

**Lincoln Intermediate Unit 12
Board of Directors Meeting
June 5, 2018**

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Recognition of Visitors and Public Comment: Michael Miller, Board President

E. Presentation: Special Education Budget for 2018-2019 – Tim Stanton

F. Approval of Minutes of May 1, 2018

G. Consent Agenda

Background: The following routine operational matters are presented for action by the Board of Directors. Items that require special attention may be removed from the consent agenda upon request of a Board member.

Recommendation: Motion to approve all recommendations listed under items G-1 through G-6 of the Consent Agenda.

1. Personnel Actions

a. Resignations/Retirements/Terminations

Resignations and retirements per the reasons indicated and effective dates noted:

Last Name	First Name	Position	Program	Term Date	Reason
Amos	Teri	Teacher	Autistic Support	06/01/2018	Transfer Between Entities
Biedermann	Jill	Speech Therapist	Speech/Language Support	06/08/2018	Resignation
Billet	Connie	Teacher Assistant	Emotional Support	06/06/2018	Resignation
Bitgood	Jennifer	School Counselor	Pupil Personnel Services	06/08/2018	Resignation
Culp	Melissa	Teacher	Autistic Support	06/05/2018	Transfer Between Entities
Diehl	Tina	Supervisor	Life Skills/Multidisabilities Support	07/20/2018	Retirement
Dunn	Cynthia	Occupational Therapist	Occupational/Physical Therapy	06/08/2018	Retirement
Fass	Elaine	Teacher Assistant	Life Skills Support	06/08/2018	Retirement
French	Donna	Teacher Assistant	Autistic Support	06/05/2018	Resignation
Hoffacker	Kiersen	Case Manager	ELECT	05/11/2018	Resignation
Hoover	Linda	Teacher	Autistic Support	06/05/2018	Transfer Between Entities
Groff	Pamela	Teacher Assistant	Autistic Support	06/05/2018	Resignation
Kessler	Julee	Teacher	Autistic Support	06/05/2018	Transfer Between Entities
Kopp	David	Secretary	21 st Century Grant Services/ Language Instruction Educational	05/25/2018	Resignation
Markle	Jhett	Teacher	Autistic Support	06/05/2018	Transfer Between Entities
McMaster	Fern	Secretary	Preschool	07/30/2018	Retirement
Persing	Rita	Teacher Assistant	Life Skills Support	06/07/2018	Retirement
Rausch	Jennifer	Teacher	Autistic Support	07/19/2018	Transfer Between Entities
Robinson-Phillips	Heather	Teacher Assistant	Autistic Support	06/01/2018	Resignation
Smith	Elizabeth	Teacher Assistant	Autistic Support	06/04/2018	Resignation
Smith	Mary Kate	Teacher Assistant / Temporary Teacher	Emotional Support	06/01/2018	Resignation

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b. Nominations

New hires as per the effective dates and rates noted:

(1) Professional Staff (Pending receipt of all required paperwork.)

Last Name	First Name	Position	Program	Orientation or Hire Date	Rate	Category Step/Scale	Work Calendar
Brands	Kelsey	School Psychologist	Pupil Personnel Services		\$55,424.00	J-1	200 Days
Earls	Kathryn	Speech Therapist	Speech/Language Support	05/23/2018	\$49,772.00	F-1	188 Days
Hare	Deborah	English as a Second Language Teacher	Language Instruction Educational	02/05/2018	\$45.00 per hour	I-8	Part Time Temporary
Kufner	Cynthia	School Counselor	Pupil Personnel Services	06/20/2018	\$52,589.00	F-6	188 Days
O'Callaghan	Casey	Speech Therapist	Speech/Language Support	06/20/2018	\$49,772.00	F-1	188 Days
Rajkowski	Marci	Speech Therapist	Speech/Language Support	05/23/2018	\$52,561.00	H-2	188 Days
Shadle	Morgan	Speech Therapist	Speech/Language Support	06/20/2018	\$49,772.00	F-1	188 Days

(2) Non Certified Staff (Pending receipt of all required paperwork.)

