Jessica	Instructional Advisor	Student Services	\$68,830.00 + \$5,000.00 IA Stipend	LIUEA G-11	08/08/2023	\$67,050.00 + \$5,000.00 IA Stipend LIUEA F-11	\$68,830.00 + \$5,000.00 IA Stipend LIUEA G-11	Salary Column Movement - Master's + 15
Markle	Christa	Licensed Practical Nurse	Preschool	\$28.51 per hour (2022-2023 School Year) / \$29.22 per hour (2023-2024 School Year)	ESPA Nurse-LPN A-9	06/07/2023	n/a	n/a	Additional Part Time Temporary Position
McLaughlin	Matthew	Professional Development Specialist	Educational Services	\$84,324.04	Act 93	08/02/2023	Staff Developer LIUEA 188 Day Stretch \$70,112.00 LIUEA I-11	Professional Development Specialist Act 93 260 Days \$84,324.04 Act 93	Position Transfer
Neuman	Chelsea	Instructional Advisor	Autistic Support	\$57,650.00 + \$5,000.00 IA Stipend	LIUEA F-7	08/08/2023	Teacher \$54,839.00 (2022-2023 School Year) LIUEA F-6	Instructional Advisor \$57,650.00 (2023-2024 School Year) + \$5,000.00 IA Stipend LIUEA F-7	Position Transfer

**LIU Board of Directors Minutes
August 1, 2023**

Nicholson	Tashawna	Supervisor	Autistic Support	No Change	No Change	05/29/2023	Interim Supervisor	Supervisor	Position Transfer
Osmun	Christy	Occupational Therapist	Occupational and Physical Therapy Services	\$76,439.00 + \$2,000.00 Stipend	LIUEA I-13	08/08/2023	\$1,500.00 Stipend	\$2,000.00 Stipend	Increase in Advisor Duties
Pellman	Lisa	Staff Developer	Educational Services	\$69,882.00	LIUEA H-11	08/08/2023	\$68,830.00 LIUEA G-11	\$69,882.00 LIUEA H-11	Salary Column Movement - Master's + 30
Ramp	Melissa	Itinerant Teacher	Preschool	\$68,044.00	LIUEA I-10	07/01/2023	\$67,331.00 LIUEA H-10	\$68,044.00 LIUEA I-10	Salary Column Movement - Master's + 45
Ramsay	Katherina	Supervisor	Student Services	\$90,000.00	Act 93	08/02/2023	Associate Supervisor 200 Days \$81,800.00	Supervisor 260 Days \$90,000.00	Position Transfer
Rohrer	Heather	School Counselor	Nonpublic School Services	\$63,943.00	LIUEA I-8	08/08/2023	\$63,328.00 LIUEA H-8	\$63,943.00 LIUEA I-8	Salary Column Movement - Master's + 45
Roscoe	Kara	Teacher	Autistic Support	\$53,886.00	LIUEA E-6	08/08/2023	\$49,157.00 LIUEA D-6	\$53,886.00 LIUEA E-6	Salary Column Movement - Level II Certification
Sanders	Colbi	Personal Care Assistant	District Contract	\$19,174.12	ESPA TA/PCA B-1	08/08/2023	\$19,082.00 TA/PCA A-1	\$19,174.12 TA/PCA B-1	Salary Column Movement - 6 Hrs. College or 60 PALS/CEU Hrs.
Serrato	Felipe	Teacher	Behavioral Intervention	\$53,850.00	LIUEA F-3	08/08/2023	\$48,157.00 LIUEA D-3	\$53,850.00 LIUEA F-4	Salary Column Movement - Master's
Shaner	Madeline	Teacher	Therapeutic Emotional Support	\$55,286.00	LIUEA E-7	08/08/2023	\$49,157.00 LIUEA D-7	\$55,286.00 LIUEA E-7	Salary Column Movement - Level II Certification
Small	Glenda	Personal Care Assistant	Hearing Impaired Support	\$22.35 per hour	ESPA TA/PCA D-9	08/08/2023	Intervener \$34.32 per hour (2022-2023 School Year) Intervener B-9	Personal Care Assistant \$22.35 per hour TA/PCA D-9	Position Transfer

