

**Lincoln Intermediate Unit 12
Board of Directors Meeting
August 1, 2017**

A. Call to Order

B. Pledge of Allegiance

C. Oath of Office for Elected Directors

Director to serve unexpired term from July 1, 2017 through June 30, 2018

- Clifford Smith, Tuscarora School District

Directors to serve July 1, 2017 through June 30, 2020:

- Sue Heistand, Dallastown Area School District
- Chris Lind, Waynesboro Area School District
- Michael Miller, School District of the City of York
- Todd Orner, Gettysburg Area School District

D. Roll Call

E. Recognition of Visitors and Public Comment: Michael Miller, Board President

F. Approval of Minutes of June 27, 2017

G. Consent Agenda

Background: The following Consent Agenda items are presented for approval.

Recommendation: Motion to approve the Consent Agenda.

1. Personnel Actions

a. Resignations/Retirements/Terminations

Resignations and retirements per the reasons indicated and effective dates noted:

Last Name	First Name	Position	Program	Term Date	Reason
Arruda	Amy	Physical Therapist	Occupational & Physical Therapy	05/26/2017	Resignation
Benton-Pollard	Kimberly	Driver	Transportation	06/16/2017	Retirement
Bertram	Bettie	Director	Special Education	07/14/2017	Resignation
Bittle	Kristine	Itinerant Teacher	Preschool	08/11/2017	Resignation
Burd	Ilna	Student Support Specialist Assistant	Language Instruction Educational Program	08/04/2017	Resignation
Clemmer	Barbara	Supervisor	Language Instruction Educational Program	09/01/2017	Resignation
Derrickson	Jessica	Teacher	Preschool	07/20/2017	Resignation
DiSalvo	Kaitlyn	Teacher	Life Skills Support	06/05/2017	Resignation
RA68171		Student	Life Skills Support	05/30/2017	Graduated
EL37958		Student	Life Skills Support	05/30/2017	Graduated
Elwood	Cammie	Teacher	Life Skills Support	07/27/2017	Transfer Between Entities
Gautam	Tota Ram	Teacher Assistant	Therapeutic Emotional Support	06/08/2017	Resignation
Gleason	Wanda	Personal Care Assistant	Life Skills Support	06/05/2017	Resignation
Groft	Michael	Teacher	Life Skills Support	06/01/2017	Transfer Between Entities
Hoke	Rebecca	Speech Therapist	Speech & Language Support	05/31/2017	Retirement
Linder	Kathy	Teacher	Act 89 Non Public Schools	06/07/2017	Resignation
Lizonitz	Rebecca	Speech Therapist	Speech & Language Support	06/08/2017	Resignation

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Mc86130		Student	Life Skills Support	05/30/2017	Graduated
Mitchell	Lindsay	Personal Care Assistant	Autistic Support	05/31/2017	Resignation
Muller	Karen	Teacher Assistant	Autistic Support	05/26/2017	Resignation
O'Connor	Erin	Student Support Specialist Assistant	Language Instruction Educational Program	08/08/2017	Resignation
Owings	Caroline	Teacher	Therapeutic Emotional Support	06/02/2017	Resignation
Pinto	Luke	Teacher	Life Skills Support	06/02/2017	Resignation
Schuhart	Ashley	Teacher	Autistic Support	05/31/2017	Resignation
SI54335		Student	Life Skills Support	05/30/2017	Graduated
Stodart	Jamie	Teacher	Emotional Support	06/01/2017	Resignation
ST68678		Student	Life Skills Support	05/30/2017	Graduated
TA87443		Student	Life Skills Support	05/30/2017	Graduated
WA94329		Student	Life Skills Support	05/30/2017	Graduated
WA67546		Student	Life Skills Support	05/30/2017	Graduated
Wigfield	Chloe	Driver	Transportation	06/08/2017	Retirement
Williams	Grant	Teacher	Preschool	07/20/2017	Resignation
Uray	Marla	Registered Nurse	Life Skills Support	06/02/2017	Resignation

b. Nominations

New hires as per the effective dates and rates noted:

(1) Professional Staff (Pending receipt of all required paperwork.)

Last Name	First Name	Position	Program	Orientation or Hire Date	Rate	Category Step/Scale	Work Calendar
Cochran	Chelsey	Teacher	Preschool	08/07/2017	\$43,765.00	D-1	188 Days
Furer	Lindsay	Speech Therapist	Speech & Language Support	07/19/2017	\$49,346.00	F-2	188 Days
Gardner	Cassandra	Teacher	Life Skills Support	07/19/2017	\$43,765.00	D-1	188 Days
Houseknecht	Angela	Counselor	Act 89 Nonpublic School	07/19/2017	\$49,346.00	F-2	188 Days
Klingensmith	Kristin	School Psychologist	Pupil Personnel Services	07/19/2017	\$54,698.00	J-1	200 Days
Le Douaron	Stephanie	School Psychologist	Pupil Personnel Services	08/02/2017	\$55,974.00	J-5	200 Days
Mann	Nicole	Teacher	Emotional Support		\$49,646.00	F-3	188 Days
Miller	Tanya	Occupational Therapist	Occupational & Physical Therapy	07/19/2017	\$44,965.00	D-13	188 Days
Nadolny	Eryn	Teacher	Behavior Intervention		\$43,765.00	D-1	188 Days
Plank	Michelle	Teacher	Preschool	07/19/2017	\$49,346.00	F-2	188 Days
Strickler	Cindy	Physical Therapist	Occupational & Physical Therapy	08/07/2017	\$44,965.00	D-5	188 Days
Triplett	Jordyn	Teacher	Neurological Support	08/02/2017	\$43,765.00	D-1	188 Days
Wise	Julie	Staff Developer	Educational Services	07/19/2017	\$69,815.00	DRT-12	188 Day Stretch

(2) Non Certified Staff (Pending receipt of all required paperwork.)

