

**Lincoln Intermediate Unit 12  
Board of Directors Meeting  
April 5, 2016**

**A. Call to Order**

**B. Pledge of Allegiance**

**C. Roll Call**

**D. Recognition of Visitors and Public Comment: Douglas White, Board President**

**E. Presentation: LLN 3.0 Update and Contract Approvals - Jared Mader**

**F. Approval of Minutes of March 1, 2016**

**G. Consent Agenda**

Background: The following Consent Agenda items are presented for approval.

Recommendation: Motion to approve the Consent Agenda.

**1. Personnel Actions**

*a. Resignations/Retirements/Terminations*

Resignations and retirements per the reasons indicated and effective dates noted:

Last Name	First Name	Position	Program	Term Date	Reason
Bixler	Ashley	Personal Care Assistant	Autistic Support	03/16/2016	Resignation
Brown	Marilyn	Personal Care Assistant	Visually Impaired Support	05/27/2016	Retirement
Brumback	Ann	Teacher Assistant	Special Education	04/01/2016	Retirement
Eshleman	Marilyn	Intervener	Hearing Impaired	06/02/2016	Retirement
Gnau	Kathleen	Teacher	Preschool Program	06/16/2016	Retirement
Gotwalt	Joshua	Teacher Assistant	Multi-Disabilities Support	03/04/2016	Resignation
Hays	Donna	Teacher Assistant	Neurological Support	06/01/2016	Retirement
Hilty	Brenda	Teacher	Neurological Support	06/02/2016	Retirement
Kelly	Denise	Teacher Assistant	Neurological Support	03/15/2016	Resignation
Long	Josiah	Student Support Specialist Assistant	Migrant Education	02/15/2016	Resignation
Lowenthal	Matthew	Program Coordinator	Migrant Education	03/04/2016	Resignation
Murray	Lynn	Teacher	Emotional Support	05/31/2016	Retirement
Myers-Moore	Judy	Teacher	Preschool Program	06/16/2016	Retirement
Naylor	Ruth	Secretary	Transportation	07/05/2016	Retirement
Pechart	Sharon	Driver	Transportation	03/24/2016	Retirement
Phillips	Shirley	Personal Care Assistant	Learning Support	03/16/2016	Never Started
Regan	James	Assistant Director	Business Services	No later than 09/30/2016	Retirement
Seville	Debbie	Secretary	Emotional Support	03/11/2016	Retirement
Shreiner	Victoria	Teacher Assistant	Preschool Program	06/16/2016	Retirement
Shue	Diane	Counselor	Act 89 - Non Public Schools	06/08/2016	Retirement
Snelbaker	Darlene	Personal Care Assistant	District Contract	06/03/2016	Retirement
St. Clair	Julie	Youth Employment Crew Leader	Special Projects	08/17/2015	Program Ending
Stormes	Alice	Teacher Assistant	Neurological Support	06/02/2016	Retirement
Thompson	Sarah	Teacher	Preschool Program	03/04/2016	Resignation

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**b. Nominations**

New hires as per the effective dates and rates noted:

**(1) Professional Staff** (Pending receipt of all required paperwork.)

Last Name	First Name	Position	Program	Orientation or Hire Date	Rate	Category Step/Scale	Work Calendar
Bodnari	Andrea	Itinerant Teacher	Visually Impaired Support	04/06/2016	\$56,474.00	G - 8	188 Days
Malick	Michelle	Accountant	Business Services	05/05/2016	\$80,000.00	ACT 93	260 Days
Quichua	Kristen	School Counselor	Act 89 Nonpublic Schools	04/06/2016	\$48,636.00	F-1	188 Days

**(2) Non Certificated Staff** (Pending receipt of all required paperwork.)

Last Name	First Name	Position	Program	Orientation or Hire Date	Rate	Category Step/Scale	Work Calendar
Mumma	Lindsay	Teacher Assistant	Dual Diagnosis	04/06/2016	\$13.56	TA/PCA/BA G-2	188 Days
Raynes	Danielle	Personal Care Assistant	Autistic Support	04/06/2016	\$15.76	TA/PCA/BA F-4	188 Days
Santell	Ingrid	Secretary	Transportation	03/21/2016	\$18.43	Secretary D F-3	260 Days

**c. Miscellaneous**

**(1) Additional Service Agreements**

Personnel to provide services for students at the appropriate hourly/daily rate:

Last Name	First Name	Position	School District	Dates
Bordner	Corinne	Interpreter	Conewago Valley School District	March 10-13, 2016
Chmilewski	Tanya	Interpreter	Spring Grove Area School District	March 2016 – May 2016
DiCesare	Rosemary	Interpreter	Dallastown Area School District Spring Grove Area School District	March 2016 – May 2016 March 2016 – May 2016
Farver	Dawn	Interpreter	Conewago Valley School District	March 10-13, 2016
Holmes	Rebecca	Interpreter	Spring Grove Area School District	March 2016 – May 2016
Imhoff	Jennifer	Interpreter	Dallastown Area School District Spring Grove Area School District	March 2016 – May 2016 March 2016 – May 2016
Mamary	Alli	Interpreter	Spring Grove Area School District	March 2016 – May 2016
Sternner	Marilyn	Interpreter	Spring Grove Area School District	March 2016 – May 2016
Warner	Patricia	Psychologist	Abraxas Leadership Development	Two days in March 2016
Woodbury	Wendy	Personal Care Assistant	Gettysburg Area School District	March 2016 – May 2016