Last Name	First Name	Position	Program	Orientation or Hire Date	Hourly Rate	Category Step/Scale	Work Calendar
Ako	Jenna	Personal Care Assistant	Life Skills Support	06/06/2018	\$13.01	TA/PCA A-1	188 Days
Coleman	Michael	Custodian	Business Services	05/23/2018	\$13.43	Maint.-Cust. B A-3	260 Days
Moore	Devon	Crew Leader/ Summer Mover	Business Services	05/23/2018	\$11.00	n/a	Part Time Temporary
Stansbury	Jason	ABE/HSE Instructor	Adult Education	05/23/2018	\$18.55	Grant Funded	Part Time
Williams	Devin	Summer Mover	Business Services	05/23/2018	\$10.00	n/a	Part Time Temporary

c. Miscellaneous

(1) Additional Service Agreements

Personnel to provide services for students at the appropriate hourly/daily rate:

Last Name	First Name	Position	School District	Dates
Bennett	Kathleen	Interpreter	Bermudian Springs School District Conewago Valley School District	May 12, 2018 May 21, 2018
Berkeley	Adrienne	Teacher Assistant	Dallastown Area School District	May 12, 2018 June 5, 2018
DiCesare	Rosemary	Interpreter	Dallastown Area School District	April 2018 – June 2018
Haid	Paul	Teacher	Dallastown Area School District	April 2018 – June 2018
Imhoff	Jennifer	Interpreter	Dallastown Area School District	April 2018 – June 2018
Knovich	Hollie	Interpreter	Dallastown Area School District	April 2018 – June 2018
Legore	Laura	Teacher	Hanover Public School District	April 23, 2018 until student is evaluated
Moul	Debra	Interpreter	Dallastown Area School District	April 2018 – June 2018
Smith	Natalie	Teacher	South Western School District	March 26, 2018 – May 31, 2018
Snyder	Charles	Interpreter	Dallastown Area School District	April 2018 – June 2018
Warner	Patricia	School Psychologist	Abraxas Youth Center Abraxas Leadership Development Program	May 12, 2018 May 26, 2018

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(2) Change in Employment Status

Recommend approval to change the employment status of the following:

Last Name	First Name	Position	Program	Rate	Category Step/Scale	Effective	From	To	Reason
Arnold	Michelle	Teacher	Educational Technology	Per Diem	n/a	06/11/2018	06/11/2018	07/13/2018	Additional Temporary Summer Position
Baker	Deborah	Speech Therapist	Speech/Language Support	n/a	n/a	08/07/2018	08/17/2018	08/07/2018	Correction in Retirement Date
Bare	Kirsten	Speech Therapist	Speech/Language Support	\$49,772.00	LIUEA F-1	06/20/2018	\$49,289.00	\$49,772.00	Salary Correction
Barnes	Brittany	Teacher	Emotional Support	\$52,106.00	LIUEA F-6	05/20/2018	E-6	F-6	Salary Column Movement to Master's
Chmilewski	Tanya	Interpreter	Deaf/Hard of Hearing Support	\$20.00 per hour	n/a	2017/2018	n/a	n/a	Teaching Sign Language Classes (Fall/Spring)
Cook	Kathryn	Counselor	Pupil Personnel Services	\$50,789.00	LIUEA G-3	05/10/2018	F-3	G-3	Salary Column Movement to Master's + 15
Fauth	Donna	Fingerprint Clerk	Human Resources	\$12.48	ESPA Sec. B A-2	04/03/2018	Sec. A A-2	Sec. B A-2	Additional Responsibilities
Forsythe	Marcia	Receptionist	Human Resources	\$11.35	ESPA Sec. B A-1	05/21/2018	5/21/2018	06/28/2018	Substitute to fill temporary vacancy
Fronczek	Sarah	Speech Therapist	Speech/Language Support	\$49,772.00	LIUEA F-1	07/02/2018	\$49,289.00	\$49,772.00	Salary Correction
Gallagher	Kellie	Job Coach	Educational Services	\$15.00/hr	n/a	5/30/2018	n/a	n/a	Additional Temporary Summer Position
Glass	Kara	Teacher	Emotional Support	\$52,972.00	LIUEA G-6	04/25/2018	F-6	G-6	Salary Column Movement to Master's + 15
Hall	Amy	Fingerprint Clerk	Human Resources	\$12.48	ESPA Sec. B A-2	04/03/2018	Sec. A A-2	Sec. B A-2	Additional Responsibilities
Kline	Pamela	Job Coach	Educational Services	\$15.00/hr	n/a	5/30/2018	n/a	n/a	Additional Temporary Summer Position
Logue	Wendy	Crew Leader/ Summer Mover	Business Services	\$11.00	n/a	06/04/2018	06/04/2018	08/15/2018	Additional Temporary Summer Position
Mamary	Allison	Interpreter	Deaf/Hard of Hearing Support	\$20.00 per hour	n/a	2017/2018	n/a	n/a	Teaching Sign Language Classes (Fall/Spring)
Sellers	Erika	Fingerprint Clerk	Human Resources	\$12.48	ESPA Sec. B A-2	04/03/2018	Sec. A A-2	Sec. B A-2	Additional Responsibilities
Sinton	Lindsey	Teacher	Blind/Visually Impaired Support	\$44,008.00	LIUEA D-1	07/11/2018	\$44,008.00	\$44,491.00	Salary Correction
Smith	Natalie	Teacher	Therapeutic Emotional Support	\$51,089.00	LIUEA G-4	12/15/2017	F-4	G-4	Salary Column Movement to Master's + 15
Smith	Kippi	Job Coach	Educational Services	\$15.00/hr	n/a	5/30/2018	n/a	n/a	Additional Temporary Summer Position
Stacho	Michele	Teacher	Autistic Support	\$49,589.00	LIUEA F-2	5.12.2918	D-2	F-2	Salary Column Movement to Master's

