

**Lincoln Intermediate Unit 12
Board of Directors Meeting
August 2, 2016**

A. Call to Order

B. Pledge of Allegiance

C. Oath of Office for Elected Directors

Directors to serve unexpired terms from July 1, 2016 through June 30, 2017:

- Richard Robinson, York Suburban School District
- Cynthia Sullivan, Waynesboro Area School District

Director to serve unexpired terms from July 1, 2016 through June 30, 2018

- Paul Politis, Greencastle-Antrim School District

Directors to serve July 1, 2016 through June 30, 2019:

- Kevin Mintz, Chambersburg Area School District
- Cory Nade, Northeastern School District
- James Roberts, South Eastern School District
- Charles Steel, Bermudian Springs School District
- Michael Wagner, Central York School District

D. Roll Call

E. Appointment of Director and Oath of Office

Background: Mr. Clifford Smith has been appointed by the Tuscarora School District to fill the unexpired term of Christopher Ardinger through June 30, 2017, until the next LIU election.

Recommendation: Motion to appoint Clifford Smith to represent the Tuscarora School District through June 30, 2017.

F. Recognition of Visitors and Public Comment: Michael Miller, Board President

G. Presentation: Campaign for Fair Funding—Progress and Update: Dr. Michael Thew

H. Approval of Minutes of June 28, 2016

I. Consent Agenda

Background: The following Consent Agenda items are presented for approval.

Recommendation: Motion to approve the Consent Agenda.

1. Personnel Actions

a. Resignations/Retirements

Resignations and retirements per the reasons indicated and effective dates noted:

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Last Name	First Name	Position	Program	Term Date	Reason
Confer	Rachel	Teacher Assistant	Extended School Year	06/30/2016	Did Not Return Summer 2016
Cejudo Montes de Oca	Jair	Migrant Aide	Migrant	06/20/2016	Did Not Return Summer 2016
Deibert	Patricia	Supervisor	Life Skills Support	08/12/2016	Retirement
Delgado	Melissa	Migrant Aide	Migrant	06/20/2016	Did Not Return Summer 2016
Gato	Jennifer	Migrant Teacher	Migrant	07/07/2016	Did Not Return Summer 2016
Guise	Ashleigh	Migrant Assistant	Migrant	06/20/2016	Did Not Return Summer 2016
Holler	Myra	Teacher Assistant	Extended School Year	06/30/2016	Did Not Return Summer 2016
KR64538		Student Worker	Life Skills	06/03/2016	Graduated
McCorkel	Beth	ESL Teacher	English as a Second Language	06/06/2016	Resignation
McIntire	Nina	Teacher	Extended School Year	06/30/2016	Did Not Return Summer 2016
Nieto	Luz	Migrant Aide	Migrant	06/20/2016	Did Not Return Summer 2016
Reisinger	Jamie	Teacher Assistant	Extended School Year	06/30/2016	Did Not Return Summer 2016
Rineholt	Alecia	Personal Care Assistant	Visually Impaired Support	06/07/2016	Resignation
Robertson	Katelin	Teacher	Extended School Year	06/30/2016	Did Not Return Summer 2016
Sanjuan Martinez	Arturo	Migrant Teacher	Migrant	06/20/2016	Did Not Return Summer 2016
Shillingsford	Kristin	Occupational Therapist	Occupational & Physical Therapy	06/09/2016	Resignation
Tillett	Debra	Bus Assistant	Transportation	03/25/2016	Resignation
Vender	Carrie	Secretary	Human Resources	10/04/2016	Retirement
Witmer	Alicia	Teacher Assistant	Life Skills Support	06/03/2016	Resignation

b. Nominations

New hires as per the effective dates and rates noted:

(1) Professional Staff (Pending receipt of all required paperwork.)

Last Name	First Name	Position	Program	Orientation or Hire Date	Rate	Category Step/Scale	Work Calendar
Ammon	Lisa	Psychologist	Pupil Personnel Services	08/03/2016	\$55,017.00	J-2	200 Days
Baum	Jessica	Counselor	Emotional Support	07/27/2016	\$49,046.00	F-1	188 Days
Breeden	Nicole	Psychology Intern	Pupil Personnel Services	08/10/2016	\$25,000.00	N/A	Temporary
Druck	Sarah	Teacher	Emotional Support	07/27/2016	\$43,765.00	D-1	188 Days
Gulden	Desirae	Teacher	Preschool	08/03/2016	\$49,046.00	F-1	188 Days
Hinton	Colette	Occupational Therapist	Occupational & Physical Therapy	08/03/2016	\$49,046.00	F-1	188 Days
Hood	Lynne	Teacher	Multi-Disabilities Support	07/27/2016	\$51,863.00	F-6	188 Days
Horner	Lily	Teacher	Autistic Support	08/08/2016	\$43,765.00	D-1	188 Days
Keller	Maureen	Teacher	Emotional Support	07/27/2016	\$49,346.00	F-2	188 Days
Langton	Carly	Teacher	Emotional Support	07/27/2016	\$43,765.00	D-1	188 Days
Poteet	Heather	Teacher	Multi-Disabilities Support	07/20/2016	\$43,765.00	D-1	188 Days
Schwartz	Abby	Teacher	Autistic Support	07/27/2016	\$43,765.00	D-1	188 Days
Shaull	Heidi	Teacher	Behavioral Intervention	08/03/2016	\$46,175.00	E-3	188 Days
Warner	Kerri	Teacher	Preschool	07/27/2016	\$43,765.00	D-1	188 Days
Watt	Emily	Teacher	Therapeutic Emotional Support	07/27/2016	\$43,765.00	D-1	188 Days
Westbrook	Pamela	Teacher	Emotional Support	07/27/2016	\$43,765.00	D-1	Long Term Sub - Temporary

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(2) Non Certificated Staff (Pending receipt of all required paperwork.)

