

**Lincoln Intermediate Unit 12  
Board of Directors Meeting  
September 6, 2016**

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**A. Call to Order**

**B. Pledge of Allegiance**

**C. Oath of Office**

Directors to serve unexpired terms from July 1, 2016 through June 30, 2017:

- Cynthia Sullivan, Waynesboro Area School District
- Clifford Smith, Tuscarora School District

**D. Roll Call**

**E. Recognition of Visitors and Public Comment: Michael Miller, Board President**

**F. Presentation: LIU Organizational Goals: Update – Dr. LeeAnn Zeroth, Executive Director**

**G. Approval of Minutes of August 2, 2016**

**H. Consent Agenda**

Background: The following Consent Agenda items are presented for approval.

Recommendation: Motion to approve the Consent Agenda.

**1. Personnel Actions**

*a. Resignations/Retirements*

Resignations and retirements per the reasons indicated and effective dates noted:

Last Name	First Name	Position	Program	Term Date	Reason
Bayliss	Michelle	Personal Care Assistant	Autistic Support	08/10/2016	Resignation
Black	Lisa	Teacher Assistant	Autistic Support	05/31/2016	Resignation
Dunlap	Kyle	Personal Care Assistant	Autistic Support	08/11/2016	Resignation
Evler	Michelle	Teacher Assistant	Therapeutic Emotional Support	06/03/2016	Resignation
Hannum	Michael	Recruiter	Migrant Education	09/02/2016	Resignation
Herman	Madelyn	Personal Care Assistant	Autistic Support	08/10/2016	Resignation
Hoffman	Katelyn	Personal Care Assistant	Autistic Support	09/09/2016	Resignation
Kinard	Nicole	Teacher Assistant	Preschool	07/28/2016	Termination
McCleaf	Hope	Personal Care Assistant	District Contract	05/27/2016	Resignation
McGonigal	Patsy	Driver	Transportation	08/17/2016	Retirement
Myers	Rebecca	Speech Therapist	Speech/Language Support	08/01/2016	Termination
Novoa	Mauricio	Student Support Specialist Assistant	Migrant Education	08/19/2016	Resignation
Rachael	Patterson	Personal Care Assistant	Neurological Support	06/03/2016	Resignation
Reachard	Rachel	Instructional Advisor	Emotional Support	09/02/2016	Resignation
Smeltzer	Sylvia	LPN	Multi-Disabilities Support	01/09/2017	Resignation
Smith	Katherine	Speech Therapist	Preschool	08/24/2016	Resignation
Spiridonoff	Kayla	Speech Therapist	Speech/Language Support	08/05/2016	Resignation
Stahle	Joyce	Personal Care Assistant	Neurological Support	08/11/2016	Resignation
Whitesell	Douglas	Instructor	Adult Education	06/30/2016	Program Ended
Wildasin	Mirna	Student Support Specialist Assistant	Migrant Education	06/23/2016	Never Started
Witter	Kyle	Teacher Assistant	Behavioral Intervention	06/01/2016	Resignation

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*b. Nominations*

New hires as per the effective dates and rates noted:

(1) Professional Staff (Pending receipt of all required paperwork.)

Last Name	First Name	Position	Program	Orientation or Hire Date	Rate	Category Step/Scale	Work Calendar
Bolger	Mary Jo	Reading Specialist/ESL Teacher	Act 89 Non-Public Schools	08/24/2016	\$43.30/Hour	H-7	Part Time
Rozelle	Danielle	Teacher	Emotional Support	09/07/2016	\$56,885.00	G-8	188 Days
Wickard	Bridgette	Reading Specialist/Math Teacher	Act 89 Non-Public Schools	08/17/2016	\$50,246.00	F-5	188 Days

(2) Non Certificated Staff (Pending receipt of all required paperwork.)

