



LINCOLN INTERMEDIATE UNIT 12

BOARD OF DIRECTORS

November 24, 2020
7:00PM-9:00PM
Virtual Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Recognition of Visitors and Public Comment: Sue Heistand, Board President
5. Approval of Minutes of November 3, 2020
6. Consent Agenda

Background: The following routine operational matters are presented for action by the Board of Directors. Items that require special attention may be removed from the consent agenda upon request.

Recommendation: Motion to approve all recommendations under the Consent Agenda.

a. Resignations/Retirements/Terminations

Last Name	First Name	Position	Program	Term Date	Reason
Chankhar	Cynthia	Personal Care Assistant	District Contracted	11/06/2020	Resignation
Colosimo	Cassie	Teacher	Autistic Support	12/21/2020	Resignation
Doan	Laura Jane	Personal Care Assistant	Autistic Support	10/14/2020	Resignation
Ferber-Smith	Emily	Itinerant Teacher	Act 89 Nonpublic School Services	10/30/2020	Resignation
Fry	Nicole	Accounting Manager	Business Services	12/03/2020	Resignation
Hitchcock	Karen	Speech Therapist	Speech/Language Support	12/22/2020	Retirement
Howard	Stacy	Itinerant Teacher	Visually Impaired Support	01/04/2021	Retirement
Koch-Berry	Dawn	Teacher	Life Skills Support	11/10/2020	Resignation
Krout	Maria	Itinerant Teacher	Preschool	12/16/2020	Retirement
Rebuck	Robin	Teacher Assistant	Autistic Support	11/13/2020	Resignation
Roesch	Margaret	Speech Therapist	Speech/Language Support	12/11/2020	Retirement
Saylor	Kristi	Teacher	Emotional Support	01/08/2021	Resignation
Schaeffer	Catherine	Occupational/Physical Therapy Coordinator	Special Education	01/05/2021	Retirement
Sefchick	Melissa	Psychologist	Pupil Personnel Services	12/16/2020	Resignation
Shipley	Clint	Teacher	Emotional Support	10/23/2020	Resignation

b. Professional Staff Nominations (pending receipt of all required paperwork)

Last Name	First Name	Position	Program	Orientation or Hire	Rate	Category Step/Scale	Work Calendar
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				Date			
Lichtenberg	Abbey	Staff Developer	Educational Technology Services	11/18/2020	\$51,168.00	LIUEA F-4	188 Day Stretch
Smith	Lottie	Counselor	Educational Technology Services	11/18/2020	\$64,461.00	LIUEA H-10	188 Day Stretch
Wolff	Melanie	Teacher	Multidisabilities Support	11/18/2020	\$44,987.00	LIUEA D-1	188 Days

c. Non-Certified Staff (Pending receipt of all required paperwork)

Last Name	First Name	Position	Program	Orientation or Hire Date	Rate	Category Step/Scale	Work Calendar
Damaske	Erin	Teacher Assistant	Autistic Support	11/04/2020	\$13.72 per hour	TA/PCA G-1	188 Days
Klinedinst	Danielle	Help Desk Tier I Representative	Educational Technology Services	11/18/2020	\$16.02 per hour	Tech B E-1	260 Days

d. Change in Employment Status

Last Name	First Name	Position	Program	Rate	Category Step/Scale	Effective	From	To	Reason
Baker	Francine	Instructional Advisor	Special Education	\$67,185.00 + \$3,000.00 IA Stipend	LIUEA G-12	11/23/2020	Part Time Itinerant Teacher \$51.05 per hour	Full Time Instructional Advisor \$67,185.00 + \$3,000.00 IA Stipend	Position Transfer
Collier Turnbaugh	Sara	Psychologist	Pupil Personnel Services	\$45.79 per hour	LIUEA J-8	11/05/2020	Full Time \$64,112.00	Part Time \$45.79 per hour	Position Transfer
Danner	Wendy	Accounting Manager	Business Services	\$75,000.00	Act 93	12/04/2020	Staff Accountant \$65,280.00	Accounting Manager \$75,000.00	Position Transfer
Eisenhart	Katharine	Occupational Therapist	Occupational/Physical Therapy	\$71,212.00	LIUEA G-13	10/26/2020	LIUEA F-13 \$70,538.00	LIUEA G-13 \$71,212.00	Salary Column Movement - Master's + 15
Ford	Christina	Lincoln EDGE Support Teacher	Educational Technology Services	\$38.19 per hour	n/a	11/02/2020	n/a	n/a	Additional Part Time Temporary Position
Golden	Doris	Speech Therapist	Preschool	\$72,886.00	LIUEA H-13	10/23/2020	LIUEA G-13 \$71,212.00	LIUEA H-13 \$72,886.00	Salary Column Movement - Master's + 30
Kimpel	Kimberly	Occupational Therapist	Occupational/Physical Therapy	\$71,212.00	LIUEA G-13	10/26/2020	LIUEA F-13 \$70,538.00	LIUEA G-13 \$71,212.00	Salary Column Movement - Master's + 15
Kuhn	Laura	Teacher	Multidisabilities Support	\$69,012.00	LIUEA H-12	11/05/2020	LIUEA G-12 \$67,185	LIUEA H-12 \$69,012.00	Salary Column Movement - Master's + 30
Sanders	Tracy	Personal Care Assistant	Autistic Support	\$13.83 per hour	ESPA TA/PCA A-3	12/01/2020	Custodian Business Services	Personal Care Assistant Autistic Support	Position Transfer

