



# Romoland School District

## JOB DESCRIPTION

### SPEECH LANGUAGE PATHOLOGY ASSISTANT (SLPA)

#### **SUMMARY**

Under the direction and supervision of a credentialed/licensed speech therapist, the Speech Language Pathology Assistant (SLPA) assists in the instruction of speech language services to students.

#### **REPRESENTATIVE DUTIES**

- Provide direct speech and language therapy to students and follows documented treatment plans for protocols
- Documents student performance through the collection of student achievement data
- Prepares charts, records and graphs and reports information
- Prepares therapy materials and/or equipment for use in classroom and therapy activities
- Adapts or modified student activities based on the individual students unique needs
- Participates in IEP meetings
- Interpret and follow student educational plans (IEP's)
- Assists other instructional personnel in the implementation of a students individualized educational plan (IEP)
- Assists with departmental operations such as record keeping, scheduling and maintenance of instructional supplies/tools.
- Collaborate with other instructional staff in the development of student educational plans
- Assists Speech Language Pathology teacher in the assessment of students
- Performs duties related to the above items as assigned
- Utilize appropriate speech language pathology equipment, materials and procedures
- Utilize specialized communication systems and devices

**Ability to:**

- Exercise good judgment and tact
- Speak and write effectively using correct English usage, grammar, spelling, punctuation, and vocabulary
- Work effectively with all segments of the educational community and general public
- Assemble and analyze data, and make appropriate recommendations for action
- Establish relationships and work effectively with diverse groups and individuals in a manner that achieves district goals
- Manage time, set priorities, and organize work
- Work independently with limited supervision
- Provide special education in-service training, support, and/or activities for staff and parents/guardians as needed

**MINIMUM QUALIFICATIONS**

**Education:**

- Possession of an Associate Degree (AA) in Speech Pathology or completion of a Speech Language Pathology Assistant Certificate Program
- Registered with the Speech-Language Pathology and Audiology Board in Speech-Language Pathology
- One year of experience working as a speech aide or a combination of speech aide and instructional aide in a special education classroom

**PHYSICAL DEMANDS AND WORKING CONDITIONS:**

*Essential physical requirements, which the candidate must possess are indicated with an "E".*

- Ability to work at a desk, conference table, or in meetings of various configurations **E**
- Ability to circulate for extended periods of time **E**
- Ability to see for purposes of reading laws and codes, rules and policies, and other printed material **E**
- Ability to understand speech at normal levels **E**
- Ability to communicate so others will be able to clearly understand normal conversation **E**

**Employment Category: Classified Bargaining Unit**

**Work Year: 227 Days**

**Work Day: 8 Hours**

**Salary Schedule: Row 28**