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Stuff	Susan	Secretary	Special Education	n/a	ESPA Sec. E	07/01/2017	Sec. D	Sec. E	Additional Responsibilities
Wyrick	Hunter	Technical Systems Support Specialist	Educational Technology	\$21.44	Tech C D-2	6/6/2018	Technical Support Specialist – Tech B	Technical Systems Support Specialist – Tech C	Position Transfer

(3) Additional days beyond contract:

Last Name	First Name	Program	May/June 2017/2018 # Days	July/August 2018/2019 # Days
Auchey	Alisa	Life Skills Support	1	
Bartkowski	Sheryl	Special Education	2	
Buck	Jennifer	Hearing Impaired Support	1	
Calaman	Zachary	Multidisabilities Support	1	
Copenheaver	Elizabeth	Special Education	2	
Dalious	Barbara	Special Education	1	
Dean	Sarah	Preschool	7	11
Deitrich	Leah	Special Education	2	
Diehle	Brooke	Hearing Impaired Support	3	
Durbin	David	Emotional Support	3	
Dutrisac	Francine	Educational Services	32	
Gibbons	Melissa	Autistic Support	2	
Gobat	Amy	Hearing Impaired Support	1	
Hagan	Billie	Life Skills Support	1	
Haslett	Julia	Emotional Support	1	
Jacobs	Kelcie	Preschool	10	10
Kline	Pamela	Life Skills Support	1	
Kocul	Christina	Emotional Support	3	
Merryman	Kimberly	Emotional Support	5	
Meyer	Leslie	Autistic Support	5	
Paules	Kristy	Preschool	40	
Sterner	Marilyn	Hearing Impaired Support	10 Hours	
Wilde	Tanya	Act 89 Nonpublic	2	

(4) Recommend approval for the following staff members to work in the Extended School Year program for the summer in the following programs: Autistic Support, Blind/Visually Impaired, Deaf/Hearing Impaired, Instruction in the Home, Life Skills Support, Multidisabilities Support, Occupational/Physical Therapy, and Speech.

