



# Romoland School District

## **JOB DESCRIPTION**

### **ELEMENTARY CLASSROOM TEACHER**

#### **DEFINITION**

To create a flexible elementary grade program and a class environment favorable to learning and personal growth; to establish effective rapport with pupils; to motivate pupils to develop skills, attitudes, and knowledge needed to provide a good foundation for upper elementary grade education, in accordance with each pupil's ability; to establish good relationships with parents and with other staff members.

#### **DUTIES AND RESPONSIBILITIES**

- Provide instruction to students in required core and content areas of study, utilizing the course of study adopted by the Board of Education, and other appropriate learning activities.
- Instructs pupils in citizenship and basic subject matter specified in state law and administrative regulations and procedures of the school district.
- Provides individualized and small group instruction in order to adapt the curriculum to the needs of each student in fulfillment of district goals.
- Establishes and maintains standards of pupil behavior needed to achieve a functional learning atmosphere in the classroom and school environment.
- Evaluates pupils' academic and social growth, keeps appropriate records, and prepares progress reports.
- Communicates with parents through conferences and other means to discuss student's progress.
- Identifies pupil needs and cooperates with other professional staff members in assessing and helping pupils solve health, attitude, and learning problems.
- Maintains professional competence through staff development activities provided by the District and/or self-selected professional growth activities.
- Administers group standardized tests in accordance with district testing programs.
- Maintains accurate, complete, and correct records as required by law and district policy.
- Performs other related duties as assigned.

#### **EMPLOYMENT STANDARDS**

##### **Education and Experience**

- Bachelor's Degree or higher is required.
- Any combination of experience, training and/or education to demonstrate proficiency in the knowledge and abilities listed.
- Experience working with diverse student populations.

## **Licenses/Certificates**

- Valid California teaching credential appropriate to the position is required.
- Valid authorization to provide services to English language learners is required.
- Tuberculosis clearance and fingerprint clearance by the California Department of Justice are required upon employment.

## **PHYSICAL DEMANDS AND WORKING CONDITIONS**

- Visual ability to read handwritten or typed documents, and the display screen of various office equipment and machines. *E*
- Able to conduct verbal conversation. *E*
- Able to hear normal range verbal conversation (approximately 60 decibels). *E*
- Able to sit, stand, stoop, kneel, bend and walk. *E*
- Able to climb slopes, stairs, steps, ramps and ladders.
- Able to sit for sustained periods of time. *E*
- Able to lift and carry up to 50 lbs.
- Able to reach in all directions.
- Able to operate office machines and equipment in a safe and effective manner. *E*
- Able to demonstrate manual dexterity necessary to operate calculator, computer.

**While the ideal candidate will possess all these abilities, duties assigned can be modified to accommodate some physical restrictions.** Essential physical requirements, which the candidate must possess, are indicated with an “*E*”.

Employment Status: RTA Bargaining Unit

Work Year: 184 Days

Salary Schedule 120