

WORK SCHEDULE

**11 MONTH
CLERICAL / DISTRICT TRANSLATOR**

July 29, 2024 – June 25, 2025

August 2024

S	M	T	W	T	F	S
July 29*	30	31	1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2024

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2024

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2024

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2024

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2025

S	M	T	W	T	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JULY
Begin.....29

AUGUST
4-Hour Work Day.....16

SEPTEMBER
Holiday (Labor Day).....2

OCTOBER
Professional Development/Work Day:
4 Hours.....18

NOVEMBER
Thanksgiving Break.....25, 26, 27, 28

DECEMBER
Winter Break.....23, 24, 25, 26, 30, 31

JANUARY
Winter Break.....1, 2, 3

FEBRUARY
Professional Development/Work Day:
4 Hours.....21

MARCH
Holiday (Spring Break).....24, 25, 26, 27

APRIL

MAY
Holiday (Memorial Day).....26

JUNE
4-Hour Work Day.....6
End.....25

JULY

February 2025

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March 2025

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April 2025

S	M	T	W	T	F	S
						1
		2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2025

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2025

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25*	26	27	28
29	30					

July 2025

S	M	T	W	T	F	S
						1
		2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- KEY**
- ★ Begin / End
 - Non-Work Day/Holiday
 - 4-Hour Day (no lunch)
 - Professional Development/Work Day:
4-Hour Day (no lunch)

WORK SCHEDULE
9.5 Hours per Day =
9 hours work + 1/2 hour unpaid lunch



WORK DAYS

July.....3	February.....17
August.....18	March.....13
September.....16	April.....18
October.....20	May.....16
November.....12	June.....16
December.....12	July.....0
January.....16	Total.....177