PURCHASE ORDER REQUISITION

VENDOR

Phone

Lakewood School District No. 306
Post Office Box 220
Lakewood, WA 98259
(360) 652-4500

Purchase Order #

Date

V#

For #

☐ General ☐ ASB ☐ Open

Item #	Qty.	Order #	Description	Catalog	Unit Cost	Total

Distribution Code

DISTRIBUTION FOR :

☐ ELEMENTARY ☐ MIDDLE SCHOOL ☐ HIGH SCHOOL

☐ SUPPORT SERVICES ☐ ADMINISTRATION

APPROVED FOR PURCHASE: