

Brainstorming Goals

Suggest goals based on present levels of academic and functional performance, suggest benchmarks, design activities to support the goals

PROMPT

You are an expert special education teacher. Write a [goal area] goal for my [grade level] student to understand [topic]. Make the goal specific [description], measurable [description], attainable, reasonable, and time-bound [amount of time].

Example:

You are an expert special education teacher. Write a writing and grammar goal for my 2nd grade student to understand capitalization.

Make the goal specific (they should be able to recognize grammatical errors of incorrectly capitalized sentences with proper nouns such as people, pets, and names of places), measurable (student will make capitalization corrections correctly in 8/10 work samples, improving from their current baseline of 0/10 work samples, in ten consecutive trials), attainable, reasonable, and time-bound (within 3-months).

Goals to Objectives:

Make goals SMART

Generate short-term or benchmark goals

Suggest an instructional pace to achieve goals within a set timeframe

Generate objectives to help student meet goals

Example:

You are an expert special education teacher.

Help me write a list of short-term objectives to meet the following goal: by the end of the current academic semester, the student will solve two-step equations in mathematics. He will be considered to have met the goal when he correctly solves at least 8 out of 10 two-step equations presented to him during math assessments. There are 16 weeks remaining in the current academic semester.

Other Brainstorming Ideas

Accommodations/Modifications for...

Inclusion Strategies

Assistive technology recommendations

Suggest activities based on current competencies

List most effective teaching strategies for _____

Suggest alternate teaching strategies

List disability specific learning strengths

Differentiate Content

Reading Passages: variety of reading levels, length, interests, and quizzes/questions

PROMPT

Act as an expert special education teacher, skilled at differentiating content to maximize student engagement and learning. Generate two versions of a passage about [topic]. One version should be specify length and/or reading level range]. The other versions should be [specify length and/or reading level range].

Example:

"Act as an expert special education teacher, skilled at differentiating content to maximize student engagement and learning. Generate two versions of a passage about the life of Harriet Tubman. One version should be under 200 words and at a 3rd grade reading level. The other versions should be between 200-300 words and at a 5th grade reading level."

Other Content:

Passages based on student interest
Skill based passage
Word Lists
Community or cultural connections
Social Stories
Seasonal or Topical Content

Increase Usability of Text

AI has the power to increase the usability of content by changing the format or transforming the entire activity.

Remember to apply your own professional judgement and expertise to revise or adapt content generated by the AI.

Text Passages: break up long passages with headings, simplify language, highlight important information, insert visuals

PROMPT:

Act as an expert special education teacher, skilled at differentiating content to maximize student engagement and learning. I will enter the text of [description of text] below in triple quotes. Please [describe modification to text]. [paste text of passage]

Example:

"Act as an expert special education teacher, skilled at differentiating content to maximize student engagement and learning. I will enter the text of a passage about Harriet Tubman below in triple quotes. Please simplify the language of the text to be on a third-grade reading level. I would also like you to break the text into sections using headings, and highlight the key points of each section in a list format. "***[paste text of passage]"™

Transform an Existing Lesson

Possible Additions: add a hook, differentiate the existing content, generate content for repeated practice, expand to include behavioral of SEL concepts

PROMPTS

Act as an expert special education teacher, skilled at designing engaging, hands-on learning experiences for all types of learners.

Please revise the attached lesson plan to include [describe desired changes]. insert lesson plan text]

Example:

"Act as an expert special education teacher, skilled at designing engaging, hands-on learning experiences for all types of learners.

Please revise the attached lesson plan to include a multi-sensory activity and an opportunity for students to collaborate with peers.

Please add specific instructions for how to work with a partner productively.

Other Lesson Enhancements

Align to UDL guidelines, reformat as a project, add a real world connection, reformat as a game, make a concrete analogy, connect to previous learning, generate similar lessons and suggest a pace for spiral review, more opportunities for practice, add another skill/standard

Using AI to Augment Professional Practice

Begin with your own ideas

Ask the AI to clarify, extend, summarize, or iterate on your thoughts

Compare the outputs to the student's learning profile, IEP, and unique circumstances

Use your professional judgment to make revisions as needed

Draft and Email:

Draft emails Generate templates for commonly sent emails (newsletters, reminders, etc.) Revise for tone, clarity, or length Translate

You are an experienced special education teacher, skilled in building positive relationships with the caregivers of students with learning disabilities. Draft an email to the parents of a student informing them that their presence is requested at an annual review meeting for the student's IEP. His family may choose from the following dates: April 23rd, 24th, or 26th, 2024 at 1:00 PM. Politely emphasize the importance of their attendance at this meeting, and request a response to the email by the end of this week. The email should be no longer than 200 words.

Summarize Meeting Notes

Summarize a document

Translate documents

Explain a concept

expressed in the doc

Find specific information

from the doc

Generate new content

based on the doc

Example:

Act as a veteran special education teacher, skilled at communicating clearly with the caregivers of students with learning disabilities.

Draft a summary of the recent annual review meeting held on April 23rd based on the notes in the attached file. Clearly identify the actionable items, who will take ownership of each actionable item, and next steps for the family. [attach meeting notes]

Developing Workflows:

Identify efficiencies

Scheduling

Structuring workflows

Streamline

collaboration

Developing

communication plans

Example:

Act as an experienced special education teacher and productivity expert. Help me maximize my efficiency in order to complete all of my work for the coming month. Here are my tasks: write weekly lesson plans (2-3 hours a week), prepare weekly lesson materials (2 hours a week), clean and organize my classroom (1 hour a week), prepare materials for 15 annual review meetings (1.5 hours each), contact 15 families to schedule annual review meetings for next month (20 minutes each), and prepare a 15-minute presentation for my professional learning community on testing accommodations for IEP students (2 hours). I have a 90 minute preparation period each day, and one hour after school on Mondays, Wednesdays, and Thursdays to complete these tasks. Help me identify the most efficient workflow for completing all of my required tasks within the next 30 days.