Last Name	First Name	Current Position	ESY Position	June/July Rate of Pay	ESY Program	ESY Supervisor
Allen	Susan	Teacher Assistant	Teacher Assistant	per diem	Autistic Support	Brenda Hartman
Barsom	Samia	Teacher Assistant	Personal Care Assistant	per diem	Autistic Support	Brenda Hartman
Brock-McKinsey	Kimberly	Personal Care Assistant	Personal Care Assistant	per diem	Autistic Support	Brenda Hartman
Cox	Deanna	Teacher	Teacher	per diem	Autistic Support	Brenda Hartman
Harman	Jacyln	Teacher Assistant	Teacher Assistant	per diem	Autistic Support	Brenda Hartman
Harrier	Thomas	Teacher Assistant	Personal Care Assistant	per diem	Autistic Support	Brenda Hartman
Howlett	Linda	Personal Care Assistant	Personal Care Assistant	per diem	Autistic Support	Brenda Hartman
Hricik	Paul	Personal Care Assistant	Personal Care Assistant	per diem	Autistic Support	Brenda Hartman
Klunk	Cheryl	Teacher	Teacher	per diem	Autistic Support	Brenda Hartman
Little	Tammy	Teacher Assistant	Teacher Assistant	per diem	Autistic Support	Brenda Hartman
Martin	Debra	Personal Care Assistant	Personal Care Assistant	per diem	Autistic Support	Brenda Hartman
Meyer	Leslie	Instructional Advisor	Instructional Advisor	per diem	Autistic Support	Brenda Hartman
Mitchell	Sarah	Personal Care Assistant	Teacher Assistant	per diem	Autistic Support	Brenda Hartman
Mitchell	Jennifer	Teacher Assistant	Teacher Assistant	per diem	Autistic Support	Brenda Hartman