Last Name	First Name	Position	Program	Orientation or Hire Date	Rate	Category Step/Scale	Work Calendar
Almer	Jennifer	Teacher Assistant	Migrant	07/05/2016	\$11.50	N/A	Summer Program
Al-Tharfi	Zahra	Interpreter	Migrant	07/06/2016	\$17.00	N/A	As Needed Basis
Bramlet	Michael	Teacher	Migrant	07/12/2016	\$18.00	N/A	Summer Program
Capezutto	Maria	Teacher Assistant	Autistic Support	08/08/2016	\$13.83	TA/PCA/BA G-2	188 Days
Caudill	Allison	Assistant	Migrant	07/05/2016	\$11.50	N/A	Summer Program
Dewald	Kristi	Teacher	Migrant	07/08/2016	\$18.00	N/A	Summer Program
Einherst	Courtney	Assistant	Migrant	07/06/2016	\$11.50	N/A	Summer Migrant
Gott	Jonathan	Teacher	Migrant	07/08/2016	\$18.00	N/A	Summer Program
Green	Jena	Teacher	Migrant	07/12/2016	\$18.00	N/A	Summer Program
Hague	Jamie	Personal Care Assistant	Life Skills Support	07/27/2016	\$14.92	TA/PCA/BA E-3	Part Time
Ireland	Jane	Teacher	Migrant	07/13/2016	\$18.00	N/A	Summer Program
Lee	Heather	Teacher	Migrant	07/12/2016	\$18.00	N/A	Summer Program
Little	Joy	Referral Secretary	Preschool	08/09/2016	\$16.43	Secretary D A-4	260 Days
Mitchell	Caitlyn	Assistant	Migrant	07/11/2016	\$11.50	N/A	Summer Program
Mitchell	Jennifer	Teacher Assistant	Autistic Support	08/08/2016	\$13.76	TA/PCA/BA F-2	188 Days
Nace	Ashley	Teacher	Migrant	07/13/2016	\$18.00	N/A	Summer Program
Norton	MaryBeth	Assistant	Migrant	07/05/2016	\$11.50	N/A	Summer Program
Ortiz-Diaz	Liliana	Aide	Migrant	07/06/2016	\$10.20	N/A	Summer Program
Peterson	Kendra	Teacher	Migrant	07/13/2016	\$18.00	N/A	Summer Program
Pina	Alexi	Personal Care Assistant	Autistic Support	08/08/2016	\$13.56	TA/PCA/BA E-2	188 Days
Rivera	Neleray	Aide	Migrant	07/06/2016	\$10.20	N/A	Summer Program
Rosario	Varquidia	Student Support Specialist Assistant	Migrant	07/08/2016	\$16.79	SSSA E-1	Part Time
Staub	Kristin	Certified Occupational Therapy Assistant	Occupational & Physical Therapy	08/03/2016	\$29.04	COTA C-3	188 Days
Taylor	Alyssa	Teacher Assistant	Autistic Support	08/08/2016	\$12.67	TA/PCA/BA G-1	188 Days
Waddell	Samuel	Migrant Teacher	Migrant	07/13/2016	\$18.00	N/A	Summer Program
Wantz	Shane	Intern	Educational Technology Services	07/28/2016	--	N/A	Temporary

c. Miscellaneous

(1) Professional Contracts

Last Name	First Name
Alleman	Jeaneen
Arnold	Dessylyn
Booth	Rachel
Braun	Christopher
Brunk	Erin

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Burg	Amanda
Carroll	Deborah
Hildebrand	Lisa
Olphin	Jamie
O'Malley	Jamie
Ramp	Melissa
Russell	Leah
Sheehan	Brittany
Vanhousen	Carolyn
Wiseman	Abby

(2) Additional Service Agreements

Personnel to provide services for students at the appropriate hourly/daily rate:

Last Name	First Name	Position	School District	Dates
Bordner	Corinne	Interpreter	Conewago Valley School District	July 2016 through June 2017 Several Student & Multiple Events
Chmilewski	Tanya	Interpreter	Conewago Valley School District	July 2016 through June 2017
Hockensmith	Kim	Interpreter	Conewago Valley School District	July 2016 through June 2017 Several Student & Multiple Events
Holmes	Rebecca	Interpreter	Conewago Valley School District	July 2016 through June 2017
Mamary	Ali	Interpreter	Conewago Valley School District	July 2016 through June 2017
Smith	Lori	LPN	Red Lion Area School District	2016-17 School Year
Sterner	Marilyn	Interpreter	Conewago Valley School District	July 2016 through June 2017 Several Student & Multiple Events
Warner	Patricia	Psychologist	Abraxas Youth Center	July 2016 (One Day)
Yellets	Brooke	Psychologist	Chambersburg Area School District	June 20, 2016

