ROMOLAND SCHOOL DISTRICT
ROMOLAND ACADEMY PROGRAM
INTAKE CONTRACT

Parent/ Guardian & Student Section:

Name: _____ Student #: _____ Grade: _____

Parent/Guardian: _____ Contact Telephone Number: _____

Additional Contacts: _____ Contact Telephone Number: _____

Intake Meeting Date: _____ Program Start Date: _____

_____ _____ _____
Student Signature   Parent/ Guardian Signature, Date

SIGNATURE MUST BE COMPLETED IN THE PRESENCE OF THE DISTRICT ADMINISTRATOR

Admission Qualification:

The Academy Program is designed to support students in grades 6-8 who are having difficulty experiencing success in the traditional school program, perhaps due to a catastrophic incident preventing them from participation/success in the regular school program, and/or the student is in need of personalized interventions for chronic issues with attendance, behavior, and/or academics. Your student's placement in the Academy Program meets the criteria noted below.

Please check the appropriate box:
___Catastrophic Incident ___Chronic Issues *(attendance, behavior, academics)* ____ Other: _____

Academy location and times:
Harvest Valley Elementary School
29955 Watson Rd.
Romoland, CA 92585

Monday, Tuesday, Thursday, Friday   Start Time: _____ End Time: _____

Wednesday Start Time: _____ End Time: _____

Exit Goals:

To ensure the Academy Program remains focused on meeting the personalized needs of students, the Intake Team will collaboratively develop three target goals for which the above named student will be receiving a majority of support.

1. Attendance: _____.

2. Behavior: _____.

3. Academics: _____.

* Students entering program after the 6-week period of a trimester will remain at least until the culmination of the following grading period

Exit Criteria:

Student success in the Academy Program will take effort by the student, parent/guardian, and the school. All groups must work together and accept their role in order for the exit goals previously identified to be achieved by the student. Each group's expectations are outlined below and student progress toward meeting their goals will be monitored and reported to the student and parent/guardian at the end of each trimester.

Student Expectations	Parent/Guardian Expectations	School/Teacher Expectations
☐ Attend school daily and on time ☐ Follow all classroom and school expectations ☐ Complete all assignments to the best of my ability ☐ Make up any missed work due to absence	☐ Make sure student attends school on time ☐ Call school by 8:15 am if student will be absent ☐ Monitor attendance, behavior and academic success ☐ Support disciplinary interventions ☐ Celebrate small and large successes with the student	☐ Regularly inform student and parent/guardian about academic and behavior progress through weekly progress reports ☐ Provide a fair and consistent progressive discipline program ☐ An administrator or school counselor will meet with student monthly to review progress within the program

When a student has demonstrated appropriate progress toward their goals, a transition team consisting of the student, parent/guardian, alternative education teacher, alternative education administrator, representative from Ethan A. Chase Middle School, and the Director of Educational Services will assemble to develop a transition plan back to Ethan A. Chase with appropriate supports for the student.

Note: Students are expected to follow school expectations set forth by the Academy Program, Harvest Valley Elementary School, the Romoland School District, and this contract. The school may pursue appropriate action up to and including detention, referral, suspension, or expulsion for violation of this contract, including a reevaluation and or revocation of program placement.

_____   _____

Student Signature, Date   Parent/Guardian Signature, Date

_____

Academy Teacher Signature, Date

_____   _____ Request Approved   _____ Request Denied

Director, Educational Services Signature, Date