

LAKEWOOD MIDDLE SCHOOL  
ASSOCIATED STUDENT BODY CONSTITUTION  
December 2019

**ARTICLE I – NAME, MASCOT, COLORS**

Section I – The name of this organization shall be the Lakewood Middle School Associated Student Body.

Section II – The official colors for Lakewood Middle School are Maroon and Gold.

Section III – The official mascot of Lakewood Middle School is the Cougar.

**ARTICLE II – MEMBERSHIP**

Section I - All regularly enrolled students of Lakewood Middle School shall be members of this organization.

**ARTICLE III – PURPOSE**

Section I – The purpose of this organization shall be to promote school spirit and pride, provide worthwhile experience in self-government, promote cooperation between pupils, teachers and other organized groups, promote extra-curricular activities both during and after school, and to assume our fair share of school responsibilities.

**ARTICLE IV – ASB OFFICERS**

Section I – The officers of the ASB shall be as follows: President (8<sup>th</sup> Grade), Vice-President (7<sup>th</sup> or 8<sup>th</sup> Grade) Secretary (7<sup>th</sup> or 8<sup>th</sup> Grade) Treasurer (7<sup>th</sup> or 8<sup>th</sup> Grade), and Three (6<sup>th</sup> Grade) Sergeant at Arms (one voted upon from each elementary).

Section II – President

- A. The duties of the President shall be to preside at all ASB meeting, prepare agendas for all ASB meeting, and assign ASB committees.
- B. Must be in the 8<sup>th</sup> Grade.
- C. Must maintain at least a 2.5 GPA.

Section III – Vice-President

- A. The Vice-President shall fill in for the President at ASB meetings when necessary.
- B. The Vice-Presidents shall be available to chair ASB committees as necessary.
- C. Must be in the 7<sup>th</sup> or 8<sup>th</sup> Grade.
- D. Must maintain at least a 2.5 GPA.

#### Section IV – Secretary

- A. The duties of the Secretary shall be to take roll at ASB meeting and advise teachers of absences, to record the minutes of all ASB meetings, and to distribute those minutes to advisors and administrators. It will be the responsibility of the Secretary to record any amendments made to the constitution.
- B. Must be in the 7<sup>th</sup> or 8<sup>th</sup> Grade
- C. Must maintain at least a 2.5 GPA.

#### Section V – Treasurer

- A. The duties of the Treasurer shall be to keep a record of ASB finances, approve expenditures, and make a financial report at ASB meeting.
- B. Must be in the 7<sup>th</sup> or 8<sup>th</sup> Grade
- C. Must maintain at least a 2.5 GPA.

#### Section VI- Sergeant at Arms

- A. The Sergeant in Arms shall lead the Pledge of Allegiance at meetings and assemblies.
- B. Ensures all meetings are orderly and follow agreed upon procedures.
- C. Directs student seating at assemblies
- D. Must be in 6<sup>th</sup> Grade
- E. Must maintain at least a 2.5 GPA

Section VII – Any officer whose GPA falls below 2.5 will be placed on one (1) quarter's probation by the advisor(s). Failure to raise the GPA to 2.5 in that time will result in removal from office.

### **ARTICLE V – ELECTION OF OFFICERS**

Section I – Elections will be held in the spring of the year prior to that in which officers will serve. Except for 6<sup>th</sup> grade, Sergeant at Arms positions which will be held in the spring of their 5<sup>th</sup> grade year at each of their elementary schools.

Section II – All officers of this organization must be nominated by a petition carrying the signatures of twenty five (25) members of their class.

Section III – To be eligible to run for office, the student must have maintained a 2.5 GPA for the previous three quarters. Sixth graders first grade check at LMS upon entering their election window.

Section IV – Officers will be elected by both teachers and students by earning points in the following manner:

20% for points awarded to candidates on an application submitted to the ASB Advisors Panel. Applications will be judged and ranked blind.

40% for points awarded to candidates by their teachers in the areas of academic achievement, citizenship, ability to work well with others, and leadership potential.

40% for total number of student votes. The Offices of President, Secretary, and Treasurer will be voted on by the entire student body.

In case of a tie, the two (2) candidates will be brought for an interview in front of the three (3) members of the election panel, in addition to the three (3) ASB Officers. The voting from this committee will be by secret ballot. The results are final.

Section V – In the case of a vacancy, the ASB shall elect new officers from the ASB. In case of a vacancy, LMS administrators, ASB advisor(s), and remaining class officers will select a candidate from the ASB to serve the vacancy for the remaining of the school year.

Section IV – In the event a candidate is running unopposed, the single candidate will be interviewed by the LMS Administrators, ASB Advisor, and current year ASB Officers. If a candidate does not seem fit, recruitment will begin within the student body and interviewed following the same guidelines as listed in this section until a qualified candidate is selected.

## **ARTICLE VI – ASB COUNCIL**

Section I – The ASB Council shall consist of the officers and two (2) elected representatives from the designated class period of which ASB meetings will be held.

Section II – Meeting shall be scheduled at the discretion of the ASB President and the advisor(s), but shall be held not less than once per month.

Section III – The ASB Council shall have the power to remove any elected officer from office provided that seventy five percent (75%) of the council approves such action. In order to bring such a vote against an officer, a written petition must be presented to the advisor(s) stating all causes for the complaint. The advisor(s) shall seek to mediate the problems where possible. If mediation is not possible, discussion and vote by secret ballot shall take place at the next ASB meeting.

Section IV – A teacher may remove his or her representative for failure to attend ASB meeting or to effectively represent the class.

## **ARTICLE VII – BUDGET AND FINANCES**

Section I – Prior to the end of each school year, the newly elected ASB officers shall approve a budget for the following year.

Section II – All purchases must be approved by the ASB advisor and one (1) officer.

Section III – The ASB officers and advisor(s) shall approve all fund raising activities.

#### **ARTICLE VII – AMENDMENTS**

Section I – In order to make an amendment to this constitution it must be passed by a two-thirds (2/3) vote of the ASB Council.