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Mitchell	Linda	Teacher Assistant	Teacher Assistant	per diem	Autistic Support	Brenda Hartman
Rausch	Jennifer	Teacher	Teacher	per diem	Autistic Support	Brenda Hartman
Stambaugh	Nancy	Personal Care Assistant	Personal Care Assistant	per diem	Autistic Support	Brenda Hartman
Struniewski	Jenna	Teacher	Teacher	per diem	Autistic Support	Brenda Hartman
Sullivan	Lamanda	Teacher Assistant	Teacher Assistant	per diem	Autistic Support	Brenda Hartman
Walker	Shaina	Personal Care Assistant	Personal Care Assistant	per diem	Autistic Support	Brenda Hartman
Cutshall	Tammy	Physical Therapy Assistant	Physical Therapy Assistant	Per diem	Physical Therapy	Catherine Schaeffer
Dietrich	Haylee	Certified Occupational Therapy Assistant	Certified Occupational Therapy Assistant	per diem	Occupational Therapy	Catherine Schaeffer
Furry	Nancy	Certified Occupational Therapy Assistant	Certified Occupational Therapy Assistant	per diem	Occupational Therapy	Catherine Schaeffer
Hinton	Colette	Occupational Therapist	Occupational Therapist	per diem	Occupational Therapy	Catherine Schaeffer
Moyer	Barbara	Physical Therapist	Physical Therapist	per diem	Physical Therapy	Catherine Schaeffer
Robins	Christie	Occupational Therapist	Occupational Therapist	per diem	Occupational Therapy	Catherine Schaeffer
Sauders	Vicki	Occupational Therapist	Occupational Therapist	per diem	Occupational Therapy	Catherine Schaeffer
Swanson	Mieke	Physical Therapist	Physical Therapist	per diem	Physical Therapy	Catherine Schaeffer
Tremblay	Karla	Physical Therapist	Physical Therapist	per diem	Physical Therapy	Catherine Schaeffer
Wingard	Eileen	Physical Therapist	Physical Therapist	per diem	Physical Therapy	Catherine Schaeffer
Bordner	Corinne	Interpreter	Intervener	Intervener Col A Step 1	Hearing/Visual Support	Danielle Messett
Cole	Cindy	Teacher	Teacher	per diem	Hearing/Visual Support	Danielle Messett
DiCesare	Rosemary	Interpreter	Intervener	Intervener Col A Step 1	Hearing/Visual Support	Danielle Messett
Frischkorn	Eryn	Intervener	Intervener	per diem	Hearing/Visual Support	Danielle Messett
Herbst	Jeffrey	Personal Care Assistant	Personal Care Assistant	per diem	Hearing/Visual Support	Danielle Messett
Johnson	Karen	Teacher	Teacher	per diem	Hearing/Visual Support	Danielle Messett
Mamary	Allison	Interpreter	Interpreter	per diem	Hearing/Visual Support	Danielle Messett
Moultrely	Andrew	Intervener	Intervener	per diem	Hearing/Visual Support	Danielle Messett
Muniz	Luz	Intervener	Intervener	per diem	Hearing/Visual Support	Danielle Messett
Sanford	Aimee	Intervener	Intervener	per diem	Hearing/Visual Support	Danielle Messett
Small	Glenda	Intervener	Intervener (Tuesdays & Thursdays)	per diem	Hearing/Visual Support	Danielle Messett
Smith	Natalie	Teacher	Teacher	per diem	Hearing/Visual Support	Danielle Messett
Sneidman	Rebecca	Teacher	Teacher	per diem	Hearing/Visual Support	Danielle Messett
Warren	Chastity	ESY Intervener	Intervener	Intervener Col A Step 1	Hearing/Visual Support	Danielle Messett
White	Pam	Teacher	Teacher	per diem	Hearing/Visual Support	Danielle Messett
Baker	Tammy	Personal Care Assistant	Personal Care Assistant	per diem	Multidisabilities Support	Jackie Drooger
Banquer	Alfred	ESY teacher	Teacher	LIUEA D-1	Autistic Support	Jackie Drooger
Benedict	Alexander	ESY teacher	Teacher	LIUEA D-1	Autistic Support	Jackie Drooger
Benedict	Haven	Assistive Technology Specialist	Teacher	LIUEA D-1	Multidisabilities Support	Jackie Drooger
Bennett	Pamela	Teacher Assistant	Teacher Assistant	per diem	Autistic Support	Jackie Drooger
Benton	Crystal	Personal Care Assistant	Teacher Assistant	per diem	Autistic Support	Jackie Drooger
Connolly	Casey	Teacher	Teacher	per diem	Autistic Support	Jackie Drooger
Cramer	Jennifer	Personal Care Assistant	Teacher Assistant	per diem	Multidisabilities Support	Jackie Drooger
Dean	Sarah	Nurse	Nurse	per diem	Special Education	Jackie Drooger
Decker	Kenneth	Teacher	Teacher	per diem	Life Skills Support	Jackie Drooger
Decker	Jennifer	Personal Care Assistant	Teacher Assistant	per diem	Multidisabilities Support	Jackie Drooger
Donmoyer	Jared	Teacher	Teacher	per diem	Autistic Support	Jackie Drooger
Karn	Doni	Teacher	Teacher	per diem	Multidisabilities Support	Jackie Drooger
King	Noelle	ESY teacher	Teacher	LIUEA D-1	Multidisabilities Support	Jackie Drooger
Kling	Heather	Personal Care Assistant	Personal Care Assistant	per diem	Life Skills Support	Jackie Drooger
Krugh	Tiffany	Teacher Assistant	Teacher Assistant	per diem	Multidisabilities Support	Jackie Drooger
Martin	Hailee	Personal Care Assistant	Personal Care Assistant	per diem	Autistic Support	Jackie Drooger
Martin	Shanell	Teacher Assistant	Teacher Assistant	per diem	Autistic Support	Jackie Drooger
Salisbury	Stephanie	Teacher	Teacher	per diem	Multidisabilities Support	Jackie Drooger
Short	Stephanie	Teacher	Teacher	per diem	Autistic Support	Jackie Drooger