**LIU Board of Directors Minutes
August 1, 2023**

Stockman	Lori	Teacher	Learning Support	\$71,882.00	LIUEA H-12	08/08/2023	\$70,130.00 LIUEA G-12	\$71,882.00 LIUEA H-12	Salary Column Movement - Master's + 30
Sunderland	Danielle	School Counselor	Pupil Personnel Services	\$56,427.00	LIUEA H-3	08/08/2023	\$55,713.00 LIUEA G-3	\$56,427.00 LIUEA H-3	Salary Column Movement - Master's + 30
Tillett	Rachel	Teacher Assistant	Life Skills Support	\$24,385.48	ESPA TA/PCA D-5	08/08/2023	\$22,898.40 TA/PCA C-5	\$24,385.48 TA/PCA D-5	Salary Column Movement - 30 Hrs. College or 300 PALS/CEU Hrs.
Washington	Tiffeny	Personal Care Assistant	Multidisabilities Support	\$19,516.28	ESPA TA/PCA F-1	08/08/2023	\$19,239.92 TA/PCA C-1	\$19,516.28 TA/PCA F-1	Salary Column Movement - Associate's
Yox	Lea	Personal Care Assistant	Behavioral Intervention	\$20,411.16	ESPA TA/PCA B-3	08/08/2023	\$19,753.16 TA/PCA A-3	\$20,411.16 TA/PCA B-3	Salary Column Movement - 6 Hrs. College or 60 PALS/CEU Hrs.

7.g. Extended School Year

Last Name	First Name	ESY Position	Pay Rate
Ballard	Teresa	Educational Interpreter	Per Diem
Blevins	Jennifer	Teacher	Per Diem
Caroots	Danielle	Teacher	Per Diem
DeFelice	Maria	School Social Worker	Per Diem
Goodling	Erin	Teacher	Per Diem
Hoover	Hanna	School Psychologist	Per Diem
Snellman	Christine	Teacher	Per Diem

7.h. Days Beyond Contract

Last Name	First Name	Position	Program	May/June 2023 # Days	July/August 2023 # Days
Clafferty	Paige	Associate Supervisor	YLC	10	0
Hagerman	Jennifer	IA	BI/ES/TES	1	0
Leatherman	Tammy	IA	YLC	3	0
Ramsay	Katherina	Associate Supervisor	Transition	10	3

7.i. Treasurer's Report

Recommendation: Motion to accept the Treasurer's Report of June 30, 2023 showing cash on hand in the amount of \$28,619,979.19.

7.j. Financial Report

Background: The Financial report includes all disbursements made since the last Board report through July 17, 2023.

Recommendation: Motion to approve the Financial Report of payments and payroll totaling \$9,671,077.09.

7.k. Transportation Drivers

Background: A list of new transportation drivers was provided to LIU Board members throughout the school year, showing new and replacement drivers.

Recommendation: Motion to accept the list of Transportation Drivers.

7.l. Grants

7.l.a. Wellspan Health-Tobacco Mini Grant

Background: Paradise School requested approval to apply for a grant in the amount of \$4,300 for their N.O.T. (not on tobacco) program. This will assist teachers to provide current, relevant education content while supporting student progress toward their behavioral goals.

Recommendation: Motion to grant approval to apply for the Wellspan Health-Tobacco Mini-Grant in the amount of \$4,300 to support Paradise School.

7.l.b. ESL Community Group Initiation Grant

Background: The Adams County Literacy Council requested approval to apply for funds through the ESL Community Group Initiation Grant to begin a community ESL group to serve more students in a less formal environment, which is not covered by our state grant funding. Members of the community have indicated that there is a need for this and have requested the LIU's support. The goals of this initiative are to increase awareness of the program and student acquisition. Grant is in the amount of \$5,000

Recommendation: Motion to grant approval for the Adult Education Program to apply for \$5,000 through the ESL Community Group Initiation Grant.

7.m. Job Description for Adoption

Background: The following job description was presented for adoption.

Professional Development Specialist - revision

Recommendation: Motion to adopt job description.

7.n. Board Policies for First Reading

Background: The following Board policies were presented for first reading.