Last Name	First Name	Position	Program	Orientation or Hire Date	Rate	Category Step/Scale	Work Calendar
Acosta-Solalinde	Nallely	Student Support Specialist Assistant	Migrant Education	08/24/2016	\$17.54	SSSA F-2	188 Days
Bahn	Sherri	Personal Care Assistant	Life Skills Support	09/07/2016	\$12.78	TA/PCA/BA A-3	188 Days
Finn	Oleksandra	Teacher Assistant	Autistic Support	09/07/2016	\$12.62	TA/PCA/BA F-1	188 Days
Garcia	Bianca	Assistant	Migrant Education	07/05/2016	\$11.50	N/A	Summer Program
Innerst	Bonny	Personal Care Assistant	Autistic Support	09/07/2016	\$12.57	TA/PCA/BA A-2	188 Days
Kelly	Susan	Teacher Assistant	Emotional Support	09/07/2016	\$15.56	TA/PCA/BA E-4	188 Days
Klopp	Katherine	Teacher Assistant	Behavioral Intervention	08/17/2016	\$13.83	TA/PCA/BA G-2	188 Days
Johnson	Tracey	Personal Care Assistant	Neurological Support	09/21/2016	\$12.78	TA/PCA/BA A-3	188 Days
Matthews	Karen	Teacher Assistant	Therapeutic Emotional Support	09/07/2016	\$12.67	TA/PCA/BA G-1	188 Days
Norris	Dominique	Personal Care Assistant	Autistic Support	09/07/2016	\$12.67	TA/PCA/BA G-1	188 Days
O'Connor	Erin	Student Support Specialist Assistant	Migrant Education	09/07/2016	\$18.54	SSSA H-2	260 Days
Rice	Jason	Teacher Assistant	Therapeutic Emotional Support	08/24/2016	\$12.32	TA/PCA/BA A-1	188 Days
Ringrose	Kimberly	Personal Care Assistant	Emotional Support	09/07/2016	\$12.32	TA/PCA/BA A-1	188 Days
Rosario	Marianela	Interpreter	English as a Second Language	09/21/2016	\$17.00	N/A	Part Time
Smith	Mary Kate	Teacher Assistant	Emotional Support	09/07/2016	\$12.67	TA/PCA/BA G-1	188 Days
Tillett	Debra	Personal Care Assistant	District Contract	08/22/2016	\$13.28	TA/PCA/BA A-5	188 Days
Triandafilou	Eleni	Personal Care Assistant	Alternative Education	09/07/2016	\$16.15	TA/PCA/BA G-4	188 Days
White	Serene	Personal Care Assistant	Neurological Support	09/07/2016	\$16.15	TA/PCA/BA G-4	188 Days
Wilson	Laken	Personal Care Assistant	Autistic Support	09/07/2016	\$13.83	TA/PCA/BA G-2	188 Days

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Wisotzkey	Amanda	Personal Care Assistant	Autistic Support	09/07/2016	\$12.32	TA/PCA/BA A-1	188 Days
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**c. Miscellaneous**

**(1) Professional Contracts**

Last Name	First Name
Ritson	Amy

**(2) Additional Service Agreements**

Personnel to provide services for students at the appropriate hourly/daily rate:

Last Name	First Name	Position	School District	Dates
Bennett	Kathy	Interpreter	Conewago Valley School District	August 1, 2016 – October 30, 2016
Bordner	Corinne	Interpreter	Conewago Valley School District	August 1, 2016 – October 30, 2016
Chmielewski	Tanya	Interpreter	Conewago Valley School District	August 1, 2016 – October 30, 2016
Cox	Kristine	Teacher	South Western School District	August 30, 2016 Until Further Notice
Fry	Alexandra	Speech Therapist	South Western School District	August 30, 2016 through End of School Year 2017
Holmes	Rebecca	Interpreter	Conewago Valley School District Conewago Valley School District	August 1, 2016 – October 30, 2016 July 1, 2016 – June 30, 2017
Johnson	Karen (Kim)	Teacher	Red Lion Area School District	July 28, 2016 – July 29, 2016
Mamary	Allison	Interpreter	Conewago Valley School District	August 1, 2016 – October 30, 2016
Shipman	Melinda	Teacher	Red Lion Area School District	July 29, 2016 – July 29, 2016
Sterner	Marilyn	Interpreter	Conewago Valley School District	August 1, 2016 – October 30, 2016
Toerper	Billie Jean	Speech Therapist	Northeastern School District	August 22, 2016 through End of School Year 2017