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Small	Glenda	Intervener	Intervener (Mondays & Wednesdays)	per diem	Multidisabilities Support	Jackie Drooger
Small	Rodney	Personal Care Assistant	Personal Care Assistant	per diem	Autistic Support	Jackie Drooger
Smith	Madelyn	Personal Care Assistant	Personal Care Assistant	per diem	Autistic Support	Jackie Drooger
Smith	Cathy	Teacher Assistant	Teacher Assistant	per diem	Autistic Support	Jackie Drooger
Stacho	Michele	Teacher	Teacher	per diem	Autistic Support	Jackie Drooger
Stottlemeyer	Samantha	Teacher Assistant	Personal Care Assistant	per diem	Autistic Support	Jackie Drooger
Woodbury	Wendy	Personal Care Assistant	Personal Care Assistant	per diem	Multidisabilities Support	Jackie Drooger
Bridwell	Carol	Speech Therapist	Speech Therapist	per diem	Speech Therapy	Janice Tucker
Cook	Tamy	Speech Therapist	Speech Therapist	per diem	Speech Therapy	Janice Tucker
Hess	Kim	Speech Therapist	Speech Therapist	per diem	Speech Therapy	Janice Tucker
Hitchcock	Karen	Speech Therapist	Speech Therapist	per diem	Speech Therapy	Janice Tucker
Toerper	Billie Jean	Speech Therapist	Speech Therapist	per diem	Speech Therapy	Janice Tucker
Young	Rachel	Speech Therapist	Speech Therapist	per diem	Speech Therapy	Janice Tucker
Baker	Brian	Teacher	Teacher	per diem	Life Skills Support	Kelly Olewiler
Cox	Kristine	Teacher	Teacher	per diem	Multidisabilities Support	Patricia Wysocki
Barnhart	Gina	Personal Care Assistant	Personal Care Assistant	per diem	Multidisabilities Support	Tina Diehl
Berkeley	Adrienne	Teacher Assistant	Personal Care Assistant	per diem	Multidisabilities Support	Tina Diehl
Campanella	Sherry	Personal Care Assistant	Personal Care Assistant	per diem	Multidisabilities Support	Tina Diehl
Czap	Julie	Teacher	Teacher	per diem	Life Skills Support	Tina Diehl
Deller	Jodi	Teacher Assistant	Teacher Assistant	per diem	Multidisabilities Support	Tina Diehl
Eberly	Sandra	Teacher Assistant	Teacher Assistant	per diem	Multidisabilities Support	Tina Diehl
Eser	Margaret	Personal Care Assistant	Personal Care Assistant	per diem	Multidisabilities Support	Tina Diehl
Flaharty	Samantha	Personal Care Assistant	Personal Care Assistant	per diem	Multidisabilities Support	Tina Diehl
Forry	Carolyn	Teacher Assistant	Personal Care Assistant	per diem	Multidisabilities Support	Tina Diehl
Gibson	Angela	Teacher Assistant	Teacher Assistant	per diem	Life Skills Support	Tina Diehl
Gipe	Karlie	Teacher Assistant	Personal Care Assistant	per diem	Life Skills Support	Tina Diehl
Harlacher	Jill	Personal Care Assistant	Personal Care Assistant	per diem	Multidisabilities Support	Tina Diehl
Hatcher	Anna	Personal Care Assistant	Personal Care Assistant	per diem	Multidisabilities Support	Tina Diehl
Leber	Kristen	Teacher	Teacher	per diem	Multidisabilities Support	Tina Diehl
Legore	Laura	Teacher	Teacher	per diem	Life Skills Support	Tina Diehl
Lombardi	Robin	Personal Care Assistant	Personal Care Assistant	per diem	Multidisabilities Support	Tina Diehl
Nittinger	Lisa	Teacher Assistant	Personal Care Assistant	per diem	Multidisabilities Support	Tina Diehl
Poff	Dena	Teacher Assistant	Personal Care Assistant	per diem	Multidisabilities Support	Tina Diehl
Reichard	Lindsay	Teacher Assistant	Teacher Assistant	per diem	Multidisabilities Support	Tina Diehl
Rider	Beverly	Teacher Assistant	Teacher Assistant	per diem	Multidisabilities Support	Tina Diehl
Riding-Queenan	Beverly	Teacher	Teacher	per diem	Multidisabilities Support	Tina Diehl
Swords	Amanda	Teacher	Teacher	per diem	Multidisabilities Support	Tina Diehl
Triplett	Jordyn	Teacher	Teacher	per diem	Multidisabilities Support	Tina Diehl
Yeager	Paige	Teacher	Teacher	per diem	Multidisabilities Support	Tina Diehl

- (5) Unpaid Internship: Recommend approval for Lauren Huffman, a student from York College of Pennsylvania, to be an unpaid intern in the Human Resources Division during the Fall semester – August through December 2018.