Last Name	First Name	Position	Program	Orientation or Hire Date	Rate	Category Step/Scale	Work Calendar
Fry	Nicole	Accounting Generalist	Business Services	08/02/2017	\$23.52	Secretary E G-5	260 Days
Ruiz	Sharon	ESL Interpreter	Language Instruction Educational	08/23/2017	\$17.00	N/A	As Needed Basis
Tapia	Maria	ESL Interpreter	Language Instruction	07/19/2017	\$17.00	N/A	As Needed Basis

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			Educational				
Walters	Annielou Joan	ESL Interpreter	Language Instruction Educational	08/02/2017	\$17.00	N/A	As Needed Basis
Whisler	Nikki	Physical Therapy Assistant	Occupational & Physical Therapy	08/02/2017	\$29.56	COTA/PTA A-5	188 Days

c. Miscellaneous

(1) Additional Service Agreements

Personnel to provide services for students at the appropriate hourly/daily rate:

Last Name	First Name	Position	School District	Dates
Thompson	Daryl	Counselor	Chambersburg Area School District	April 25, 2017 – May 26, 2017
Warner	Patricia	Psychologist	Abraxas Leadership Development Program	One Day in June 2017

(2) Change in Employment Status

Recommend approval to change the employment status of the following:

Last Name	First Name	Position	Program	Rate	Category Step/Scale	Effective	From	To	Reason
DeMent	Sarah	Teacher	Preschool	\$43,765.00	LIUEA D-1	8/8/2017	TA	Teacher	Position Transfer
Grove	Amy	Personal Care Assistant	Autistic Support	\$14.27	ESPA TA/PCA/BA A-9	08/08/2017	Driver	PCA	Position Transfer
Kopey	Debra	Job Coach	Educational Services	\$15.00	N/A	07/01/2017	N/A	N/A	As Needed Basis
Kuhn	Jill	Counselor	Emotional Support	\$54,360.00	LIUEA H-6	06/21/2017	G-6	H-6	Salary Column Movement – Master's +30
Lovell	Kelly	Fiscal Assistant	Educational Services	\$17.96	ESPA Secretary E C-3	07/01/2017	Secretary D C-3	Secretary E C-3	Promotion
Miller	Mariana	Speech Therapist	Speech & Language Support	\$49,046.00	LIUEA F-1	07/05/2017	Temporary	Permanent	Changed to Permanent Position
Quinn	Erica	Teacher	Life Skills Support	\$43,765.00	LIUEA D-1	8/8/2017	TA	Teacher	Position Transfer
Rau	Anne	Speech Therapist	Act 89 Nonpublic School	\$58,620.00	LIUEA F-9	05/01/2017	E-9	F-9	Salary Column Movement – Masters Equivalency
Thomas	Corey	Interpreter	Special Education	\$21.40	ESPA Interpreter II A-2	8/8/2017	Intervener	Interpreter	Position Transfer
Waltersdorff	Melissa	Counselor	Act 89 Nonpublic School	N/A	N/A	08/15/2017	15 Hours/Week	21 Hours/Week	Increase in Hours Worked/Week
Waringsmith	Laura	Job Coach	Educational Services	\$15.00	N/A	07/01/2017	N/A	N/A	As Needed Basis

2. Business Actions

a. Treasurer's Report

Recommendation: Motion to accept the Treasurer's Report of June 30, 2017, showing cash on hand of \$8,551,851.97.

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b. Check Register of Payments

Recommendation: Motion to approve payments through July 21, 2017 and payroll through July 15, 2017, totaling \$ 9,943,154.40.

Payroll 6/30/17	\$ 3,576,358.52
Payroll 7/15/17	<u>\$ 2,792,928.84</u>
Total Payroll	\$ 6,369,287.36
Total Accounts Payable	<u>\$ 3,573,867.04</u>
Total Payments	\$ 9,943,154.40

c. Budget Transfers

Recommendation: Motion to approve the Budget Transfers from June 15, 2017 through June 30, 2017.

3. Job Descriptions for Adoption

Recommendation: Motion to adopt the following job descriptions which were revised due to program restructuring. No new positions were added.

Coordinator of Occupational/Physical Therapy Program
Supervisor of Educational Technology

H. New Business:

1. Request to Use LIU Facilities

Background: The ARC of Adams County provides Friday Fun Night events during each school year from 6:00 - 9:00 PM. These events provide short-term (3-hour) respite opportunities for parents of clients that are ages 15+ with developmental disabilities. The ARC and area colleges provide volunteers to interact with clients during Friday Fun activities, which include board games, music, and crafts.

Recommendation: Motion to grant approval to the ARC of Adams County to use the Lincoln, Lee and Grant Conference Rooms and Catering Room A to host Friday Fun Night events during the 2017-2018 school year from 6:00 - 9:00 PM on October 6, 2017, December 1, 2017, February 2, 2018 and April 6, 2018.

I. President's Report

J. Executive Director's and Assistant Executive Director's Report

K. Adjournment

Next Meeting: September 5, 2017