**(3) Change in Employment Status**

Recommend approval to change the employment status of the following:

Last Name	First Name	Position	Program	Rate	Category Step/Scale	Effective	From	To	Reason
Barry	Kristi	Teacher	Multi-Disabilities Support	\$50,246.00	LIUEA F-5	05/07/2016	D-4	F-5	Salary Column Move to Master
Brown	Lindsay	Secretary	Human Resources	\$19.08	ESPA Secretary C F-4	09/17/2016	Teacher Assistant	Secretary	Position Transfer
Gargas	Jenna	Teacher	Autistic Support	\$51,146.00	LIUEA G-5	07/20/2016	F-5	G-5	Salary Column Move to Master +15
Gingrich	Brooke	Occupational Therapist	Occupational & Physical Therapy	\$65,963.00	LIUEA G-12	08/19/2016	F-12	G-12	Salary Column Move to Master +15
Hollinger	Julia	Psychologist	Pupil Personnel Services	\$59,897.00	LIUEA M-6	07/30/2016	M-6	DRP-6	Salary Column Move to Doctor of Psychology
Little	Joy	Secretary	Preschool Program	\$16.05	ESPA Secretary C A-5	08/15/2016	Secretary D A-5	Secretary C A-5	Correction in Salary
Marks	Tonya	Teacher	Life Skills Support	\$69,990.00	LIUEA G-13	08/10/2016	F-13	G-13	Salary Column Mover to Master +15
McShane	Sarah	Counselor	Act 89 Non-Public Schools	\$50,246.00	LIUEA F-2	08/10/2016	F-2	G-2	Salary Move to Master +15
Radzik	Melinda	Teacher	Visually Impaired Support	\$46,775.00	LIUEA E-5	08/01/2016	D-5	E-5	Salary Move to Column E – Level II Certification
Rohrer	Heather	Itinerant	Act 89 Non-Public Schools	N/A	N/A	07/01/2016	21 Hours/Week	14-15 Hours/Week	Decrease in Hours Worked

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Sauders	Vicki	Occupational Therapist	Occupational & Physical Therapy	\$69,990.00	LIUEA G-13	08/19/2016	F-13	G-13	Salary Column Move to Master +15
Seablom	Melissa	Counselor	Therapeutic Emotional Support	\$59,236.00	LIUEA H-8	08/29/2016	G-8	H-8	Salary Column Move to Master +30

**2. Business Actions**

*a. Treasurer's Report*

Recommendation: Motion to accept the Treasurer's Report of July 31, 2016, showing cash on hand of \$7,694,613.29.

*b. Check Register of Payments*

Recommendation: Motion to approve payments through August 26, 2016, and payroll through August 30 totaling \$12,715,517.19. A copy of the Check Register, Payroll Report and ACH Report will be attached to the original minutes.

Payroll 7/30/16	\$ 2,972,823.03
Payroll 8/15/16	\$ 2,824,584.90
Payroll 8/30/16	\$ 4,808,155.21
Total Payroll	\$ 10,605,563.14
Total Accounts Payable	\$ 2,109,954.05
<b>Total Payments</b>	<b>\$ 12,715,517.19</b>

**3. Job Description for Adoption**

Background: The following new grant-funded position is presented for review.

Grant Program Accountant

Recommendation: No action is required at this time.

**4. Board Policies for Review**

Background: The following board policies from Policy Section 100 – Programs, which pertain to special education, are presented for review. The index for Section 100 is provided for reference.

- 103.1 – Nondiscrimination – Qualified Students with Disabilities
- 113 – Special Education
- 113.1 – Discipline of Students with Disabilities
- 113.2 – Behavior Support
- 113.3 – Screening and Evaluations for Students with Disabilities
- 113.4 – Confidentiality of Special Education Student Information
- 113.5 – Early Intervention
- 117 – Homebound Instruction
- 121 – Field Trips

Recommendation: No action required at this time.

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- I. New Business**
- J. President's Report**
- K. Executive Director's and Assistant Executive Director's Reports**
- L. Cabinet Reports**
- M. Adjournment**