2. Business Actions

a. Treasurer's Report

Recommendation: Motion to accept the Treasurer's Report of April 30, 2018, showing cash on hand of \$23,750,980.95.

b. Check Register of Payments

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Background: The check register lists payments made since the last Board report through May 25, 2018.

Payroll 4/30/18	\$ 3,084,088.21
Payroll 5/15/18	\$ <u>4,945,497.70</u>
Total Payroll	\$ 8,029,585.91
Total Accounts Payable	\$ <u>4,142,318.77</u>
Total Payments	\$ 12,171,904.68

Recommendation: Motion to approve payments through May 25, 2018 and payroll through May 15, 2018, totaling \$ 12,171,904.68.

c. *Budget Transfers*

Recommendation: Motion to approve the Budget Transfers from April 21, 2018 through May 25, 2018.

3. Job Descriptions for Adoption

Background: The following job descriptions were presented last month for review. They are now presented for adoption.

- a. Systems Engineer
- b. Educational Technology Trainer
- c. Technical Systems Support Specialist
- d. Coordinator of Professional Learning Services

Recommendation: Motion to adopt job descriptions.

4. Board Policy for Adoption

Background: Board Policy 800 – Records Management was revised and presented last month for review. It is now presented for adoption.

Recommendation: Motion to adopt revised Board policy 800 – Records Management.

5. School Calendars for 2018-2019

Background: The following school calendars are presented for approval.

- a. York Learning Center School Calendar: The programs that are now housed at the York Learning Center - Yorkshire Academy, and Lion's Pride Academy (Elementary Alternative Education), operate on a typical school schedule. Each year a calendar for the upcoming school year is developed and approved by the LIU Board of Directors.
- b. Leg Up Farm School Calendar: Leg Up Farm houses two Lincoln Intermediate Unit 12 – operated classrooms. We normally follow the Northeastern School District calendar. Therefore, we are requesting approval of this school calendar for the 2018-2019 school year.

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- c. Bridges Partial Hospitalization Program Calendar: The Bridges Partial Hospitalization Program operates on a typical school schedule. Each year a calendar for the upcoming school year is developed and approved by the LIU Board of Directors.

Recommendation: Motion to adopt the following school calendars for 2018-2019:

York Learning Center
Leg Up Farm
Bridges Partial Hospitalization Program

6. Grant Requests

- a. ECYEH (Education for Children & Youth Experiencing Homelessness) Grant

Background: The ECYEH program authorized under the McKinney-Vento Act is designed to address the needs of homeless children and youth and ensure educational rights and protections for these students. PDE's program goal is to ensure a free and appropriate public education, remove and/or ease the barriers to enrollment and educational success.

Recommendation: Motion to approve grant application to PA Department of Education for \$170,886 through the ECYEH grant for the proposed period July 1, 2018 through September 30, 2019.

- b. ELECT (Education Leading to Employment and Career Training) Grant

Background: ELECT is a PA Department of Education initiative funded by the Department of Human Services which enables school districts and IUs to help pregnant and parenting teens earn a diploma or high school equivalency certificate, become better parents and transition to employment or higher education.

Recommendation: Motion to approve grant application to PA Department of Education for \$248,000 through the ELECT grant for the proposed time period July 1, 2018 through June 30, 2021.

- c. Crystal Payne – Civitan Foundation of Waynesboro

Background: Civitan of Waynesboro is a community service organization with an emphasis on those with a physical or mental disability. The grant is to provide sensory equipment for the primary Autistic Support classroom, requested by Casey Connolly, LIU Autistic Support teacher.

Recommendation: Motion to approve grant application to Civitan Foundation of Waynesboro for \$3,500 to provide sensory equipment in an LIU primary Autistic Support classroom for a term beginning April 23, 2018 through August 31, 2018.

