LAKEWOOD SCHOOL DISTRICT

High School Credit Opt-Out Request

Earned in seventh and/or eighth grade

Dear Parent or Guardian:

High school courses taken during seventh and/or eighth grade, which are granted high school credit, are automatically posted with the earned letter grade on the high school transcript. Such courses and grades will be calculated in the student's high school grade point average (GPA).

If you would like to opt out of having your student's high school credit - earned at the middle school level or program - posted to the high school transcript, please complete this form and turn it in to your child's school.

Per OSPI transcript requirements, posted courses with grades and credits on the high school transcript **MAY NOT** be removed from the high school transcript at any time.

Student's legal name

Name of middle school or program where credit was earned*

**If credit was earned at a middle school in a different district, please see your high school counselor.*

Course Title	In What Grade Was Course Taken?	What Quarter/ Semester?	Letter Grade Earned

Comments (optional):

I understand and agree that by completing and submitting this form, my child's course, grade, and credit as indicated above and verified with the student's official record, will not be posted to his/her high school transcript. I also understand that if needed, these credits may be posted to the transcript any time prior to graduation, but once posted cannot be removed.

Parent/Guardian Signature _____ Student Signature _____ Date _____

Counselor Signature _____

Date posted to HS transcript

Posted by

☐ *An official copy of the student's course history is attached.*

Rev: 11/22