							ESPA Maint/Cust B A-3 \$14.24 per hour 40 hours per week	ESPA TA/PCA A- 3 \$13.83 per hour 35 hours per week	
Today	Mary	Teacher Assistant	Life Skills Support	\$13.42 per hour	ESPA TA/PCA B-1	07/01/202 0	TA/PCA A- 1 \$13.37 per hour	TA/PCA B- 1 \$13.42 per hour	Salary Column Movement - 60 PALS Hours

e. Student Workers

ID#	Location	Rate of Pay
FL87941	New Oxford Training Site	\$7.25 per hour
HA32724	New Oxford Training Site	\$7.25 per hour
MI09663	New Oxford Training Site	\$7.25 per hour
MU00375	New Oxford Training Site	\$7.25 per hour
WE03258	New Oxford Training Site	\$7.25 per hour

f. Treasurer's Report

Recommendation: Motion to accept the Treasurer’s Report of October 31, 2020 showing cash on hand of \$28,813,531.15.

g. Financial Report

Background: The Financial Report includes all disbursements made since the last Board report through November 11, 2020, and Budget transfers from October 20 2020 to November 11, 2020.

Recommendation: Motion to approve the Financial Report of payments and payroll totaling \$8,479,720.51 and Budget Transfers from October 20, 2020 through November 11, 2020.

h. Transportation Drivers

Background: A list of transportation drivers is provided to LIU Board members throughout the school year, showing new and replacement drivers.

Recommendation: Motion to accept the list of Transportation Drivers as of November 10, 2020.

i. Job Descriptions for Review

Background: The following job description is presented for review.

Reading Specialist/Remedial Math Teacher (revision)
Custodian/Mover (revision)

Recommendation: No action is required at this time.

j. Board Policies for Review

Background: The following Board Policies are presented for review.

Policy 808 - Food Services

Policy 819 - Suicide Awareness, Prevention and Response
Policy 901 - Public Relations Objectives
Policy 902 - Publications Program
Policy 903 - Public Participation in Board Meetings
Policy 904 - Public Attendance at School Events
Policy 904 - Attachment
Policy 905 - Citizen Advisory Committees

Recommendation: No action is required at this time.

k. Board Policy for Adoption

Background: The following Board Policy is presented for adoption.

830 - Breach of Computerized Personal Information (new)

Recommendation: Motion to adopt Board Policy.

7. New Business

a. CBIZ Clinical Consulting Services

Background: The administration recommends approval of the attached contract with CBIZ Consulting Services for implementation and consulting services for the first year of the on-site health clinics.

Recommendation: Motion to approve contract with CBIZ Consulting Services for implementation of the on-site health clinics for the first year.

b. Proactive MD Health Center Contract

Background: The administration recommends adoption of the attached contract between Proactive MD and the Lincoln Intermediate Unit for the employer sponsored health clinics.

Recommendation: Motion to adopt contract between Proactive MD and the Lincoln Intermediate Unit for employer sponsored health clinics.

c. Approval of LLC Designation

Background: The administration recommends the establishment of an LLC designation in order to provide specific entrepreneurial services for other persons/entities. These entrepreneurial services will be performed under the name of Lincoln Educational Services Agency, LLC.

Recommendation: Motion to establish an LLC designation for the LIU in order to provide entrepreneurial services under the name Lincoln Educational Services Agency, LLC.

d. Non-General Fund Budgets 2020-2021

Background: 103 Non-General Fund 2020-21 budgets are enclosed for board review. These budgets represent Federal programs, state programs, donated funds and fee-funded programs and services.

Recommendation: Motion to approve (103) Non-General Fund 2020-21 budgets, which represent Federal and State programs, donated funds and fee-funded programs and services.

e. Proposal for Architectural Design for Health Clinic

Background: Architectural designs are needed for the two proposed health clinics in order to bid the project to construction firms. Since construction firms will be mobilized, it is the opinion of the LIU that renovations also be made to the entrance vestibule areas to enhance security which is unrelated to the clinic project. The architectural design for the New Oxford and York health clinics are to be funded from the Health Clinic Assigned Fund Balance. The YLC vestibule security renovations will be submitted on December 1 to the York/LIU Joint Authority with a recommendation to be funded from the Joint Authority Capital Improvement Account. The New Oxford vestibule security renovation will be funded from the Capital Improvements Committed Fund Balance.

Recommendation: Motion to accept the proposal from Crabtree, Rohrbaugh & Associates for architectural designs for the LIU Health Clinic sites and enhanced security of entrance/vestibule areas at the Central Office and York Learning Center.

- 8. President's Report**
- 9. Executive Director's Report**
- 10. Assistant Executive Director's Report**
- 11. Cabinet Reports**
- 12. Good of the Order**
- 13. Adjournment**
- 14. Next Meeting: January 5, 2021**