



Romoland School District

Job Description

School Nurse

Defintition

Under general supervision, plans, organizes, directs, and accomplishes goals and objectives of the Health Services program.

Distinguishing Characteristics

Positions in this class are established to carry out the basic objectives of the District's health services program. Incumbents are responsible for the following: State Mandated vision and screening, scoliosis screening, Child Protective Services referrals, instruction and certification of staff in CPR/First Aid, all reports relative to the above tests, the maintenance of student health data records, and the maintenance of school health offices.

Examples of Duties and Responsibilities

Assess and evaluate the health and developmental status of selected students through nursing diagnosis and the use of appropriate evaluative techniques; work cooperatively with other School Assessment team members to assess health needs relating to learning and 3-year updates as needed; conduct (or arrange for) mandated vision and hearing screening; conduct mandated scoliosis screening; assess student population for compliance with immunization and CHDP laws; supervise proper administration of medication procedures; provide adequate care for ill and injured children; provide student and parent health counseling; develop specialized and standardized procedures as needed for special needs students; conduct staff inservice on select health topics and related issues, i.e. abuse reporting, recognition of communicable disease and appropriate action; comply with laws regarding suspected child abuse; serve as a resource to teachers for health instruction, provide health education resource materials for classroom teachers, and provide student instruction of selected health topics and issues; instruct CPR/MFA/ER preparedness classes for District personnel; present parent information meetings as indicated i.e. growth and development, child abuse prevention, substance abuse; actively participate as a member of school(s) disaster preparedness team; maintain and submit data for state annual reports and District monthly reports (Special Education, immunization, CHDP, scoliosis, etc.); other duties as assigned.

Qualifications

Demonstrated Knowledge/Skills/Abilities

Knowledge of:

- Medical terminology and basic diagnostic procedures;
- Evaluation techniques and strategies;
- Basic symptoms of communicable and other childhood related diseases;
- First aid and health care practices and procedures;
- Basic clerical skills including typing, filing, indexing;
- Proper English usage, punctuation, grammar, and spelling;

Ability to:

- Analyze situations and initiate an effective course of action, and apply policies and procedures of the the District's student health care program;
- Present a variety of health care training and instructional presentations to students and parent groups;
- Prepare and maintain accurate and complete health records and reports;
- Understand and carry out oral and written directions;
- Establish and maintain an effective working relationship with those contacted in the course of work.

Education and Experience

Education:

- Bachelor's degree, including all courses to meet credential requirements.

Experience:

- Clinical nursing experience and/or previous school nurse experience. Teaching experience desirable.

Required Licenses and/ or certificates:

- Valid California registered nurse license and credential authorizing health services in grade levels K-8. Must possess a current Cardio-Pulmonary Resuscitation Certificate, Audiometry Certificate, American Heart Association BLS Instructor's Certification, and Medic First Aide Instructor's Certification;
- Possession of a valid appropriate California Driver License and proof of insurance.

Training:

- Experience working with elementary and middle school age students.

Work Year:

- 184 Days