- 011- Principles for Governance and Leadership
- 201 – Admission of Students
- 202 – Eligibility of Nonresident Students
- 217 – Graduation
- 251 - Students Experiencing Homelessness and Other Educational Instability
- 706.2 - Transfer of Equipment to and/or from LIU Classes
- 707 - Use of Intermediate Facilities
- 708 - Lending of Equipment and Books
- 710 - Use of Intermediate Unit Facilities and Vehicles by Staff
- 716 - Integrated Pest Management
- 810 - Transportation
- 810.1 - DELETE Transportation Personnel Drug and Alcohol Testing
- 810.2 - Transportation - Video/Audio Recording
- 810.3 - School Vehicle Drivers
- 818 - Contracted Services Personnel
- 913 - Nonschool Organizations/Groups/Individuals

Recommendation: No action required at this time.

7.o. Board Policies for Deletion

Background: The following policies were recommended for deletion.

Policy 715 - Use of Fax Machines - delete

Policy 910 - Community Relations - delete

Recommendation: Motion to delete board policies.

8. Action Items

8.a. LIU Health Center Agreements

Background: The LIU currently has two health centers located in York and Adams counties. We have current agreements with ProActive MD for the service and operation of those health centers. We have been working with ProActive MD and the Waynesboro Area School District to establish a partnership to open a health center in Franklin County. The attached documents are updated and/or new agreements that would allow for the opening of a Franklin County Health Center. The LIU solicitor reviewed all documents and the administration requests the Board's approval to move forward with the opening of a third location.

Recommendation: Motion to grant approval to open a Health Center in Franklin County and to adopt the associated agreements. Vanessa Snell moved to approve the LIU Health Center Agreements to establish a Health and Wellness Center in Franklin County,

seconded by Sally Kacar. Roll call vote recorded: Janon Gray/nay, Brian Hoffman/aye, Sally Kacar/aye, Cassandra Liggins/aye, Dolores Nester/aye, Mark Smith/aye, Vanessa Snell/aye, and Scott Wingard/aye. The motion carried with a vote of 7 ayes, 1 nay. Mr. Gettys was not present for this vote.

8.b. Maryville University Memorandum of Understanding

Background: The Student Services Division requested approval to enter into a Memorandum of Understanding to provide field experience/practicum/externships to students enrolled in their educational programs.

Recommendation: Motion to approve a Memorandum of Understanding with Maryville University effective upon board approval and extending until such time as either party terminates or modifies this agreement in writing at least 90 days prior to termination. Vanessa Snell moved to approve the Memorandum of Understanding with Maryville University, seconded by Sally Kacar. Roll call vote recorded: Todd Gettys/aye, Janon Gray/aye, Brian Hoffman/aye, Sally Kacar/aye, Cassandra Liggins/aye, Dolores Nester/aye, Mark Smith/aye, Vanessa Snell/aye, and Scott Wingard/aye. The motion carried with a vote of 9 ayes.

8.c. Renewal of Employment Agreement for Director of Human Resources

Background: The Administration recommended approval of the proposed employment agreement with Tracy Williams to continue serving as the Director of Human Resources for the LIU.

Recommendation: Motion to renew the employment agreement with Tracy Williams to serve as the Director of Human Resources beginning January 8, 2024 through January 7, 2028. Vanessa Snell moved to approve the Employment Agreement reappointing Tracy Williams as the Director of Human Resources beginning January 8, 2024 through January 7, 2028, seconded by Sally Kacar. Roll call vote recorded: Todd Gettys/aye, Janon Gray/nay, Brian Hoffman/aye, Sally Kacar/aye, Cassandra Liggins/aye, Dolores Nester/aye, Mark Smith/aye, Vanessa Snell/aye, and Scott Wingard/aye. The motion carried with a vote of 8 ayes, 1 nay.

8.d. Appointment of Voting Delegate for PSBA Delegate Assembly

Background: The 2023 Delegate Assembly will be held on November 4, 2023 as a hybrid event. The certification form for a Board appointed delegate is due to PSBA no later than August 25, 2023. Each delegate may only represent one educational entity. Ms. Nester asked for a volunteer to serve as the LIU's voting delegate at the upcoming Delegate Assembly on November 4, 2023. Cassandra Liggins volunteered to represent the LIU12.

Recommendation: Vanessa Snell moved approval to appoint Cassandra Liggins to serve as the LIU's voting delegate at the PSBA Delegate Assembly on November 4, 2023. Mark Smith seconded the motion. Roll call vote recorded all in favor and the motion carried.

