



# Romoland School District

## **JOB DESCRIPTION**

### **DISTRICT MUSIC TEACHER**

#### **SUMMARY**

Under general supervision and direction of the designated administrator(s) as part of a District wide teaching assignment, teaches classes in the field of music education to pupils in grades K-8, and assists in other school programs as assigned.

#### **REPRESENTATIVE DUTIES**

- Teaches skills in music appreciation, harmony, and explorations in music to elementary pupils. Utilizes course of study adopted by the Board of Trustees and other appropriate learning activities.
- Provides instrumental and choral music instruction for elementary and middle school students as determined by the master schedule.
- Leads music and movement activities, both vocal and instrumental, which support curriculum aligned to the state framework.
- Integrates music with other core curriculum areas.
- Instructs pupils in citizenship, basic communication skills, and other general elements of the course of study common to all teachers as specified in state and administrative regulations and the procedures of the school district.
- Plans and balances music program and organizes daily class time so that preparation and instruction can be accomplished within the allotted time.
- Utilizes repertoire of all types of music literature, including traditional, contemporary, and multicultural, that are appropriate for the ages and skill levels of pupils.
- Maintains inventory and surveillance over school-owned music, robes, uniforms, musical instruments and equipment in order to prevent loss or abuse.
- Establishes and maintains standards of pupil behavior needed to provide an orderly, productive environment during individual practice, group rehearsals, and musical performances.
- Evaluates each pupil's musical growth and performance, assessing each individual's contribution to the performance of the group. Prepares progress reports.
- Plans, rehearses, and directs pupils in musical programs for school and community.
- Applies knowledge of district procedures and limitations set on performance.
- Maintains professional competence through participation in in-service education workshops and clinics provided by the district, and/or in self-selected professional growth activities related to music.
- Makes minor adjustments and requests repairs to instruments as required.

### **REPRESENTATIVE DUTIES, continued**

- Meets with students and parents to discuss student's academic progress, attendance records, behavior reports and/or any other issues.
- Works with other members of the staff in planning a music education program.
- Possesses and utilizes strong organizational skills.
- Provides opportunities for beginning and advanced pupils to participate in musical programs and productions.
- Plans holiday performances with aspects of music and performance skills necessary for a performance/chorus.
- Shares in the sponsorship of student activities and participates in faculty committees.
- Promotes positive image of public education.
- Performs other related duties as assigned.

### **MINIMUM QUALIFICATIONS**

#### Knowledge of

- Curriculum aligned to the California VAPA framework and content standards.
- Curriculum expectations for subject(s) being taught.
- Differentiated classroom instructional practices that promote student academic success.
- Knowledge and understanding of the needs of a diverse student population.
- Strong oral and written communication skills.
- Effective instructional strategies and standards-based instruction.
- Principles, theories, practices, methods and techniques used in curriculum development and classroom instruction.
- Instructional strategies used in the enhancement of curricular programs.
- Correct English usage, grammar, spelling, punctuation and vocabulary.
- Child guidance principles and practices.
- Classroom procedures that promote appropriate student conduct and motivation for student learning.
- Federal, State and District standardized assessment requirements.
- Current trends and research concerning the growth and development of children.
- Curriculum, goals, and objectives.
- Interpersonal skills using tact, patience and courtesy.
- Record keeping, research methods and report preparation techniques.
- Modern office practices, procedures and equipment.
  - Applicable sections of the State Education Code, District Policies and other applicable laws.

#### Ability to

- Adapt plans and instructional delivery to meet the differentiated needs of students.
- Work independently with little direction.
- Maintain current knowledge of applicable curriculum and school instruction related regulations.

### **MINIMUM QUALIFICATIONS, continued**

- Establish and maintain a variety of accurate record keeping and filing systems.
- Communicate effectively both orally and in writing.
- Maintain consistent, punctual and regular attendance.
- Create an instructional program and a class environment favorable to learning and personal growth.
- Work in a diverse socio-economic and multicultural community.
- Monitor students in classrooms, on school grounds and off-campus for school related activities.
- Maintain professional and positive relationships with students, parents, colleagues and administration.
- Operate a computer and job related equipment.
- Read, interpret, apply, and explain rules, regulations, policies, and procedures.

### **EMPLOYMENT STANDARDS**

#### **Education and Experience**

- Bachelor's Degree or higher is required.
- Kodaly, Orff Training, or other comparable certification.
- Piano proficiency is desired but not required.
- Any combination of experience, training and/or education to demonstrate proficiency in the knowledge and abilities listed.

#### **Licenses/Certificates**

- Valid California teaching credential appropriate to the position is required.
- CLAD, BCLAD, or other valid certificate authorizing services to English language learners is required.
- Must meet NCLB Highly Qualified status in appropriate subject area.
- Tuberculosis clearance and fingerprint clearance by the California Department of Justice are required upon employment.

### **PHYSICAL DEMANDS AND WORKING CONDITIONS**

- Visual ability to read handwritten or typed documents, and the display screen of various office equipment and machines. *E*
- Able to conduct verbal conversation. *E*
- Able to hear normal range verbal conversation (approximately 60 decibels). *E*
- Able to sit, stand, stoop, kneel, bend and walk. *E*
- Able to sit for sustained periods of time. *E*
- Able to climb slopes, stairs, steps, ramps and ladders.
- Able to lift up to 50 lbs.
- Able to carry up to 50 lbs.

**PHYSICAL DEMANDS AND WORKING CONDITIONS, continued**

- Able to reach in all directions.
- Able to operate office machines and equipment in a safe and effective manner. *E*
- Able to demonstrate manual dexterity necessary to operate calculator, computer.

**While the ideal candidate will possess all these abilities, duties assigned can be modified to accommodate some physical restrictions.** Essential physical requirements, which the candidate must possess, are indicated with an “*E*”.

Work Year: 184 Days

Board Approved: 8/14/2012