

**Lincoln Intermediate Unit 12
Board of Directors Meeting
February 2, 2016**

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Recognition of Visitors and Public Comment: Douglas White, Board President

E. Presentation: Educational Technology Update – Jared Mader

F. Board Member Resignations: Motion to accept the resignations of the following Board members:

Mr. Chris Lind, Waynesboro Area School District
Ms. Lura Hanks, Greencastle-Antrim School District

G. Appointment of New Board Members

Recommendation: Motion to appoint new Board members to serve until June 30, 2016:

Cory Nade, Northeastern School District
Paul Politis, Greencastle-Antrim School District

H. Oath of office: The solicitor will conduct the oath of office for new Board members.

I. Appointment of Board Secretary

J. Approval of Minutes of January 5, 2016

K. Consent Agenda

Background: The following Consent Agenda items are presented for approval.

Recommendation: Motion to approve the Consent Agenda.

1. Personnel Actions

a. Resignations/Retirements/Terminations

Resignations and retirements per the reasons indicated and effective dates noted:

Last Name	First Name	Position	Program	Term Date	Reason
Bloom	Jaison	Homelessness Liaison	Homeless Program	12/18/2015	Termination
Harte	Debra	Teacher	Life Skills Support	1/14/2016	Resignation
Herring	Rebecca	Teacher	Alternative Education	2/12/2016	Resignation
Hildebrand	Mary	Personal Care Assistant	Life Skills Support	1/22/2016	Retirement
Jarjour-Moussa	Thana	ESL Interpreter	Migrant Education Program	1/11/2016	Resignation
McKee	Erin	Personal Care Assistant	District Contract	12/23/2015	Resignation
Owings	Cindy	Teacher Assistant	Special Education	1/26/2016	Resignation
Peterson	Keri	Migrant Teacher	Migrant Education Program	12/21/2015	Resignation
Redding	Emily	Speech Therapist	Speech & Language Support	1/15/2016	Resignation
White	Kenneth	Substitute Counselor	Therapeutic Emotional Support	1/15/2016	Position Ended
Woodworth	Erica	Migrant Teacher	Migrant Education Program	1/11/2016	Resignation

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b. Nominations

New hires as per the effective dates and rates noted:

(1) Noncertificated Staff (Pending receipt of all required paperwork.)

Last Name	First Name	Position	Program	Orientation/ Hire Date	Rate	Category Step/Scale	Work Calendar
Bitzel	Amity	Homelessness Liaison	Homeless Program	2/3/2016	\$14.68	TA/PCA/BA G-3	Part-Time-24 hrs. per week
Dietrich	Haylee	COTA	Occupational/Physical Therapy Program	2/3/2016	\$25.48	COTA/PTA A-1	188 Days
Heinecke-Hall	Kimberly	Personal Care Assistant	Multi-Disabilities Support	1/20/2016	\$12.08	TA/PCA/BA A-1	188 Days
Herman	Madelyn	Personal Care Assistant	Autistic Support	2/3/2016	\$13.26	TA/PCA/BA G-2	188 Days
Leatherman	Amy	Personal Care Assistant	Autistic Support	2/3/2016	\$15.83	TA/PCA/BA G-4	188 Days
Muller	Karen	Teacher Assistant	Autistic Support	1/20/2016	\$13.56	TA/PCA/BA G-2	188 Days
Sabitsky	Ashley	Migrant Teacher	Migrant Education	2/20/2016	\$18.00	N/A	8 Saturdays and Summer Program
Sager	Elizabeth	Personal Care Assistant	Autistic Support	2/3/2016	\$12.32	TA/PCA/BA E-1	188 Days
Shaffer	Kimberly	Personal Care Assistant	Life Skills Support	2/3/2016	\$14.68	TA/PCA/BA G-3	188 Days
Whitaker	Jane	Personal Care Assistant	Life Skills Support	1/20/2016	\$13.46	TA/PCA/BA C-3	188 Days

c. Miscellaneous

(1) Additional Service Agreements

Personnel to provide services for students at the appropriate hourly/daily rate:

Last Name	First Name	Position	School District	Dates
Bordner	Corinne	Interpreter	Fairfield Area School District	January 6, 2016
Conley	Jennifer	Teacher	Central York School District	January 4, 2016 – February 20, 2016
Warner	Patricia	Psychologist	Abraxas Youth Center Abraxas Youth Center Abraxas Leadership Development	Four Days in October & November 2015 Four Days In January & February 2016 Four Days in January 2016

(2) Change in Employment Status

Recommend approval to change the employment status of the following:

Last Name	First Name	Position	Program	Rate	Category Step/Scale	Effective	From	To	Reason
Arnold	Michelle	Case Manager/ Teacher	Special Education/ Lincoln Cyber Café	N/A	N/A	2/1/2016	Up to 28 Hours/Week	Up to 33 Hours/Week	Increase in Hours Worked
Campbell	Gary	ESL Teacher	English as a Second Language	N/A	N/A	1/7/2016	27 ½ Hours/Week	35 Hours/Week	Increase in Hours Worked
Gilliland	Sheniqua	Teacher	Preschool Program	\$49,236	LIUEA F-3	12/12/2015	E-3	F-3	Salary Column Move to Masters

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Loughman	Jamie	Counselor	Act 89	\$51,725	LIUEA H-3	1/07/2016	G-3	H-3	Salary Column Move to Masters +30
Ringrose	Brandy	Psychologist	Pupil Personnel Services	N/A	N/A	1/04/2016	Temporary	Permanent	Position Adjusted to Permanent Full Time

(3) Recommend approval for the following Student Worker with the Paid Work Experience Program:

ID#	Location	Rate of Pay
KA62993	Franklin County	\$8.75

2. Business Actions

a. Treasurer's Report

Recommendation: Motion to accept the Treasurer's Report of December 31, 2015, showing cash on hand of \$2,613,523.46.

b. Check Register of Payments

Recommendation: Motion to approve the payments through January 20, 2016, totaling \$13,754,894.91.

Payroll 12/30/15	\$ 5,654,486.39
Payroll 1/15/16	\$ <u>6,312,655.92</u>
Total Payroll	\$ 11,967,142.31
Total Accounts Payable	\$ <u>1,787,752.60</u>
Total Payments	\$ 13,754,894.91

3. Board Policies for Review

Background: The following revised policies are presented for adoption.

- 000 - Introduction
- 001 - Name and Classification
- 002 - Authority and Powers
- 003 - Functions
- 004 - Membership
- 005 - Organization
- 006 - Meetings
- 006.1 – Participation in Meetings through use of Electronic Communication Equipment
- 007 - Distribution
- 011 - Board Governance Standards/Code of Conduct

Recommendation: Motion to adopt Board Policy section 000.

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L. New Business

1. *Approval of Election Ballot*

Background: The proposed election ballot reflects nominations submitted by school districts.

Recommendation: Motion to adopt the proposed election ballot to be used for the 2016 election of members to the LIU Board.

M. President's Report

N. Executive Director's and Assistant Executive Director's Reports

O. Cabinet Reports

P. Adjournment