



Romoland School District

JOB DESCRIPTION

CUSTODIAN

Definition

Under supervision, the Custodian maintains assigned rooms, buildings or groups of buildings and offices and service facilities in a clean, orderly and secure manner, and to do other work as required.

Examples of Duties

- Clean classrooms, rest rooms, shops, cafeteria, offices, and related facilities; E
- Sweep, mop, scrub, wax, and polish floors; E
- Vacuum rugs and carpets; E
- Dust and polish furniture and woodwork; E
- Refill soap, towel and tissue dispensers; E
- Wash windows, walls, tables and benches; E
- Assist in moving and arranging furniture and equipment, and setting up buildings and rooms for meetings or special events; E
- Make minor non-technical repairs; replace lights; E
- Pick up paper and other debris on grounds and walks and dispose of such; E
- Raise and lower flags and unlock and lock doors and gates; E
- Perform special custodial work upon request by supervisor;
- Assist in the thorough cleaning and restoration of a school plant during school vacations;
- Sets or turns off security devices and alarms;
- May act as security on designated shifts.

Qualifications

Knowledge and Abilities: Knowledge of: Basic cleaning methods; basic use and care of cleaning materials and equipment; basic math; health and safety practices; proper lifting techniques.

Ability to: Perform duties without close supervision; quickly learn the schedules, procedures, and full use of equipment and supplies used in custodial work; make minor non-technical repairs; understand and follow oral and written directions; read and write English at a level required for successful performance; establish and maintain effective working relationships with others.

Education and Experience: Individuals possessing the knowledge and abilities listed above are considered to possess the necessary education and experience. Previous custodial or janitorial experience is desirable.

Licenses and/or Certificates: Possession of a valid and appropriate California Driver's License may be required for some positions in this class.

Physical Demands And Working Conditions

- Visual ability to read handwritten or typed documents, and instructions. *E*
- Able to conduct verbal conversation. *E*
- Able to hear normal range verbal conversation (approximately 60 decibels). *E*
- Able to sit, stand, stoop, kneel, bend and walk.
- Able to climb slopes, stairs, steps, ramps and ladders.
- Able to push and /or pull a variety of tools and equipment weighing up to 50 pounds. *E*
- Able to lift up to 50 pounds frequently. *E*
- Able to sustain strenuous manual labor for 1 hour.
- Able to exhibit full range of motion for shoulder abduction and adduction.
- Able to exhibit full range of motion for elbow flexion and extension.
- Able to exhibit full range of motion for shoulder extension and flexion.
- Able to exhibit full range of motion for back lateral flexion.
- Able to exhibit full range of motion for hip flexion and extension.
- Able to exhibit full range of motion for knee flexion.
- Able to use respirators, for personal protection, up to
1 hour per day, strenuous physical effort
1 hour per day, moderate physical effort,
1 hour per day, light physical effort. *E*
- Able to work at various elevated heights in a safe and effective manner. *E*
Able to work in restricted spaces in a safe and effective manner.
- Able to demonstrate manual dexterity necessary to perform fine maintenance procedures and operate both manual and power hand tools in a safe and effective manner. *E*
- Able to work with cleaning solutions, disinfectants, sanitizers and chemicals in a safe and effective manner without allergic reaction. *E*
- Able to operate a variety of powered and manual equipment commonly found in janitorial and custodial services in a safe and effective manner. *E*

While the ideal candidate will possess all of these abilities, duties assigned can be modified to accommodate some physical restrictions. Essential physical requirements, which the candidate must possess, are indicated with an " *E*".