



Romoland School District

JOB DESCRIPTION

ELEMENTARY PHYSICAL EDUCATION TEACHER

SUMMARY

Under supervision of a District administrator, provide a planned instructional program in physical education designed to improve athletic skills, motor coordination and knowledge and use of games, equipment, tactics and strategies; observe, monitor and record student behavior and performance; organize, control, maintain and prepare athletic equipment and facilities for student use; ensure safety of student activities and maintain cleanliness and order of physical education areas; provide learning experiences to encourage maximum student growth using appropriate materials; attend and participate in faculty meetings and other staff development to maintain professional competence; promote a classroom environment that is conducive to student growth and responsibility; and perform related duties as assigned.

REPRESENTATIVE DUTIES

- Teaches students skills of team sports, individual sports, and other physical activities for the purpose of increasing recreational know-how and athletic prowess of all students.
- Instructs pupils in activities which promote physical fitness. Plans an exercise program which assists the normal growth and development and a program which develops sufficient strength and endurance to perform the ordinary and occasional extraordinary tasks of life without undue strain.
- Provides planned learning experiences in order to motivate pupils and best utilize the available time for instruction.
- Develops lesson plans and instructional materials and provides individualized, small and large group instruction in order to adapt the curriculum to the needs of each pupil.
- The program must show recognition of the need for long-range planning with specific instructional objectives.
- Implements a program that instills in students a strong sense of responsibility towards oneself, the school, the home and society.
- Establishes and maintains standards of pupil behavior needed to achieve a functional learning atmosphere in the classroom as agreed upon by teacher and principal.
- Within the limits of District policy, is responsible for establishing an on-going program of student evaluation which has both meaning and clarity for the student and parent.
- Maintains a consistent and objective system of grading

REPRESENTATIVE DUTIES, continued

- Selects and requisitions books, instructional aids, and instructional supplies.
- Ensures a comfortable room environment through control of heating, lighting, and ventilation to the extent possible.
- Supervises pupils in out-of-classroom activities as agreed upon by teacher and principal.
- Administers group standardized tests in accordance with District testing program. Shares in the sponsorship of student activities and participates in faculty committees as agreed upon by teacher and principal.
- Communicates with parents and/or teachers on individual pupil progress.
- Plans and supervises the work of PE instructional aides when given such personnel.
- Utilizes resource speakers and field trips in accordance with Board policy and with the prior approval of the principal.
- Prepares all reports - including basic attendance accounting - required of teachers by the principal and district administration.
- Is responsible for the safety of all children under his supervision.
- Is responsible for the classroom inventory, as well as the security and care of all supplies and equipment.
- May be required to serve on committees or assist in programs closely related to the teaching specialty or appropriate to it.
- Participates in curriculum and other developmental programs within the school of assignment and/or on a District level. Assumes responsibility for assisting the District in improving curriculum.
- Encourages desirable citizenship traits. Rewards good sportsmanship. Provides opportunities for leadership, self-discipline, sociability and social cooperation. Provides opportunities for students to help each other learn.
- Offers a personal appearance reflecting neatness, cleanliness, and acceptable grooming.
- Makes referrals, confers frequently with nurse regarding health and learning problems.
- Maintains a constant watch on the cleanliness and safety of the plant and grounds, notifying the principal of needed repairs and cleaning.
- Identifies pupil needs and cooperates with other professional staff members in assessing and helping pupils solve health, attitude, and learning problems.
- Maintains professional competence through participation in in-service education activities provided by the District and/or self-selected professional growth activities as agreed upon by the teacher and principal.
- Instructs pupils in citizenship, basic communication skills, and other general elements of the course of study common to all teachers and as specified in state law.
- Follows the curriculum or course of study mandated by state law and the Board of Education.

