



ROMOLAND SCHOOL DISTRICT

25900 Leon Road, Homeland, CA 92548

Phone (951) 926-9244

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JOB DESCRIPTION

Food Service Utility Worker

DEFINITION:

Under general supervision performs a variety of duties for the Food Service Department. Drives a delivery truck over various routes as required to pick up and deliver food, materials, supplies and equipment.

Performs a wide variety of tasks related to food preparation service, preparing, processing and storing of materials, supplies, food, and equipment in all kitchens, food service office and contract sites and to do other related work, as required.

Examples of Duties

- Drives vehicle (e.g. truck, van, etc.) to load, unload, pick-up, deliver, set-up, tear-down and transport food, materials, supplies and equipment to designated sites, including meal contract sites in a safe and timely manner
- Maintains and cleans food service vehicle
- Checks food service vehicle for adequate fuel and oil supplies and proper operation
- Maintains and cleans food service equipment and checks for proper operation
- Performs minor maintenance and non-technical repairs
- Monitors temperatures of storage areas and walk-ins and reports equipment failures as needed
- Cleans floor and mats at all kitchen sites daily when school is in session
- Performs deep cleaning and restoration, including floors, walls, equipment, hoods, etc. as directed
- Cleans food service office as directed
- Prepares and serves meals as directed
- Operates, safely, routine kitchen appliances and equipment
- Sets or turns off security devices and alarms
- Maintains various files and records as directed
- Assists in conducting site inventory reviews and in maintaining inventory control procedures
- Communicates and works cooperatively with sites, co-workers, students and public
- Attends trainings and meetings as directed
- Accomplishes tasks in a safe, timely, and legal manner
- Performs other job related duties as directed

Qualifications

Ability to:

Operate a motor vehicle with either a standard or automatic transmission; perform duties without close supervision; communicate effectively in oral and written forms; understand and follow oral and written instructions in an independent manner; read and write English at a level required for successful performance; make simple arithmetical calculations; safely operate equipment, materials, and chemicals; understand and adhere to acceptable sanitation programs; meet the physical requirements necessary to safely and effectively perform required duties; maintain consistent, punctual and regular attendance; establish and maintain effective working relationships while communicating in a courteous, tactful manner, understand and be sensitive to, and respect the diverse academic, socio-economic, ethnic, religious, and cultural backgrounds, disability, and sexual orientation of those contacted in the performance of required duties.

Knowledge of:

Safe, efficient and proper procedures used in operating a truck, loading and delivery. Operation and general maintenance of vehicle, tools and equipment. Sanitation, health and safety regulations and practices related to food services. Basic inventory procedures and record keeping; appropriate techniques for lifting and/or carrying heavy materials, food, equipment and supplies; safety rules and regulations for this position. Methods, systems, and record keeping procedures used in storing and delivery of supplies, food and equipment.

Education and Experience:

High school diploma or equivalent; one year experience in food preparation, custodial and/or operation and maintenance of food service equipment.

Licenses and/or Certificates:

Possession of a valid and appropriate California Driver's License, and ability to meet and maintain qualifications for District vehicle insurance coverage and Food Handler Certificate (SAFE).

Other Requirements:

Proof of Tuberculosis clearance prior to employment, and every four years thereafter; fingerprint clearance by the California Department of Justice.

Physical Demands and Working Conditions:

Essential physical requirements, which the candidate must possess, are indicated with an "E".

- Visual ability to read handwritten or typed documents, instructions and display screen of various office equipment and machines. **E**
- Able to conduct verbal conversation. **E**
- Able to hear normal range verbal conversation (approximately 60 decibels). **E**
- Able to sit, stand, stoop, kneel, bend and walk. **E**
- Able to climb slopes, stairs, steps, ramps and ladders. **E**
- Able to push and/or pull a variety of tools and equipment weighing up to 50 pounds. **E**

- Able to lift up 50 pounds frequently. **E**
- Able to lift up to 75 pounds occasionally. **E**
- Able to sustain strenuous manual labor for 1 ½ hours. **E**
- Able to stand for extended periods of time. **E**
- Able to exhibit full range of motion for shoulder abduction and adduction.
- Able to exhibit full range of motion for elbow flexion and extension.
- Able to exhibit full range of motion for shoulder extension and flexion.
- Able to exhibit full range of motion for back lateral flexion.
- Able to exhibit full range of motion for hip flexion and extension.
- Able to exhibit full range of motion for knee flexion.
- Able to sustain strenuous physical effort; 1 ½ hours per day, moderate physical effort; 2 hours per day, light physical effort. **E**
- Able to work at various elevated heights in a safe and effective manner. **E**
- Able to work in restricted spaces in a safe and effective manner.
- Able to demonstrate manual dexterity necessary to perform fine maintenance procedures and operate both manual and power hand tools in a safe and effective manner. **E**
- Able to work with cleaning solutions, disinfectants, sanitizers and chemicals in a safe and effective manner without allergic reaction. **E**
- Able to operate a variety of powered and manual equipment commonly found in food service and custodial services in a safe and effective manner. **E**
- Able to work in a wide range of temperature changes involving kitchen heat and walk-in freezer cold. **E**

While the ideal candidate will possess all these abilities, duties assigned can be modified to accommodate some physical restrictions.

Employment Status: Classified Bargaining Unit

Work Year: 247 Days
Salary Range: Row 17

Pending CSEA Ratification and Board Approval