**(2) Change in Employment Status**

Recommend approval to change the employment status of the following:

Last Name	First Name	Position	Program	Rate	Category Step/Scale	Effective	From	To	Reason
CO60503		Student Worker	Youth Employment Program	\$8.75	N/A	—	\$7.25	\$8.75	Correction in Rate of Pay

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Gold	Amy	Teacher	English as a Second Language	\$46,635.28	N/A	03/14/2016	5 1/4 Hours/Day	6 3/4 Hours/Day	Increase in Hours Worked
Regan	James	Assistant Director	Business Services	N/A	N/A	07/01/2016	40 Hours/Week	24 Hours/Week	Decrease in Hours Worked
Seachrist	Leah	LPN	Multi-Disabilities Support	\$23.17	ESPA Nurse – LPN D-6	03/07/2016	Teacher Assistant	LPN	Position Transfer
Warner	Ashley	Teacher	Alternative Education	\$49,836.00	LIUEA F-5	01/08/2016	\$46,354.00	\$49,836.00	Salary Column Move to Masters

(3) Additional days beyond contract:

Last Name	First Name	Program	July/August 2015
Menges	Lisa	Act 89 Nonpublic	7.16

(4) Recommend approval for the following Student Workers with the Life Skills Support program:

ID#	Location	Rate of Pay
RE83445	Franklin Learning Center	\$8.75
PO87613	Chambersburg Area High School	\$8.75

**2. Business Actions**

*a. Treasurer's Report*

Recommendation: Motion to accept the Treasurer's Report of February 29, 2016, showing cash on hand of \$24,130,337.04.

*b. Check Register of Payments*

Recommendation: Motion to approve payments through March 24, 2016, totaling \$14,758,153.04. A copy of the Check Register and ACH batch listings will be attached to the original minutes.

Payroll 2/29/16	\$ 2,164,026.98
Payroll 3/15/16	\$ <u>7,932,440.36</u>
Total Payroll	\$ 10,096,467.34
Total Accounts Payable	\$ <u>4,661,685.70</u>
<b>Total Payments</b>	<b>\$ 14,758,153.04</b>

**3. Board of Directors' Meeting Schedule for 2016-2017**

Recommendation: Recommend approval of the Board of Directors' meeting schedule for 2016-2017.

**4. LIU Office Calendar for 2016-2017**

Recommendation: Motion to adopt the LIU Office Calendar for 2016-2017.

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**5. *Doctoral Case Study***

Background: Eileen Wingard, LIU Physical Therapist, requests approval to conduct a case study for her doctoral program which involves working with a preschool student whose diagnosis results in specific needs that fall within the realm of physical therapy intervention in a school based preschool setting. The focus of her study will be physical therapy intervention progression decisions, goal setting, service frequency decisions, progress on goals, and recommendations made by the physical therapist to the educational team, with attention to evidence-based practice. Parent permission will be required and the student's name and location will remain confidential.

Recommendation: Motion to grant approval for Eileen Wingard, LIU Physical Therapist, to conduct a doctoral case study with a preschool student with parental consent on physical therapy intervention progression decisions, goal setting, service frequency decisions, progress on goals, and recommendations made by the physical therapist to the educational team, with attention to evidence-based practice.

**6. *Job Description for 30-Day Review***

Background: The job description for Referral Secretary is presented for 30-day review.

Recommendation: No action is required at this time.

**H. New Business**

**1. *Teller's Report on General Operating Budget***

Background: The Teller's Report of votes on the General Operating Budget for 2016-2017 is provided for review and adoption. School districts had until March 18 to submit budget resolutions confirming their votes.

Recommendation: Motion to adopt the Teller's Report of votes on the General Operating Budget for 2016-2017.

**2. *Bid Awards for Internet Service Providers for the Lincoln Learning Network 3.0 Regional Wide-Area-Network (RWAN)***

Background: In September 2015, the LIU posted a Form 470 and RFP to the FCC's Universal Service Company for RWAN connections and internet service on behalf of the consortium. Bids were received and evaluated by the LIU Team as well as an Advisory Council of volunteer consortium members. Member Agreements between the LIU and each consortium member have been approved by each individual consortium member.

Recommendation: Motion to award contracts to three service providers for the period of July 1, 2016 through June 30, 2019, to serve the following consortium members:

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<b>Service Provider</b>	<b>Members Served</b>
Comcast	Conewago Valley School District, Central York School District, Dallastown Area School District, Dover Area School District, Eastern York School District, Littlestown Area School District, York County Library System, Northeastern School District, Red Lion Area School District, Southern York County School District, Spring Grove Area School District, West York Area School District, York Academy Regional Charter School, School District of the City of York, York County School of Technology, York Suburban School District.
CenturyLink	Bermudian Springs School District, Chambersburg Area School District, Fairfield Area School District, Fannett-Metal School District, Franklin County Career & Technology Center, Gettysburg Area School District, Greencastle-Antrim School District, Hanover Public School District, Hoffman Homes, South Western School District, Tuscarora School District, Upper Adams School District, Waynesboro Area School District.
Verizon	South Eastern School District

**I. President's Report**

**J. Executive Director's and Assistant Executive Director's Reports**

**K. Cabinet Reports**

**L. Adjournment**