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H. Old Business

- 1. *Discussion of a Possible LIU Audit Being Proposed by a few School District Superintendents (see attachment)***
- 2. *Additional Board Meeting Proposal***

Background: With no board meetings scheduled in July, a board meeting held on June 26, 2018 would allow the Board to have additional discussion regarding the question of a proposed LIU audit, and act on any other business brought before the Board.

Recommendation: Motion to schedule an additional LIU Board meeting for Tuesday, June 26, 2018 at 7:00 PM.

I. New Business:

- 1. *Reconsideration of Revised Board Meeting Schedule***

Background: The Board previously approved the elimination of the second meetings in June and November. However, a second meeting was added this year for the month of November and is being recommended for the month of June.

Recommendation: Motion to amend the 2018-2019 Board Meeting schedule to include a second meeting in November 2018 and a second meeting in June 2019.

- 2. *Early Intervention Assurance***

Background: As a Mutually Agreed Upon Written Agreement (MAWA) provider of Early Intervention services, the LIU must provide a written assurance to the Pennsylvania Department of Education for the operation of Special Education Services and Programs.

Recommendation: Motion to approve the Early Intervention Assurance for the Operation of Special Education Services and Programs for 2018-2019.

- 3. *Termination of LIU Sick Bank***

Background: On May 2, 2018, the Educational Support Personnel Association voted to terminate the Sick Bank program effective with the 2018-2019 school year, due to declining membership and the inability of the Sick Bank to be self-sustaining over the last several years. The Sick Bank Program had been in place since August 2002.

Recommendation: Motion to confirm the termination of the LIU Sick Bank program effective July 1, 2018.

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4. *Special Education Comprehensive Review Action Plan*

Background: As a result of the Special Education Comprehensive Review (SECR), the LIU's administration created an Action Plan after extensive review of internal and external feedback and data during the 2017-18 school year. The SECR report was presented to the Board at the April 2018 Board meeting and included an action plan. The Action Plan reflects a prioritization that includes items that need to be immediately addressed and those items that will need to be addressed under the leadership of a new Executive Director. All action plan items relate to one of the following categories: billing, financial model, communication, program service delivery, and efficiencies/systems/workflows. This Action Plan now needs to be reviewed and authorized by the Board.

Recommendation: Motion to accept and authorize the Special Education Comprehensive Review Action Plan.

5. *Special Education Budget 2018-2019*

Background: : Included in the Special Education Budget of \$71,887,596 are the Transportation budget, Core and district billed reconciliation budgets, and Access Program (excluding Preschool Access). Budgets to be approved at a future date when the funding allocations are received and services are identified by districts are IDEA, Preschool Access, Early Intervention and district contracts for services such as personal care assistants.

Recommendation: Motion to adopt the 2018-2019 Special Education Budget in the amount of \$71,887,596.00.

6. *Approval of Search Firm*

Background: It is the recommendation of the Ad Hoc Search Committee to engage the firm of Don Stevens + Associates, Inc., to assist the LIU Board in the solicitation, selection and appointment of an Executive Director as presented in the Scope of Services document dated May 17, 2018, at a cost not to exceed \$7000.00.

Recommendation: Motion to engage the firm of Don Stevens + Associates, Inc., to assist the LIU Board in the solicitation, selection and appointment of an Executive Director as presented in the Scope of Services document dated May 17, 2018, at a cost not to exceed \$7000.00.

7. *Election of Officers for 2018-2019*

Background: The Nominating Committee will present a slate of officers for 2018-2019. A Chair Pro Temp will be appointed to conduct the election of officers. Elections will be held with nominations accepted from the floor. Where there is more than one nominee, elections will be held by ballot per Board policy.

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Recommendation: Motion to appoint Michael Wagner as Chair Pro Temp to conduct the election of officers.

8. *Appointment of Board Secretary – Tim A. Stanton, Director of Finance*

Background: The Nominating Committee recommends that the position of Board Secretary be filled by Tim A. Stanton, LIU Director of Finance.

Recommendation: Motion to appoint Tim A. Stanton to the position of Board Secretary for a term beginning on July 1, 2018 and ending on June 30, 2019.

J. President's Report

K. Interim Executive Director's Report

L. Cabinet Reports

M. Adjournment

Next Regular Meeting: August 7, 2018