9. Information Items

9.a. Student Services Contracts

Background: The following contracts/affiliation agreements supporting the Student Services Division were provided for review. Dr. Trail reviewed the three Student Services agreements presented for review on behalf of Dr. Leese. The contract with Access Tech LLC is for one speech clinician. The other two agreements are standard affiliation agreements that allow the LIU to provide student teaching, internships and field experiences for students enrolled in education degrees within East Carolina University or Penn State University.

Access Technology LLC

East Carolina University Health Science Schools and Colleges

Penn State Affiliation Agreement

Recommendation: No action required at this time. The following motion will be presented for consideration on September 5, 2023: Motion to adopt the following contracts and agreements to support the Student Services Division.

10. President's Report

Ms. Nester thanked all Board members attending the meeting, noting she would love to see everyone back in the board room in-person.

11. Executive Director's Report

Dr. West shared copies of the 2022-2023 Annual Report. This is the first annual report published by the LIU since the 2010-2011 school year. Dr. West acknowledged Julie Romig for coordinating production of the annual report, Brent Kessler for producing the financial information provided in the report, and all Cabinet members who contributed highlights from the past school year. Ms. Nester extended her appreciation to all staff that contributed to the Annual Report which demonstrates all the LIU does, and for which we can be proud.

12. Assistant Executive Director's Report

Dr. Trail announced that the LIU will welcome back staff at next week's opening inservice program on August 8, 9, 10. She thanked the Board for approving a contract last month with MG Tactical, who will be assisting the IU with safety and security issues. Several meetings have been held to review the risk and vulnerability assessment and set priorities for the coming year.

13. Cabinet Report

Julie Romig is planning for the second annual Legislative Forum and Breakfast to be held December 18, 2023 at 9:00 am. All local legislators, county commissioners, superintendents and Board members will be invited to attend.

Mr. Kessler is working with PNC Bank to secure a Revenue Anticipation Note to be used as a line of credit to cover expenses in the event a state budget is not adopted by September 30. The Revenue Anticipation Note will be presented to the Board for action on September 5, 2023.

Dr. Orner announced the first Curriculum Council Retreat was held June 13-14, 2023. The event included a keynote speaker and breakout sessions to discuss the challenges, successes and work that lies ahead this coming year. Dr. Orner introduced two members of the Educational Services team attending the meeting. Matthew McLaughlin is the new Professional Development Specialist, after having served the IU as a staff developer for the last five years. Corinne Conner is the new Supervisor of Professional Learning Services, after having served the IU as a staff developer for 4.5 years. Chanelle Ney-Shaffer, one of our staff developers, introduced STEM to students at Franklin Learning Center, who learned to fly drones.

Tracy Williams reported the HR Division is in its busiest time of year, the recruitment and onboarding of new staff for the coming school year. The HR, Business Services and Educational Services Divisions are collaborating to plan a full day of inservice for staff in all three divisions. Ms. Williams and Christine Rasch, the Human Resources Manager, have completed district visits with recent visits to York Suburban, Southern York, South Eastern, Central York, Dallastown, Fannett-Metal, Waynesboro and the York County School of Technology.

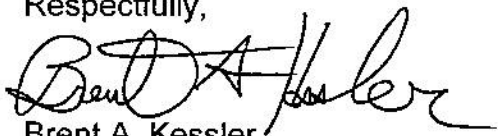
Jared Mader introduced Dr. Ben Ruby, the new Supervisor of Online Learning approved by the Board this evening to replace Dr. Erik Bentzel. Mr. Mader publicly thanked Dr. Bentzel for his service to the IU. Educational Technology staff members, Nicole Bond and Abby Lichtenberg, presented nine training sessions at the recent ISTE Conference. The expertise provided by the Educational Technology Division of the LIU is recognized beyond the LIU footprint.

Ms. Nester stated it is wonderful to hear the contagious energy expressed by Cabinet members and how fortunate the LIU and Board are to be able to work with them.

14. Good of the Order - No additional information was presented for good of the order.

15. Adjournment - Vanessa Snell moved to adjourn, seconded by Todd Gettys. The meeting adjourned at 7:52 pm.

Respectfully,



Brent A. Kessler
Board Secretary

Next Meeting: September 5, 2023