(3) Change in Employment Status

Recommend approval to change the employment status of the following:

Last Name	First Name	Position	Program	Rate	Category Step/Scale	Effective	From	To	Reason
Bartkowski	Sheryl	Itinerant Teacher	Life Skills Support/Multi-Disabilities Support	\$2750.00	N/A	08/09/2016	N/A	N/A	IA Stipend
Baughman	Patricia	Job Coach	Educational Services	\$17.31	ESPA TA/PCA/BA G-5	08/09/2016	Teacher	Job Coach	Position Transfer
Brock-Mckinsey	Kimberly	Migrant Assistant	Migrant Program	\$11.50	N/A	06/28/2016	N/A	N/A	Working Summer Migrant Program
Groft	Michelle	Secretary	Preschool Program	\$22.91	ESPA Secretary E B-9	07/05/2016	N/A	N/A	Correction in Salary
Harrier	Thomas	Personal Care Assistant	Autistic Support	N/A	N/A	08/09/2016	35 Hours/Week	17 ½ Hours/Week	Decrease in Hours Worked
Hayes	Daniella	Migrant Assistant	Migrant Program	\$11.50	N/A	06/28/2016	N/A	N/A	Working Summer Migrant Program

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Kolasa	Courtney	Teacher Assistant	Intervention Support	\$16.15	ESPA TA/PCA/BA G-4	08/09/2016	Teacher	Teacher Assistant	Position Transfer
Lightner	Vanessa	Teacher	Act 89 Non Public Schools	\$49.20	N/A	08/16/2016	35 Hours/Week	28 Hours/Week	Decrease in Hours Worked
Mohan	Michelle	Secretary	Special Education	\$17.38	ESPA Secretary D F-2	07/29/2016	Receptionist	Secretary	Position Transfer
Olewiler	Kelly	Associate Supervisor	Life Skills Support/Multi-Disabilities Support	\$79,890.00	Act 93	08/01/2016	\$75,263.00	\$79,890.00	Correction to Salary
Paules	Carly	Teacher	Hearing Impaired Support	\$49,046.00	LIUEA F-1	10/20/2015	Long Term Substitute	Permanent Teacher	Category Change
Quinn	Erica	Teacher Assistant	Life Skills Support	\$14.68	ESPA TA/PCA/BA G-3	06/09/2016	Temporary Teacher	Teacher Assistant	Position Transfer
Stuff	Susan	Secretary	Special Education	N/A	N/A	07/01/2016	220 Days/Year	260 Days/Year	Increase in Days Worked
Wysocki	Patricia	Associate Supervisor	Life Skills Support/Multi-Disabilities Support	\$79,890.00	Act 93	08/01/2016	\$79,733.00	\$79,890.00	Correction to Salary

2. Business Actions

a. Treasurer's Report

Recommendation: Motion to accept the Treasurer's Report of June 30, 2016, showing cash on hand of \$10,849,088.82.

b. Check Register of Payments

Recommendation: Motion to approve payments through July 15, 2016, totaling \$9,981,140.32. A copy of the Check Register, Payroll Report and ACH Report will be attached to the original minutes.

Payroll 6/30/16	\$ 2,965,618.37
Payroll 7/15/16	\$ 2,821,744.31
Total Payroll	\$ 5,787,362.68
Total Accounts Payable	\$ 4,193,777.64
Total Payments	\$ 9,981,140.32

3. Job Descriptions for Adoption

Background: The following grant-funded job descriptions are presented for adoption.

ELECT Case Manager
ELECT Data Specialist
ELECT Program Coordinator

Recommendation: Motion to adopt new grant-funded job descriptions.

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4. Title II B Math and Science Partnership Grant

Background: The Pennsylvania Department of Education, Division of Federal Programs, has chosen the Lincoln Intermediate Unit 12 to partner in the Title II B Math and Science Partnership Grant. The Math and Science Partnership Grant is intended to promote a robust STEM partnership between Pennsylvania post-secondary institutions and Pennsylvania school districts, charter schools and Intermediate Units. Upon acceptance of the grant, LIU 12 will be in receipt of \$679,453 that will be distributed between LIU 12, Penn State Harrisburg, and designated school districts.

Recommendation: Motion to grant approval to receive and administer funds to promote a STEM partnership with Penn State Harrisburg and designated school districts through a 2016-2018 Federal Programs application to the PA Department of Education in the amount of \$679,453 to be distributed as follows:

Year one funds: \$198,614

Year two funds: \$205,026

Additional funds will be distributed to the Center for Schools and Communities and the University of Louisville Center for Research in Math and Science Teacher Development.

J. New Business

K. President's Report

L. Executive Director's and Assistant Executive Director's Reports

M. Cabinet Reports

N. Adjournment