REPRESENTATIVE DUTIES, continued

- Provides a pleasant atmosphere for enjoying activity. Comments positively on instances of improved skills, good sportsmanship, smart strategy, posture, grooming, grace, good health practices, etc.
- Establishes good health practices by giving instruction in personal hygiene and development and establishes a program of maintaining these practices.
- Instructs pupils in activities which promote nutritional health.
- Is responsible for interpreting school rules and assisting students in accepting the need for these rules. In addition, teachers should be expected to establish classroom standards which compliment general school rules and procedures.
- Is responsible for formulating and implementing an instructional program which is based on the following:
 - The identified needs of the individual student as provided to the teacher through both objective and subjective evaluative instruments.
 - The program to be varied and flexible enough to motivate all ability levels within a classroom setting.
 - The program must show recognition of the need for long-range planning with specific instructional objectives.
 - The program should instill in students a strong sense of responsibility towards oneself, the school, the home and society.
- Within the limits of District policy, is responsible for establishing an on-going program of student evaluation which has both meaning and clarity for the student and parent.
 - A consistent and objective system of grading.
 - An opportunity for the student to discuss his progress on an individual basis with the teacher.
 - An opportunity for the parent to discuss the progress of the student.
- Performs other related duties as assigned.

MINIMUM QUALIFICATIONS

Knowledge of

- Principles, theories, practices, methods and techniques used in curriculum development, lesson planning and instruction.
- Curriculum expectations for subject(s) being taught.
- Principles, theories, practices, methods and techniques to create an environment that promotes positive student conduct and motivation for student learning.
- Applicable sections of the State Education Code, District Policies and other applicable laws
- Current trends and research concerning the growth and development of students.
- Federal, State and District standardized assessment requirements.

MINIMUM QUALIFICATIONS, continued

Ability to

- Adapt plans and instructional delivery to meet the differentiated needs of students.
- Establish and maintain a variety of accurate record keeping and filing systems.
- Communicate effectively both orally and in writing.
- Maintain consistent, punctual and regular attendance.
- Create an instructional program and a class environment favorable to learning and personal growth.
- Work in a diverse socio-economic and multicultural community.
- Monitor students in classrooms, on school grounds and off-campus for school related activities.
- Maintain professional and positive relationships with students, parents, colleagues and administration.
- Operate a computer and job related equipment.
- Read, interpret, apply, and explain rules, regulations, policies, and procedures.
- Work independently with little direction.
- Maintain current knowledge of applicable curriculum and school instruction related regulations.

EMPLOYMENT STANDARDS

Education and Experience

- Bachelor's Degree or higher is required.
- Any combination of experience, training and/or education to demonstrate proficiency in the knowledge and abilities listed.
- Experience with K-8 PE Standards.
- Experience working with diverse student populations.

Licenses/Certificates

- Valid California teaching credential appropriate to the position is required.
- CLAD, BCLAD, or other valid certificate authorizing services to English language learners is required.
- Possession of an Adult and Child CPR Certificate is required.
- Possession of a First Aid Certificate is required.
- Tuberculosis clearance and fingerprint clearance by the California Department of Justice are required upon employment.

PHYSICAL DEMANDS AND WORKING CONDITIONS

- Visual ability to read handwritten or typed documents, and the display screen of various office equipment and machines. *E*
- Able to conduct verbal conversation. *E*
- Able to hear normal range verbal conversation (approximately 60 decibels). *E*
- Able to sit, stand, stoop, kneel, bend and walk. *E*
- Able to climb slopes, stairs, steps, ramps and ladders.
- Able to sit for sustained periods of time. *E*
- Able to lift up to 50 lbs.
- Able to carry up to 50 lbs.
- Able to reach in all directions.
- Able to operate office machines and equipment in a safe and effective manner. *E*
- Able to demonstrate manual dexterity necessary to operate calculator, computer.

While the ideal candidate will possess all these abilities, duties assigned can be modified to accommodate some physical restrictions. Essential physical requirements, which the candidate must possess, are indicated with an “*E*”.

Employment Status: RTA Bargaining Unit

Work Year: 184 Days

Board Approved: 8/14/2012

